### **UltimateAdvisor Plus™**



Policyholder:

WAKE FOREST UNIVERSITY HUMAN RESOURCES 2598 REYNOLDA ROAD WINSTON SALEM, NC 27106

**POLICY 10780-001** 

01/01/2022 - 12/31/2022

## **Group Legal Insurance Policy and Service Plan**

#### Important:

For purposes of the Wake Forest University policy, the **Policyholder** has defined eligible dependents to mean: Spouse or same sex domestic partner and children until the date when they reach age 26 regardless of student or marital status. Domestic Partner coverage is currently only offered for a grandfathered group ofemployees but not offered for new hires.

Policy Number: <u>10780-001</u>

# ARAG INSURANCE COMPANY 500 Grand Avenue, Suite 100 Des Moines, Iowa 50309 GROUP LEGAL EXPENSE INSURANCE POLICY DECLARATIONS

Name of Policyholder, Address
WAKE FOREST UNIVERSITY
HUMAN RESOURCES
2598 REYNOLDA ROAD
WINSTON SALEM, NC 27106

#### 2. Policy Period

The term of this Policy shall be from <u>January 1, 2022</u> to <u>December 31, 2022</u> Standard Time at the address of **Policyholder** 

#### 3. Premium

\$19.41 monthly Composite rate per Named Insured and eligible dependents

#### 4. Eligible persons

All full-time and part-time employees working 20 hours or more per week.

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#### **DEFINITIONS**

- "AMOUNT IN DISPUTE" means the monetary amount that can be calculated or proven in order to compensate **you** for incurred damage to or loss of **your** property.
- "BENEFITS" the legal coverages listed on the declarations page of the policy or in the **benefits** section of the **Certificate of Insurance**.
- "CERTIFICATE OF INSURANCE" or "CERTIFICATE" the document provided by us to the named insured that describes the benefits and terms of the insurance policy.
- "CERTIFICATE YEAR" twelve (12) month period as listed on the declarations page of the policy issued to the policyholder.
- "CONTESTED" an action in which any disputed issue must be negotiated by **your** attorney regardless of whether any legal forms are filed.
- "EFFECTIVE DATE" the date on which the **policyholder** enrolls the **named insured** and from which date premium has been paid for **you**.
- "GENERAL IN OFFICE LEGAL SERVICES" time spent by an attorney and their office staff for your legal issue that is not otherwise covered or excluded under this plan and which does not include costs such as, but not limited to: filing fees, copy costs, mileage, title insurance, expert witnesses, mediator, home studies, transcriptionists, title search, and title abstracting.
- "GOODS" a physical product that is capable of being delivered. Ownership of a good can be transferred from the seller to the buyer.
- "INDEMNITY BENEFITS" means covered legal services which are reimbursed to the insured up to the benefit amount indicated under the specific coverage. The insured is responsible for all legal services which may exceed the amount paid by us.
- "INSURED" as dictated by premium paid and as indicated by coverages listed in the "Benefits" section, the named insured only or the named insured and the named insured's spouse, or domestic partner (who is registered with us) and/or eligible dependents. Eligible dependents and/or domestic partner are defined by mutual agreement between the policyholder and us.
- "INSURED EVENT" an event covered by this policy whose initiation date will be considered the earlier of the date (a) written notice of a **legal dispute** is sent or filed by **you** or received by **you**; or (b) a ticket or citation is issued; or (c) an attorney is hired.
- "INSURED RENTAL PROPERTY" a single dwelling (house, apartment, duplex or condominium) that you have an ownership interest in and that is not your primary residence and that for a portion of the year is rented out to another individual.
- "LEGAL DISPUTE" –means a disagreement between you and any other party regarding your legal rights.
- "LEGAL SERVICES" time spent by **your** attorney and their office staff for **your** covered legal matters which does not include costs such as, but not limited to: filing fees, copy costs, mileage, title insurance, expert witnesses, mediator, home studies, transcriptionists, title search, and title abstracting.
- "MEDIATION COSTS" payment of a qualified mediator who assists the **insured** and another party attempt to reach a settlement regarding a covered legal matter.

- "NAMED INSURED" a person enrolled via the **policyholder** with **us** as entitled to coverage under the terms of this policy.
- "NETWORK ATTORNEY" means an attorney with whom we have contracted to perform covered legal services in the United States for you and who has contracted with us to provide the specific covered legal services for which you are seeking assistance.
- "NON-NETWORK ATTORNEY" means an attorney, who is not a **Network Attorney**, chosen by **you** to perform **legal services** covered under the **indemnity benefits** of this policy.
- "NON-MOVING OFFENSE" parking ticket, registration, equipment or other violations that aren't handled in conjunction with a moving violation.
- "PERSONAL PROPERTY" means property, which is not real property and which does not produce income.
- "POLICYHOLDER" means the organization named in the declarations page.
- "PRIMARY RESIDENCE" the single dwelling where **you** actually live that is considered **your** legal residence for income tax purposes.
- "REAL PROPERTY" land and all permanent structures attached to it.
- "REFINANCING" paying off one loan with the proceeds from a new loan using the same real property as security.
- "SECONDARY RESIDENCE" a single dwelling (house, apartment, duplex, or condominium) that you have an ownership interest in and that is not your primary residence and is not an insured rental property for six months before the insured event and is not your intent to use it as an insured rental property.
- "SERVICE" a duty or labor provided from one person to another. It is the non-material equivalent of a good. There is no physical product that can transfer ownership.
- "TRIAL" means the proceeding in court or in a covered administrative proceeding when the parties try their case beginning with the impaneling of a jury in a jury **trial** or with opening statement if the parties are in a non-jury **trial**. **Trial** does not include things such as hearings, appearances on motions, negotiated pleas, pre-**trial** conferences, or appearances, and continuances by the court.
- "UNCONTESTED" an action in which all matters are settled or decided without attorney negotiation, and your attorney assists in completing any necessary formal processes.
- "WE", "US", and "OUR" ARAG Insurance Company.
- "YOU" and "YOUR" an insured.

#### ARAG INSURANCE COMPANY

#### **AGREEMENT**

**We** will provide the insurance described in this policy and **benefit** endorsements in return for the premium and compliance with all applicable provisions of this policy. Matters which are not expressly listed in this policy are not covered. If the **named insured** purchased only individual coverage, **legal services** rendered to persons other than the **named insured** are not covered.

You can choose a **Network Attorney** or **Non-Network Attorney** for **legal services** provided to **you** resulting from an **insured event** which occurs after **your effective date** and while **your Certificate of Insurance** is in effect. **We** will pay **benefits** for **legal services** up to the maximum amount listed in the **benefits** section of this policy.

If **you** have any questions regarding **your** policy please call 1-800-247-4184.

#### **EXCLUSIONS**

We do not provide coverage for:

- Matters against us, the policyholder or an insured against the interests of the named insured under the same Certificate.
- 2. **Legal services** arising out of a business interest, investment interests, employment matters, employee benefits, **your** role as an officer or director of an organization, and patents or copyrights.
- Legal services in class actions, punitive damages, personal injury, malpractice, court appeals or post
  judgments (settlement agreement signed by all parties, final binding arbitration, judgment issued by a
  court).
- 4. Legal services deemed by us to be frivolous or lacking merit, or in actions where you are the plaintiff and the amount we pay for your legal services exceeds the amount in dispute, or in our reasonable belief you are not actively and reasonably pursuing resolution in your case.

#### **CONDITIONS**

#### **Policy Period and Territory**

This policy applies to **insured events** which occur worldwide while **your Certificate of Insurance** is in effect. If an **insured event** occurs outside the United States **indemnity benefits** apply.

Any **insured event** which occurs prior to the **effective date** of an **insured** will be considered excluded and no **benefits** will apply.

#### Eligibility

Each eligible person as described in the Declarations, who is registered with **us**, and for whom a premium is paid, shall become an **insured** on the **effective date**.

#### **Cancellation and Termination**

**We** will not cancel this policy if it has been in effect for more than sixty (60) days, except for the following reasons:

- 1. Nonpayment of premium in accordance with the policy terms;
- An act or omission by the **insured** or his representative that constitutes material misrepresentation or nondisclosure of a material fact in obtaining the policy, continuing the policy, or presenting a claim under the policy;

- 3. Increased hazard or material change in the risk assumed that could not have been reasonably contemplated by the parties at the time of assumption of the risk;
- 4. Substantial breach of contractual duties, conditions, or warranties that materially affects the insurability of the risk;
- A fraudulent act against the company by the **insured** or his representative that materially affects the insurability of the risk;
- 6. Willful failure by the **insured** or his representative to institute reasonable loss control measures that materially affect the insurability of the risk after written notice by **us**;
- 7. Loss of facultative reinsurance, or loss of or substantial changes in applicable reinsurance as provided in G.S. 58-41-30;
- 8. Conviction of the **insured** of a crime arising out of acts that materially affect the insurability of the risk;
- 9. A determination by the Commissioner that the continuation of the policy would place **us** in violation of the laws of this State; or
- 10. The **named insured** fails to meet the requirements contained in **our** corporate charter, articles of incorporation, or bylaws, when **we** are a company organized for the sole purpose of providing members of an organization with insurance coverage in this State.

**We** will give the **policyholder** fifteen (15) days written notice of cancellation for nonpayment of premium and forty-five (45) days written notice of cancellation for any other reason. If the basis for cancellation is nonpayment of premium **you** may continue the coverage and avoid the effect of the cancellation by payment in full at any time prior to the **effective date** of cancellation.

If the **named insured** ends employment or membership in the group to which this policy is issued (except upon the **named insured's** death), or the policy is canceled by the **policyholder**, **your** coverage will cease at the end of the term for which premium is paid.

#### **Waiver of Premium**

Upon the death of the **named insured**, coverage for the surviving spouse or domestic partner and the **insured** dependents continues under the policy for one year, and **we** waive further premium payments during this time. Coverage shall terminate prior to the end of the one year period if the **policyholder** cancels the policy during that time frame, in such case, coverage shall cease as of the date the **policyholder** cancels the policy.

Should a **named insured** be deployed for a period of more than thirty (30) consecutive days for the purposes of military service or of responding to a declared national emergency, coverage for the spouse or domestic partner and the **insured** dependents will continue, without the payment of premium, for the length of the **named insured**'s absence and for so long as the **named insured** remains eligible for **benefits** through the **policyholder**.

#### Conversion

**You** may continue insurance when **you** no longer qualify as an employee of the **policyholder** or as a member of the group to which this policy is issued. **You** must notify **us** within ninety (90) days of this disqualifying event to make arrangements for premium payment. Payment of premium is required from the last date of **your** eligibility under this policy.

#### **Adjustment of Premium**

Adjustment of premium based upon termination or addition of **insured's** shall be calculated by **us**. Payments or refunds shall be due on the first day of the following calendar month.

Notice to any agent or knowledge possessed by any agent or by any other person shall not affect a waiver or change any part of this policy or stop **us** from asserting any right under the terms of this policy; nor shall the terms of this policy be waived or changed except as stated above.

Any terms of this policy which are in conflict with the state where issued are amended to conform to the statutes.

#### **Coordination of Benefits**

This policy coordinates **benefits** as defined in the National Association of Insurance Commissioners Model Coordination of Benefits Provisions.

If **you** are entitled to receive **legal services** or reimbursement for **legal services** from any other person or organization, **our** coverage will be excess.

Payment by **us** for **legal services** under this policy does not preclude **your** attorney from seeking and recovering attorney fees from an opposing party, where authorized by law, court rule or contract, at the attorney's usual and customary or prevailing rate. If **you** receive reimbursement of attorney's fees, then **you** will reimburse **us** for payments made under this policy.

#### **Payment Limitations**

You may not make claims under separate benefits for one legal matter.

#### Notice of Claim, Proof of Expense Incurred and Payment of Claim

**You** or **your** representative must submit a written notice of claim to **us** within one year after the **insured event**. A claim form and itemized billing are required within one hundred eighty (180) days after **legal services** for which **you** seek payment are completed.

You are responsible for verifying your legal matter is covered under your legal plan with us prior to receiving legal services. You will be responsible for payment to the attorney at their usual and customary rate if your matter is not covered.

You must give us all information we request with respect to the circumstances of an insured event or service provided. We have the right to withhold benefits if the requested information is not provided to us.

#### Fraud or Abuse

We do not provide benefits for you if you have intentionally concealed or misrepresented any material fact or circumstance or have made false statements or engaged in fraudulent conduct relating to your insurance. We may discontinue your benefits if we deem that you are exhibiting hostile or abusive behavior towards us, our employees and/or Network Attorneys.

#### **Subrogation**

**We** may require **you** to assign all rights of recovery of legal fees to the extent that payment is made by **us**. If an assignment is sought, **you** must cooperate with **us**.

#### **Relation of the Parties**

You have the unrestricted right to choose an attorney. The attorney is not **our** agent or employed by **us** or the **policyholder**. We and the **policyholder** shall at no time control or interfere with the performance of the attorney and we do not guarantee the skill of the attorney. Any payment to a **network attorney** for **legal services** is **our** responsibility up to **your** policy limits.

#### **Grievances**

If **you** have a problem with a **Network Attorney** in the handling of a legal matter covered under this insurance policy, contact **us** for assistance in resolving **your** issue.

You have the right to file a complaint with the State Bar about your attorney at any time.

#### **Non-Assessable Policy**

This policy is non-assessable. You are not subject to contingent liability, nor liable to assessment.

This policy is signed at Des Moines, Iowa on behalf of ARAG Insurance Company by **our** President and Secretary. It is countersigned by **our** authorized agent (if required).

I R Muray

Ann Cosimano Secretary David R. Murray President

#### **Uncontested Adoption**

See Policy "Agreement" Section

**Network Attorney Non-Network Attorney Benefits INDEMNITY Benefits COVERAGE Uncontested Adoption** PAID IN FULL \$ 400\* Legal services<sup>1</sup> in an uncontested adoption for an **insured** to become an adoptive parent(s). <sup>1</sup>In international adoptions, where a foreign attorney is necessary, you are eligible to receive indemnity reimbursement in addition to the benefits available in the United States.

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

This agreement forms a part of Policy Number <u>10780-001</u> issued to <u>Wake Forest University</u> and is effective <u>January 01, 2022</u>.

By ARAG Insurance Company of Des Moines, Iowa

and R Muray

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#### **Contested Adoption**

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Contested Adoption		
<b>Legal services</b> <sup>1</sup> in a <b>contested</b> adoption for an <b>insured</b> to become an adoptive parent(s).	PAID IN FULL	\$ 800*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***
<sup>1</sup> In international adoptions, where a foreign attorney is necessary, <b>you</b> are eligible to receive indemnity reimbursement in addition to the <b>benefits</b> available in the United States		

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
- \*\* Trial Indemnity Benefits are (\$300 per 1/2 day of Trial time) up to the stated amount
- \*\*\* Trial Indemnity Benefits are (\$400 per 1/2 day of Trial time) up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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#### **Building Codes**

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Building Codes		
<b>Legal services</b> for an <b>insured</b> in an administrative action for permit or code violations relating to the renovation and/ or improvement of <b>your</b> existing <b>primary residence</b> .	PAID IN FULL	\$ 400*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
- \*\* Trial Indemnity Benefits are (\$300 per 1/2 day of Trial time) up to the stated amount
- \*\*\* Trial Indemnity Benefits are (\$400 per 1/2 day of Trial time) up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

and R Muray

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#### Caregiving Services - Annual Check Up

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Caregiving Services - Annual Check Up		
Legal services for you and your parent/ grandparent to meet with an attorney on an annual basis. This annual meeting is to discuss the legal needs of your parent/grandparent and discuss any changes in their situation and potential legal implications.	PAID IN FULL	\$ 80*

This **benefit** is limited to one usage per family per **certificate year**.

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By ARAG Insurance Company of Des Moines, Iowa

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#### Defense of Civil Damage Claims

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Defense of Civil Damage Claims		
Legal services for an insured in defense against civil damage(s) claims, except claims involving the ownership or use of a motorized vehicle, claims which are covered by other insurance, or claims related to a felony charge.	PAID IN FULL	\$ 800*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
- \*\* Trial Indemnity Benefits are (\$300 per 1/2 day of Trial time) up to the stated amount
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By ARAG Insurance Company of Des Moines, Iowa

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#### **Credit Records Correction**

See Policy "Agreement" Section

COVERAGE

Renefits

Non-Network Attorney
INDEMNITY Benefits

Credit Records Correction

Legal services for an insured
related to correcting inaccuracies or
misrepresentations on your credit record.

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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#### Criminal Misdemeanor Defense

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Criminal Misdemeanor Defense		
Legal services for an insured in the defense against criminal misdemeanor charges, except those involving motorized vehicles and domestic violence charges. If the charge is escalated to a felony, coverage will cease as of the date of the escalation. If a felony charge is reduced or pled down to a misdemeanor no coverage applies.	PAID IN FULL	\$ 720*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
- \*\* Trial Indemnity Benefits are (\$300 per 1/2 day of Trial time) up to the stated amount
- \*\*\* Trial Indemnity Benefits are (\$400 per 1/2 day of Trial time) up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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#### **Uncontested Divorce**

See Policy "Agreement" Section

COVERAGE

Network Attorney
Benefits

Non-Network Attorney
INDEMNITY Benefits

Uncontested Divorce

Legal services for the named insured
in an uncontested divorce, a legal
separation and/or an annulment of
marriage.

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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#### Contested Divorce - 20 hours

See Policy "Agreement" Section

COVERAGE

Benefits

Non-Network Attorney
INDEMNITY Benefits

Contested Divorce - 20 hours

Legal services for the named insured in a contested divorce, a legal separation and/or an annulment of marriage.

Non-Network Attorney
INDEMNITY Benefits

\$ 1,600\*

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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#### Driving Privilege Protection (excluding DWI-related)

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Driving Privilege Protection (excluding DWI-related)		
Legal services for an insured in the defense of a traffic offense where conviction of the offense will directly result in the suspension or revocation of your driving privileges. (Does not include driving while impaired or under the influence of drugs or alcohol or a related offense.)	PAID IN FULL	\$ 400*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
- \*\* Trial Indemnity Benefits are (\$300 per 1/2 day of Trial time) up to the stated amount
- \*\*\* Trial Indemnity Benefits are (\$400 per 1/2 day of Trial time) up to the stated amount

This agreement forms a part of Policy Number <u>10780-001</u> issued to <u>Wake Forest University</u> and is effective <u>January 01, 2022</u>.

By ARAG Insurance Company of Des Moines, Iowa

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#### Driving Privilege Restoration (excluding DWI-related)

See Policy "Agreement" Section

**Network Attorney Non-Network Attorney Benefits INDEMNITY Benefits COVERAGE Driving Privilege Restoration (excluding DWI-related**) PAID IN FULL \$ 240\* Legal services for an insured in an administrative proceeding for the restoration of suspended or revoked driving privileges of an insured. (Does not include driving while impaired or under the influence of drugs or alcohol or a related offense.)

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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#### Easement

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Easement		
<b>Legal services</b> for an <b>insured</b> in an administrative action regarding an easement on <b>your primary residence</b> .	PAID IN FULL	\$ 400*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
- \*\* Trial Indemnity Benefits are (\$300 per 1/2 day of Trial time) up to the stated amount
- \*\*\* Trial Indemnity Benefits are (\$400 per 1/2 day of Trial time) up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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#### Estate Administration & Estate Closing (Probate) - 9 hours

See Policy "Agreement" Section

COVERAGE

Benefits

Non-Network Attorney
INDEMNITY Benefits

Estate Administration & Estate Closing
(Probate) - 9 hours

Legal services for an insured in administering an estate where you have been named the executor.

PAID IN FULL \$720\*

(up to 9 hours per insured event)

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By ARAG Insurance Company of Des Moines, Iowa

and R Muray

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<sup>\*</sup> Non-Network Attorney Indemnity Benefits are up to the stated amount

#### **Foreclosure**

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Foreclosure		
<b>Legal services</b> for an <b>insured</b> regarding written notice of a foreclosure related to <b>your primary residence</b> .	PAID IN FULL	\$ 480*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
- \*\* Trial Indemnity Benefits are (\$300 per 1/2 day of Trial time) up to the stated amount
- \*\*\* Trial Indemnity Benefits are (\$400 per 1/2 day of Trial time) up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

and R Meny

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#### Defense of Garnishment

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Defense of Garnishment		
<b>Legal services</b> for an <b>insured</b> in a <b>legal dispute</b> for a garnishment against <b>you</b> to collect judgment related to <b>goods</b> or <b>services</b> .	PAID IN FULL	\$ 480*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***
(Exclusion #3 as it relates to post judgment garnishment is waived for this <b>benefit</b> .)		

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
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- \*\*\* Trial Indemnity Benefits are (\$400 per 1/2 day of Trial time) up to the stated amount

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#### Uncontested Guardianship/Conservatorship

See Policy "Agreement" Section

COVERAGE

Network Attorney
Benefits

Non-Network Attorney
INDEMNITY Benefits

Uncontested Guardianship/
Conservatorship

Legal services in an uncontested
Guardianship/Conservatorship for an insured to appoint or be appointed as a Guardian/Conservator.

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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#### Contested Guardianship/Conservatorship

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Contested Guardianship/ Conservatorship		
<b>Legal services</b> in a <b>contested</b> Guardianship/Conservatorship for an <b>insured</b> to appoint or be appointed as a Guardian/Conservator.	PAID IN FULL	\$ 720*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
- \*\* Trial Indemnity Benefits are (\$300 per 1/2 day of Trial time) up to the stated amount
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By ARAG Insurance Company of Des Moines, Iowa

and R Meny

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#### Habeas Corpus Proceedings

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Habeas Corpus Proceedings		
<b>Legal services</b> for an <b>insured</b> in habeas corpus proceedings.	PAID IN FULL	\$ 480*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
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By ARAG Insurance Company of Des Moines, Iowa

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#### Mental Incompetency or Infirmity Proceedings

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Mental Incompetency or Infirmity Proceedings		
<b>Legal services</b> for an <b>insured</b> in defense of mental incompetency or infirmity proceedings.	PAID IN FULL	\$ 960*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
Trial starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
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By ARAG Insurance Company of Des Moines, Iowa

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#### Minor Traffic - Broad (excluding DWI-related)

See Policy "Agreement" Section

**Network Attorney Non-Network Attorney Benefits INDEMNITY Benefits COVERAGE** Minor Traffic - Broad (excluding DWIrelated) Legal services for an insured in the PAID IN FULL \$ 240\* defense of a traffic offense, the conviction of which would not result in suspension or revocation of your driving privileges. (Does not include driving while impaired or under the influence of drugs or alcohol or any non-moving offense.)

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

This agreement forms a part of Policy Number <u>10780-001</u> issued to <u>Wake Forest University</u> and is effective January 01, 2022.

By ARAG Insurance Company of Des Moines, Iowa

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#### Name Change

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Name Change		
Legal services for an insured to legally change his/her name	PAID IN FULL	\$ 240*

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

and R Meny

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#### **Neighbor Disputes**

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Neighbor Disputes		
Legal services for an insured with a neighbor as a plaintiff or defendant in a dispute related to your primary residence, including boundary or property title disputes.	PAID IN FULL	\$ 720*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
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and R Muray

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#### Neighbor Disputes - Secondary Residence

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Neighbor Disputes - Secondary Residence		
<b>Legal services</b> for an <b>insured</b> with a neighbor as a plaintiff or defendant in a dispute related to <b>your secondary residence</b> , including boundary or property title disputes.	PAID IN FULL	\$ 720*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
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#### General In Office Services - 4 hours

See Policy "Agreement" Section

COVERAGE

Network Attorney
Benefits

Non-Network Attorney
INDEMNITY Benefits

General In Office Services - 4 hours

4 hours

\$ 320\*

(This benefit is limited to four hours per family per certificate year.)

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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#### Parental Responsibilities

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Parental Responsibilities		
<b>Legal services</b> for an <b>insured</b> in juvenile court proceedings (except those involving traffic matters) where a state has brought an action regarding <b>your</b> parental responsibilities for an <b>insured</b> child.	PAID IN FULL	\$ 480*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
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## **Personal Property Protection**

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Personal Property Protection		
Legal services for an insured as a plaintiff or defendant regarding contracts or obligations for the transfer of your personal property or your personal property rights.	PAID IN FULL	\$ 320*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
Trial starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

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## **Prenuptial Agreements**

See Policy "Agreement" Section

COVERAGE

Network Attorney
Benefits

Non-Network Attorney
INDEMNITY Benefits

Prenuptial Agreements

Legal services for an insured for the preparation of a premarital or antenuptial agreement.

\$ 320\*

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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## Refinancing - Primary Residence

See Policy "Agreement" Section

COVERAGE

Refinancing - Primary Residence

Advice and review of relevant documents regarding refinancing of your primary residence.

Network Attorney INDEMNITY Benefits

PAID IN FULL \$ 160\*

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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## Property Tax - Primary Residence

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Property Tax - Primary Residence		
<b>Legal services</b> for an <b>insured</b> in an administrative action brought by <b>you</b> to reduce the property tax assessment on <b>your primary residence</b> .	PAID IN FULL	\$ 400*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
- \*\* Trial Indemnity Benefits are (\$300 per 1/2 day of Trial time) up to the stated amount
- \*\*\* Trial Indemnity Benefits are (\$400 per 1/2 day of Trial time) up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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#### Purchase of Real Estate

See Policy "Agreement" Section

COVERAGE

Purchase of Real Estate

Legal services for an insured for the purchase of your primary residence for the review and preparation of documents including contract for purchase and attendance at closing.

Non-Network Attorney INDEMNITY Benefits

PAID IN FULL \$320\*

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

and R Muray

By

## Real Estate Disputes

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Real Estate Disputes		
Legal services for an insured as a plaintiff or defendant in a dispute regarding contracts or obligations for the construction, purchase or sale of your primary residence.	PAID IN FULL	\$ 1,200*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

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## Real Estate Disputes - Secondary Residence

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Real Estate Disputes - Secondary Residence		
Legal services for an insured as a plaintiff or defendant in a dispute regarding contracts or obligations for the construction, purchase or sale of your secondary residence.	PAID IN FULL	\$ 1,200*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
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By ARAG Insurance Company of Des Moines, Iowa

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#### Sale of Real Estate

See Policy "Agreement" Section

COVERAGE

Network Attorney
Benefits

Non-Network Attorney
INDEMNITY Benefits

Sale of Real Estate

Legal services for an insured for the sale
of your primary residence for the review
and preparation of documents including the
contract for sale and attendance at closing.

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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### Social Security/Veterans/Medicare

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Social Security/Veterans/Medicare		
<b>Legal services</b> for an <b>insured</b> in an administrative <b>legal dispute</b> arising out of Social Security, Veterans, Medicare or Medicaid benefits.	PAID IN FULL	\$ 400*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
- \*\* Trial Indemnity Benefits are (\$300 per 1/2 day of Trial time) up to the stated amount
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By ARAG Insurance Company of Des Moines, Iowa

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#### **Tenant Matters**

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Tenant Matters		
<b>Legal services</b> for an <b>insured</b> as a plaintiff or defendant with <b>your</b> landlord as tenant of <b>your primary residence</b> , including but not limited to, eviction and security deposit disputes.	PAID IN FULL	\$ 320*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
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#### Irrevocable Trusts

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Irrevocable Trusts		
<b>Legal services</b> for an <b>insured</b> for the preparation of a stand-alone irrevocable	PAID IN FULL	\$ 320* single document
trust.		\$ 400* spousal documents

### \* Non-Network Attorney Indemnity Benefits are up to the stated amount

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## Revocable Living Trusts

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Revocable Living Trusts		
<b>Legal services</b> for an <b>insured</b> for the preparation of a stand-alone revocable	PAID IN FULL	\$ 320* single document
trust.		\$ 400* spousal documents

#### \* Non-Network Attorney Indemnity Benefits are up to the stated amount

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# Wills & Durable Power of Attorney

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Wills & Durable Power of Attorney		
Individual will or spousal will(s). (Does not include any tax planning services done in	PAID IN FULL	\$ 320 single document
connection with the will.)		\$ 400 spousal documents
Codicil (an amendment to a will)	PAID IN FULL	\$ 40 single document
		\$ 80 spousal documents
Living Will / Health Care Directive	PAID IN FULL	\$ 40 single document
		\$ 80 spousal documents
Durable / Financial Power of Attorney	PAID IN FULL	\$ 40 single document \$ 80 spousal documents

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By ARAG Insurance Company of Des Moines, Iowa

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# **Zoning and Variances**

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Zoning and Variances		
Legal services for an insured in an administrative action related to a zoning change, variance, or an eminent domain proceeding involving your primary residence.	PAID IN FULL	\$ 400*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
Trial starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
- \*\* Trial Indemnity Benefits are (\$300 per 1/2 day of Trial time) up to the stated amount
- \*\*\* Trial Indemnity Benefits are (\$400 per 1/2 day of Trial time) up to the stated amount

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and R Muray

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# **Uncontested Child Custody/Child Support Agreement**

See Policy "Agreement" Section

COVERAGE

Benefits

Non-Network Attorney
INDEMNITY Benefits

Uncontested Child Custody/Child
Support Agreement

Legal services for an insured for the creation of an initial uncontested child custody, child support, or visitation agreements. This benefit does not include the modification of current agreements.

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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### Contested Child Custody/Child Support Agreement - 8 hours

See Policy "Agreement" Section

**Network Attorney Non-Network Attorney** Benefits **INDEMNITY Benefits COVERAGE Contested Child Custody/Child Support** Agreement - 8 hours PAID IN FULL **Legal services** for an **insured** for the \$ 640\* creation of an initial contested child (up to 8 hours per custody, child support, or visitation insured event) agreements. This benefit does not include the modification of current agreements.

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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#### Elder Law

## See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Elder Law		
Initial advice for an <b>insured</b> on the impact of <b>your</b> parent's/grandparent's personal legal matter on <b>you</b> .	PAID IN FULL	\$ 25
<b>Legal services</b> for an <b>insured</b> for the preparation and review of a deed where <b>you</b> are the grantee.	PAID IN FULL	\$ 40 per document
<b>Legal services</b> for an <b>insured</b> for the preparation and review of a promissory note where <b>you</b> are the payee.	PAID IN FULL	\$ 40 per document
Legal services for an insured for the review of your parent's/grandparent's personal legal documents, including estate planning documents where you have been named as an agent or executor/personal representative.	PAID IN FULL	\$ 40 per document

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By ARAG Insurance Company of Des Moines, Iowa

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## Home Equity Loan - Primary Residence

See Policy "Agreement" Section

COVERAGE

Network Attorney
Benefits

Non-Network Attorney
INDEMNITY Benefits

Home Equity Loan - Primary Residence

Legal services for an insured for the preparation and review of home equity loans for your primary residence.

State of the preparation insured for the preparation and review of home equity loans for your primary residence.

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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### Home Equity Loan - Secondary Residence

See Policy "Agreement" Section

COVERAGE

Network Attorney
Benefits

Non-Network Attorney
INDEMNITY Benefits

Home Equity Loan - Secondary
Residence

Legal services for an insured for the preparation and review of home equity loans for your secondary residence.

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By ARAG Insurance Company of Des Moines, Iowa

and R Muray

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<sup>\*</sup> Non-Network Attorney Indemnity Benefits are up to the stated amount

### Refinancing - Secondary Residence

See Policy "Agreement" Section

COVERAGE

Refinancing - Secondary Residence

Advice and review of relevant documents regarding refinancing of your secondary residence.

Non-Network Attorney INDEMNITY Benefits

PAID IN FULL \$ 160\*

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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## Property Tax - Secondary Residence

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Property Tax - Secondary Residence		
<b>Legal services</b> for an <b>insured</b> in an administrative action brought by <b>you</b> to reduce the property tax assessment on <b>your secondary residence</b> .	PAID IN FULL	\$ 400*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
Trial starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
- \*\* Trial Indemnity Benefits are (\$300 per 1/2 day of Trial time) up to the stated amount
- \*\*\* Trial Indemnity Benefits are (\$400 per 1/2 day of Trial time) up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

Jan R Muray

Ву

## **Building Codes - Secondary Residence**

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Building Codes - Secondary Residence		
<b>Legal services</b> for an <b>insured</b> in an administrative action for permit or code violations relating to the renovation and/or improvement of <b>your</b> existing <b>secondary residence</b> .	PAID IN FULL	\$ 400*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
- \*\* Trial Indemnity Benefits are (\$300 per 1/2 day of Trial time) up to the stated amount
- \*\*\* Trial Indemnity Benefits are (\$400 per 1/2 day of Trial time) up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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## **Uncontested Child Support Enforcement**

See Policy "Agreement" Section

COVERAGE

Network Attorney
Benefits

Non-Network Attorney
INDEMNITY Benefits

Uncontested Child Support
Enforcement

Legal services for an insured for an uncontested motion brought by you or against you to enforce a final decree for child support.

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

and R Muray

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### Contested Child Support Enforcement - 8 Hours

See Policy "Agreement" Section

COVERAGE

Benefits

Non-Network Attorney
INDEMNITY Benefits

Contested Child Support Enforcement 8 Hours

Legal services for an insured for a
contested motion brought by you or
against you to enforce a final decree for
child support.

Non-Network Attorney
INDEMNITY Benefits

\$ 640\*

Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

and R Muray

Ву

#### **Document Review**

See Policy "Agreement" Section

Network Attorney
COVERAGE
Benefits
Non-Network Attorney
INDEMNITY Benefits

Document Review

**Legal services** for an **insured** for the review of **your** personal legal documents.

PAID IN FULL

\$ 40 per document

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By ARAG Insurance Company of Des Moines, Iowa

wal R Murray

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#### Protection from Domestic Violence - Named Insured

See Policy "Agreement" Section

COVERAGE

Protection from Domestic Violence Named Insured

Legal services for the named insured to obtain a protective order related to domestic violence.

Network Attorney INDEMNITY Benefits

PAID IN FULL \$320\*

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

and R Muray

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#### Protection from Domestic Violence - Insured

See Policy "Agreement" Section

COVERAGE

Protection from Domestic Violence Insured

Legal services for an insured to obtain a protective order related to domestic violence when the opposing party is not an insured under the same Certificate.

Network Attorney INDEMNITY Benefits

Non-Network Attorney INDEMNITY Benefits

PAID IN FULL \$ 320\*

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

and R Muray

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### Easement - Secondary Residence

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Easement - Secondary Residence		
<b>Legal services</b> for an <b>insured</b> in an administrative action regarding an easement on <b>your secondary residence</b> .	PAID IN FULL	\$ 400*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
- \*\* Trial Indemnity Benefits are (\$300 per 1/2 day of Trial time) up to the stated amount
- \*\*\* Trial Indemnity Benefits are (\$400 per 1/2 day of Trial time) up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

and R Muray

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### Foreclosure - Secondary Residence

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Foreclosure - Secondary Residence		
<b>Legal services</b> for an <b>insured</b> regarding written notice of a foreclosure related to <b>your secondary residence</b> .	PAID IN FULL	\$ 480*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
- \*\* Trial Indemnity Benefits are (\$300 per 1/2 day of Trial time) up to the stated amount
- \*\*\* Trial Indemnity Benefits are (\$400 per 1/2 day of Trial time) up to the stated amount

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#### Mechanic's Lien

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Mechanic's Lien		
<b>Legal services</b> for an <b>insured</b> to remove a mechanic's lien.	PAID IN FULL	\$ 480*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
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## Restraining Order - Named Insured

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Restraining Order - Named Insured		
Legal services for the named insured to obtain a restraining order.	PAID IN FULL	\$ 320*

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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## Restraining Order - Insured

See Policy "Agreement" Section

COVERAGE

Restraining Order - Insured

Legal services for an insured to obtain a restraining order when the opposing party is not an insured under the same

Certificate.

Non-Network Attorney INDEMNITY Benefits

PAID IN FULL \$320\*

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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#### Student Loan Debt Collection

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Student Loan Debt Collection		
<b>Legal services</b> for an <b>insured</b> as the defendant in a <b>legal dispute</b> related to <b>your</b> student loan.	PAID IN FULL	\$ 480*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
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## Zoning and Variances - Secondary Residence

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Zoning and Variances - Secondary Residence		
Legal services for an insured in an administrative action related to a zoning change, variance, or an eminent domain proceeding involving your secondary residence.	PAID IN FULL	\$ 400*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
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## Bankruptcy

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
<u>Bankruptcy</u>		
<b>Legal services</b> for an <b>insured</b> up to and including filing of a Chapter 7 bankruptcy final report.	PAID IN FULL	\$ 880*
<b>Legal services</b> for an <b>insured</b> up to and including confirmation of a Chapter 13 bankruptcy. This <b>benefit</b> does not include the ongoing maintenance of a Chapter 13 repayment plan.	PAID IN FULL	\$ 1,200*
Legal services for an insured to file an amendment/modification to a Chapter 7 post-discharge or a Chapter 13 post-confirmation bankruptcy.	PAID IN FULL	\$ 240*

## \* Non-Network Attorney Indemnity Benefits are up to the stated amount

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#### **Consumer Protection**

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Consumer Protection		
<b>Legal services</b> for an <b>insured</b> as a plaintiff or defendant regarding written, verbal or implied contracts or warranties relating to consumer <b>goods</b> or <b>services</b> and/or residential contractor disputes (excluding insurance disputes).	PAID IN FULL	\$ 800*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

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## **Defense of Debt Collection**

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Defense of Debt Collection		
<b>Legal services</b> for an <b>insured</b> as the defendant in a <b>legal dispute</b> related to consumer <b>goods</b> or <b>services</b> (excluding foreclosure, garnishment, mechanic's lien and student loan debt collection).	PAID IN FULL	\$ 480*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
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## Insurance Disputes

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Insurance Disputes		
<b>Legal services</b> for an <b>insured</b> as a plaintiff or defendant relating to disputes with <b>your</b> insurance carrier.	PAID IN FULL	\$ 800*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
Trial starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
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## IRS Collection Defense

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
IRS Collection Defense		
Legal services for an insured in defense against collection actions by the Internal Revenue Service (IRS) related to errors on your personal tax return where the initial written notice is received after your effective date. This benefit does not include collection actions related to your failure to file a personal tax return or your failure to pay the taxes your filed personal tax return indicated you owed.	PAID IN FULL	\$ 480*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
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## IRS Audit Protection

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
IRS Audit Protection		
Legal services for an insured involving Internal Revenue Service (IRS) audits related to your personal tax return where the initial written notice is received after your effective date. This benefit does not include audits related to your failure to file a personal tax return or your failure to pay the taxes your filed personal tax return indicated you owed.	PAID IN FULL	\$ 480*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
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# Uncontested Alimony, Child Support, Child Custody and Child Visitation Modification Defense

See Policy "Agreement" Section

COVERAGE

Network Attorney
Benefits

Non-Network Attorney
INDEMNITY Benefits

Uncontested Alimony, Child Support,
Child Custody and Child Visitation
Modification Defense

Legal services for an insured for an uncontested motion brought against you to modify a final decree for child support, child custody, child visitation, or alimony.

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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## Contested Alimony, Child Support, Child Custody and Child Visitation Modification Defense - 8 hours

See Policy "Agreement" Section

**Network Attorney Non-Network Attorney Benefits INDEMNITY Benefits COVERAGE** Contested Alimony, Child Support, **Child Custody and Child Visitation Modification Defense - 8 hours** Legal services for an insured for a PAID IN FULL \$ 640\* contested motion brought against you to (up to 8 hours per modify a final decree for child support, child insured event) custody, child visitation, or alimony.

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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## Uncontested Alimony, Child Custody and Child Visitation Enforcement

See Policy "Agreement" Section

COVERAGE

Network Attorney
Benefits

Non-Network Attorney
INDEMNITY Benefits

Uncontested Alimony, Child Custody
and Child Visitation Enforcement

Legal services for an insured for an
uncontested motion brought by you or
against you to enforce a final decree for
child custody, child visitation, or alimony.

#### \* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

and R Muray

By

## Contested Alimony, Child Custody and Child Visitation Enforcement - 8 hours

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Contested Alimony, Child Custody and Child Visitation Enforcement - 8 hours		
<b>Legal services</b> for an <b>insured</b> for a <b>contested</b> motion brought by <b>you</b> or against <b>you</b> to enforce a final decree for child custody, child visitation, or alimony.	PAID IN FULL (up to 8 hours per insured event)	\$ 640*

<sup>\*</sup> Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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## **Uncontested Alimony and Child Support Modification**

See Policy "Agreement" Section

COVERAGE

Network Attorney
Benefits

Non-Network Attorney
INDEMNITY Benefits

Uncontested Alimony and Child Support
Modification

Legal services for an insured for an uncontested motion brought by you to modify a final decree for child support or alimony.

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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## Contested Alimony and Child Support Modification - 8 Hours

See Policy "Agreement" Section

COVERAGE

Benefits

Non-Network Attorney
INDEMNITY Benefits

Contested Alimony and Child Support
Modification - 8 Hours

Legal services for an insured for a contested motion brought by you to modify a final decree for child support or alimony.

Non-Network Attorney
INDEMNITY Benefits

PAID IN FULL \$640\*

Non-Network Attorney Indemnity Benefits are up to the stated amount

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## **Uncontested Child Custody and Child Visitation Modification**

See Policy "Agreement" Section

COVERAGE

Network Attorney
Benefits

Non-Network Attorney
INDEMNITY Benefits

Uncontested Child Custody and Child
Visitation Modification

Legal services for an insured for an uncontested motion brought by you to modify a final decree for child custody or child visitation.

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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## Contested Child Custody and Child Visitation Modification - 8 hours

See Policy "Agreement" Section

COVERAGE

Benefits

Non-Network Attorney
INDEMNITY Benefits

Contested Child Custody and Child
Visitation Modification - 8 hours

Legal services for an insured for a contested motion brought by you to modify a final decree for child custody or child visitation.

Network Attorney
INDEMNITY Benefits

PAID IN FULL (up to 8 hours per insured event)

\* Non-Network Attorney Indemnity Benefits are up to the stated amount

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By ARAG Insurance Company of Des Moines, Iowa

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## Purchase/Sale of Secondary Residence

See Policy "Agreement" Section

COVERAGE

Purchase/Sale of Secondary Residence

Legal services for an insured for the purchase or sale of your secondary residence for the review and preparation of documents including the contract for purchase or sale and attendance at closing.

Network Attorney INDEMNITY Benefits

PAID IN FULL \$ 320\*

## \* Non-Network Attorney Indemnity Benefits are up to the stated amount

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## School Administrative Hearings

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
School Administrative Hearings		
<b>Legal services</b> for an <b>insured</b> in an administrative public or private formal school proceeding regarding disabilities, special education and student policy violations.	PAID IN FULL	\$ 480*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
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## **Small Claims Court**

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Small Claims Court		
<b>Legal services</b> for an <b>insured</b> to bring a claim in Small Claims Court (or similar court of limited civil jurisdiction). This <b>benefit</b> does not include representation in court.	PAID IN FULL	\$ 320*
<b>Legal services</b> for an <b>insured</b> to defend an action in Small Claims Court (or similar court of limited civil jurisdiction) including representation in court where allowed by law.	PAID IN FULL	\$ 400*

(Exclusion #4 as it relates specifically to plaintiff matters does not apply to this **benefit**)

## \* Non-Network Attorney Indemnity Benefits are up to the stated amount

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## State and Local Tax Collection Defense

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
State and Local Tax Collection Defense		
Legal services for an insured in defense against collection actions by state and/ or local tax authority related to errors on your personal state tax return or personal local taxes where the initial written notice is received after your effective date. This benefit does not include collection actions related to your failure to file a personal tax return or your failure to pay the taxes your filed personal tax return indicated you owed.	PAID IN FULL	\$ 480*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
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## State and Local Tax Audit

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
State and Local Tax Audit		
Legal services for an insured involving state and/or local tax authority audits related to your personal state tax return or personal local taxes where the initial written notice is received after your effective date. This benefit does not include audits related to your failure to file a personal tax return or your failure to pay the taxes your filed personal tax return indicated you owed.	PAID IN FULL	\$ 480*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
- \*\* Trial Indemnity Benefits are (\$300 per 1/2 day of Trial time) up to the stated amount
- \*\*\* Trial Indemnity Benefits are (\$400 per 1/2 day of Trial time) up to the stated amount

This agreement forms a part of Policy Number <u>10780-001</u> issued to <u>Wake Forest University</u> and is effective <u>January 01, 2022</u>.

By ARAG Insurance Company of Des Moines, Iowa

and R Muray

Ву

## **Document Preparation**

See Policy "Agreement" Section

Network Attorney
COVERAGE
Benefits
Non-Network Attorney
INDEMNITY Benefits

Document Preparation

Legal services for an insured for the preparation of Deeds, Mortgages, Promissory Notes, Affidavits, Lease Contracts, Demand Letters, Installment Contracts, Bill of Sale, HIPAA Authorization and Certification of Trust.

This agreement forms a part of Policy Number <u>10780-001</u> issued to <u>Wake Forest University</u> and is effective <u>January 01, 2022</u>.

PAID IN FULL

\$ 40 per document

By ARAG Insurance Company of Des Moines, Iowa

wil R Meny

Ву

#### Juvenile Court

See Policy "Agreement" Section

COVERAGE	Network Attorney Benefits	Non-Network Attorney INDEMNITY Benefits
Juvenile Court		
Legal services for an insured child charged with a crime (except those involving traffic matters or felony charges) when the court proceedings are held in juvenile court. If the matter is removed from juvenile court, coverage under this benefit will cease as of the date of the removal.	PAID IN FULL	\$ 480*
Trial for three (3) days or less	PAID IN FULL	\$ 1,800**
<b>Trial</b> starting on day four (4) until completion	PAID IN FULL	\$ 100,000***

- \* Non-Network Attorney Indemnity Benefits are up to the stated amount
- \*\* Trial Indemnity Benefits are (\$300 per 1/2 day of Trial time) up to the stated amount
- \*\*\* Trial Indemnity Benefits are (\$400 per 1/2 day of Trial time) up to the stated amount

This agreement forms a part of Policy Number <u>10780-001</u> issued to <u>Wake Forest University</u> and is effective <u>January 01, 2022</u>.

By ARAG Insurance Company of Des Moines, Iowa

al R Muray

Ву

## ARAG Services, LLC 500 Grand Avenue, Suite 100 Des Moines, Iowa 50309-

## **SERVICE PLAN**

1. Name of Plan Member, Address WAKE FOREST UNIVERSITY HUMAN RESOURCES 2598 REYNOLDA ROAD WINSTON SALEM, NC 27106

## 2. Service Period

The term of this Plan shall be from <u>Jan 1, 2022</u> to <u>December 31, 2022</u> Standard Time at the address of the Plan Sponsor.

#### 3. Price

\$2.59 monthly Composite rate per Named Plan Member and eligible dependents

## 4. Services Provided

As per attached

#### **SERVICE PLAN**

for

#### Wake Forest University

ARAG Services, LLC as plan administrator, will provide the services described in this document (hereinafter referred to as the "plan") in compliance with all provisions herein in return for plan member's service fee. This plan incorporates any and all terms and provisions of the plan member's Certificate of Insurance. If the named plan member purchased only individual membership the services described below will be available only to him/her.

#### **TERMS AND CONDITIONS**

This plan may be amended or changed at any time by written agreement between the plan sponsor and us.

Any terms of this plan which are in conflict with any state or federal law are amended to conform to all applicable federal or state regulations.

We do not provide services for you if you have intentionally concealed or misrepresented any material fact or circumstance or have made false statements or engaged in fraudulent conduct relating to your membership or the plan.

#### TELEPHONE LEGAL ACCESS SERVICES

We will pay the attorney fees of a Telephone Legal Access Law Firm as defined below for Telephone Legal Access Services provided by a Telephone Legal Access Law Firm while your Certificate is in effect.

"Telephone Legal Access Law Firm" - means an independent law firm that has entered into a written agreement with us to provide Telephone Legal Access Services to you within the territory of the United States.

"Telephone Legal Access Services" - means the type of legal services which, within applicable standard of professional care and conduct, may be rendered by the Telephone Legal Access Law Firm in one or more telephone conversations with a client and which may be connected with other legal services based on telecommunication which are specifically listed below.

#### You will receive:

Toll-free telephone advice on how the law relates to your personal legal matter and which action may be taken.

Follow-up correspondence and telephone calls to third parties related to your personal legal matter.

Specific document preparation and document review.

You will receive legal assistance from the Telephone Legal Access Law Firm for the preparation or review of a Standard Will or Codicils.

Standard Will means a will document without trust provisions other than a support trust for dependent children limited to appointing a guardian and placing assets for dependent children until they reach their age of majority.

#### REDUCED FEE LEGAL SERVICES

If your legal matter is not fully covered under your insurance policy and is not listed under the "Exclusions" in your Service Plan, you are eligible to work with a Network Attorney and receive a reduced fee that will be at least 25% off the attorney's normal hourly rate. The initial consultation for each legal matter will be provided at no cost. If you retained the services of the Network Attorney prior to the effective date of your legal insurance membership, the reduced fee benefit is not available. Payment of attorney fees is handled directly between the plan member and the Network Attorney. Access to a Network Attorney is subject to availability. You are encouraged to contact ARAG to determine proximity to a Network Attorney within legal practice areas.

For matters that include a cap on the number of hours ARAG will pay a Network Attorney, and where your legal matter will exceed the cap set, the Network Attorney will bill you directly at reduced rates of at least 25% off his or her normal rates for the remaining hours. You pay the attorney directly.

For Telephone Advice, if your matter cannot be resolved over the phone and is not fully covered under your insurance policy and not excluded under the "Exclusions" in your Service Plan, you are eligible to work with a Network Attorney and receive a reduced fee that will be at least 25% off the attorney's normal hourly rate. Payment of attorney fees is handled directly between the plan member and the Network Attorney.

#### **REDUCED CONTINGENCY FEES**

If your legal matter is not covered under your insurance policy and is not listed under the "Exclusions" in your Service Plan, you are eligible to work with a Network Attorney for a legal matter the Network Attorney deems to be appropriately handled through the use of a contingency fee. The Network Attorney will represent you under a contingent fee arrangement where the contingent fee will not exceed 25% of the net recovery if successfully resolved before trial, or will not exceed 33% of the net recovery if successfully resolved after trial, or will not exceed 40% of the net recovery is successfully resolved on or after an appeal. The initial consultation for each legal matter will be provided at no cost. If you retained the services of a Network Attorney prior to the effective date of your legal insurance membership, the reduced contingency fee benefit is not available.

#### FINANCIAL EDUCATION AND COUNSELING SERVICES

This service provides you toll-free telephone access to Financial Counselors. Financial Counselors who can address your questions and offer guidance on a variety of money management matters, as well as provide instructions on how to use the program's financial tools.

Financial information and services include:

General financial planning counseling sessions Insurance

Cash and debt management IRAs and 401(k)s

Savings and budgeting Student loans

Asset allocation Mortgage education

Credit reports Investments and Risks

You can also visit a financial education website which provides educational resources to help you establish a plan for reaching your goals, such as a down payment on a house, reduction of debt or college funding for a child. This website includes interactive financial tools and an online reference library that can be used to create a personalized money management plan. Financial Counselors are also available for guidance on implementing your personal action items.

#### **IDENTITY THEFT PROTECTION**

A service that gives you access to:

**Toll-free legal advice** from a Telephone Network Attorney to assist with legal-related problems that the theft of your identity may have caused.

#### **Identity Theft Materials**, including:

An Identity Theft Prevention Kit to help protect yourself from becoming a victim of identity theft in the first place,

An Identity Theft Victim Action Kit to help speed your recovery should you become an identity theft victim,

A tracking document to help you keep track of phone calls, e-mails and letters for attorneys,

An Identity Theft Affidavit to help you report your identity theft to necessary parties.

**Identity Theft Specialists** who will help you determine appropriate steps to begin recovery and help you monitor the progress of your recovery.

**Full-Service Identity Restoration**: Certified Identity Theft Restoration Specialist provide full-service identity restoration services, including specialized limited Power of Attorney to work on your behalf to restore your identity.

**Lost Wallet Services**: Certified Identity Theft Restoration Specialist assist you in canceling and reissuing personal documents such as credit cards, driver's license, Social Security Cards, etc. - due to lost or stolen wallet or identity documents.

**Identity Theft Insurance**: Should you become a victim of identity theft, Identity Theft Insurance provides coverage up to \$1 million for expenses associated with restoring your identity. (The Identity Theft insurance is underwritten by American Bankers Insurance Company of Florida, an Assurant company. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions. Please see the plan summary document for details.)

In order to use the following services, you will need to log in and establish an online monitoring account.

**Single-Bureau Credit Monitoring**: Services designated to track and immediately inform you of any activities or changes to your credit - including loan applications, credit card activations, delinquencies, etc.

**Internet Surveillance**: Services that monitor thousands of websites and millions of online data points and will alert you if your personal information is being traded and/or sold.

**Change of Address**: Services that monitors address change requests with the United States Postal Services.

**Child Monitoring**: Services that enable parents or guardians to protect minor's information from identity theft by registering and tracking their data. Social Security Number trace monitoring which will detect the creation of a credit file in a minor's name.

#### **IMMIGRATION**

A service that gives you toll-free access to Telephone Network Attorneys for:

Legal advice and consultation

Immigration processes and guidelines.

Filing and processing of applications and petitions.

Laws and regulations governing various types of immigration benefits; including asylum, adjustment of status, business visas, and employment authorizations.

Deportation and removal proceedings.

Document review of any immigration forms

Document preparation of affidavits and powers of attorney

Preparation for immigration hearings

For additional immigration services, Network Attorneys provide a reduced rate of at least 25% off their normal rates for any representation-based immigration services. Network Attorneys will bill the member directly.

#### **LEARNING CENTER**

**Learning Center** – Access the Learning Center for an extensive online library of easy-to-read articles, guidebooks and videos created to help you:

Learn more about dealing with common legal and financial matters, like estate planning, identity theft and consumer protection.

Understand how the legal insurance plan works and the coverages, services and resources it provides.

#### **DIY DOCS®**

**Do-It-Yourself Legal Documents -** Online access to documents authored and reviewed by attorneys for accuracy and state-specific compliance in all 50 states. These documents can assist you with everyday life, including issues involving:

Automobiles Childcare

Caregiving Residential Contractor

Estate Administration Finances

Easy-to-Use Interactive Document Assembly Tool: Helps you efficiently create your own documents by asking simple questions.

My Documents: Online document storage and 24/7 access to create, update, retrieve and print your documents.

Legacy Planning: Create essential legal documents yourself with the help of DIY Docs, including:

Financial Power of Attorney Health Care Power of Attorney Living Will Standard Will

#### **CAREGIVING SERVICES - ADVICE**

Telephone access for you to obtain legal advice and consultation on how the law relates to your parents/ grandparents legal matter and which actions may be taken.

#### **CAREGIVING SERVICES**

**Reduced Fee Services** - Should your parents/grandparents legal matter require legal representation, Network Attorneys provide reduced fee services of at least 25% off their normal rate for most legal matters. Payment of the attorney fees is handled directly between the parent/grandparent and the Reduced Fee Network Attorney. Access to a Reduced Fee Network Attorney is subject to availability. You are encouraged to contact ARAG to determine proximity to a Reduced Fee Network Attorney within legal practice areas.

Caregiver Support Services - As a member, you have toll-free access to a Care Advocate, who will:

Answer your eldercare-related questions, assess eldercare need and help you develop a care plan.

Send you a **customized information guide** that contains lists of assisted living facilities, nursing homes or home health care agencies - including comparative quality-of-care ratings and reports on thousands of facilities and agencies - along with helpful eldercare information.

Give you access to the nation's most comprehensive eldercare database with more than 90,000 long term care providers.

Conduct searches to determine the availability and rates of assisted living facilities, nursing homes, home health care agencies and adult care providers. Advocate will negotiate discounts when available.

Plus, you will have access to the **ElderAnswers Website** which provides you online access to quality-of-care ratings and reports, direct access to the provider database, and a wide-range of eldercare information.

**Caregiving Guidebook** - As a member, you have access to a "go-to" guidebook providing you with the tools and resources needed to take a proactive approach in your caregiving role.

#### **TAX SERVICES**

This service provides you with year-round access to experienced tax specialist. You can call toll-free for a one-on-one consultation if you have questions or need advice regarding your personal, non-business related tax matters. Services include:

Tips for state or federal filing of personal taxes Explanation of tax law changes Research on complex tax matters Advice regarding IRS Audits and notifications Review of last year's personal tax return Personal tax return preparation for only \$50\*

\*There is a \$50 cost for each tax preparation (federal or state). Tax preparation is limited to returns that include forms 1040, 1040A or 1040EZ including Schedule A (Itemized Deductions), Schedule B (Interest and Ordinary Dividends) and Schedule D (Capital Gains and Losses). Returns with additional schedules shall be prepared and billed at a rate of \$60 per hour.

#### **EXCLUSIONS**

The plan services do not include:

- 1. Matters against us, the named plan member or the plan sponsor.
- 2. Matters arising out of a business interest, investment interests, employment matters, employee benefits, your role as an officer or director of an organization, and patents or copyrights.
- 3. Matters deemed by us to be frivolous or lacking merit.
- 4. Matters outside the jurisdiction of the United States of America.

This plan is effective <u>January 01, 2022</u> and shall continue in effect for one year. Thereafter, the plan shall be automatically renewed for additional one year terms unless terminated by the plan administrator or plan sponsor upon thirty (30) days' prior written notice to the other party.

ARAG Services, LLC

and R Meny

David R. Murray President

## ARAG'S Privacy Policy and Notice of Personal Information Practices

We are committed to protecting your privacy and your personal information that you share with us. Here are the basics of our privacy policy and how we collect and use your personal information. Continue reading to see the entire policy.

- We obtain personal information from you directly and from your transactions with us.
- We do not collect personally identifying information from you when you visit our website or online services unless you affirmatively provide it to us.
- We do not allow third parties to collect personally identifying information from your computer or mobile device when
  you visit our website or use our online services.
- We will not sell your information to third parties.
- Any third parties who perform services for us are required to safeguard any customer information and may only use
  it in connection with performing those services.
- We extensively secure and limit access to your information.
- We protect information about potential, current, and former policyholders.

#### The Information Collected

Non-public personally identifiable information ("Information") is information that identifies you and is not available to the general public. The following sections tell you more about how and when we collect your Information.

#### **Information Obtained**

- 1. Personal information may be collected from persons other than you.
- 2. Personal information we collect consist of:
  - Name.
  - Address.
  - Phone Number.
  - Email and IP address.
  - Date of birth.
  - Signature.
  - Bank account number.
  - Employer information if you are enrolled in a group legal plan.
  - Gender.
  - Geolocation data, audio and electronic information.
  - Internet or other electronic network activity information, including but not limited to, browsing history, search history, and information regarding our Internet Website, application, enrollment form or advertisement.
  - Court records, government records, driving records, property information.
  - Inferences may be drawn from your personal information collected.
  - Tax identification information if we conduct business with you.
  - Professional and education information.
  - These categories of information may also be collected for eligible dependents covered under you legal plan.
- 3. Sources we may use to collect personal information:
  - Directly from you when submitting an application, an enrollment form and in your communications and transactions with us.
  - Claims submitted.
  - Attorneys and other persons who are or will become involved in processing your application, your enrollment form and servicing your policy or any claims you may make.
  - Court records, government records, driving records, property information to enable us to determine coverage and process claims.
  - Your interaction with our website and mobile app.
  - Your employer, if you are enrolled in an employer-sponsored legal plan.

- Financial institution.
- If you participate in a survey, we collected the email address and contents of the email; and information volunteered in response to the survey.

#### 4. The information we collect is used:

- To fulfill our responsibilities to you, process and service your policy, process premium payments, determine coverage, confirm transactions, process and settle claims, maintain and secure your legal plan account with us, provide support and services, respond to inquiries, investigate and address your concerns, to personalize your Website experience, and for testing, analysis, surveys and product development.
- To respond to law enforcement requests and as required by applicable law, court order, or governmental regulations.
- As directed by you.
- To notify you of new services and special offers.

If you do not wish to be contacted by email for non-policy related communications, you may unsubscribe by following the instructions at the bottom of any ARAG email you receive or by contacting us.

If you are a policyholder or member, you can log in to your account at ARAGlegal.com to manage your email subscriptions. To access your email subscriptions click on My Account in the top right of the homepage, then click on Email Address and Subscriptions on the left side of the screen. If you are not a policyholder or member, you may unsubscribe via the footer of your email or by contacting us.

#### **Location Services for Mobile Apps**

Your current location is only determined if you choose to use a function on our apps to determine your current location. If you allow your location to be obtained using an ARAG app, ARAG will use the services of Google Maps API to determine your estimated location. Use of this information is solely to distinguish your current location and not to identify you. ARAG does not automatically track your location when you use our apps. ARAG uses the services of Google Maps API for location services. The Google privacy policy is available at http://www.google.com/policies/privacy and by this reference, is incorporated into this ARAG Privacy Policy.

#### The Information We Disclose

Information about our customers or former customers will only be disclosed as permitted or required by law. Information about you or your company that has been collected is maintained in you or your company's policy and/or claims records.

Information about our former customers and about individuals who have obtained quotes from us is safeguarded to the same extent as information about our current policyholder.

We may disclose your personal information without prior written authorization when reasonably necessary:

- To persons or organizations who need the information to perform a business, professional or insurance function for us or you. For example, businesses that assist us with administrative functions or marketing. When we disclose personal information for business purposes, we enter into a contract that describes the purpose and requires the recipient to both keep that personal information confidential and not use it for any purpose except in performing the contract.
- To an insurance institution agent or insurance-support organization to perform its function in connection with an
  insurance transaction involving you or to collect information for the purpose of detecting and preventing insurance
  crimes or fraudulent claims.
- To those persons involved in processing your application, enrollment, processing transactions, investigating claims, concerns and complaints. This may include investigators and attorneys who need the information to investigate or settle a claim involving you as well as another insurance company if you are involved in an incident with their insured.
- To an insurance regulatory authority or a law enforcement or other governmental authority pursuant to law or subpoena or to protect our legal interest or in cases of suspected fraud.
- For the purpose of conducting actuarial or research studies in which you will not be identified in any report and any
  materials that do identify you will be destroyed as soon as they are no longer needed. The research organization
  agrees not to disclose the information unless permitted by law.

- To a person who agrees that their only use of the information will be in connection with the marketing of a product
  or service and no privileged information or personal information relating to your character or protected class
  information will be disclosed.
- To an affiliate whose only use of the information will be in connection with an audit of the insurance institution or agent or the marketing of an insurance product or service and the affiliate agrees not to disclose the information for any other purpose to unaffiliated persons.
- To a group policyholder for the purpose of reporting claims experience or conducting an audit of the insurance institution's or agent's operations or services, provided the information disclosed is reasonably necessary for the group policyholder to conduct the review or audit.

#### Access to Your Personal Information

You have the right to submit a request for your personal information that we have as well as submit a request to correct or amend any personal information that you feel is incorrect or incomplete. You also have the right to request we delete any of your personal information we have collected unless we are exempt from honoring your request under law. We will not discriminate against you for exercising any rights you have. You may submit your request to ARAG via the following:

Mailing address:

Privacy Administration Attention: Legal Department ARAG North America, Inc. 500 Grand Avenue, Suite 100 Des Moines, IA 50309

or email us at legal@ARAGlegal.com

or via our website https://www.araglegal.com/ using the "Contact Us" tab

#### **Confidentiality and Security**

We restrict access to your Information to employees who we have determined need it in order to provide products or services to you. We train our employees to safeguard customer information, and we require them to sign confidentiality and non-disclosure agreements. We maintain strict physical, electronic, and procedural safeguards to protect your Information from unauthorized access by third parties.

#### **Additional Information for Our Internet Users**

We continuously improve our websites. We are interested in how visitors use our websites, what they like and dislike, and where they have problems. We may gather data on how users navigate our site so we can make ARAGlegal.com and ARAGgroup.com easy places to do business. Our tools may gather data such as what browser a person uses or even what pages are most popular.

We receive and store certain types of information from you whenever you interact with our Sites. Like many other websites, we store "cookies" and other web-based files on user devices to get certain types of information when your web browser accesses our Site.

We use cookies to improve your experience while using our website and our internet apps. Cookies are small files that are stored on your computer. They do not contain any personally identifiable information about you. They help us personalize your experience when you return to our website, and they are required for certain portions of our website. Most browsers let you determine whether or not you accept our cookies. If you don't use cookies, you won't be able to use certain ARAGlegal.com features, such as keeping your product in your cart until you are ready to purchase.

ARAGgroup.com and ARAGlegal.com may place small pieces of computer code (embedded objects) on our pages to help our advertising partners such as, Google Adwords or Facebook, count how many customers they referred to our site. We may also use objects placed on other sites to monitor your exposure to our advertising or other offers online. These objects don't collect any personally identifiable information about you. Please click http://www.networkadvertising.org/managing/opt\_out.asp to learn more or "opt out" of persistent cookies and targeted advertising delivered by these vendors.

We also provide some links to third-party websites that are not owned by ARAG. ARAG has no control over their privacy practices and assumes no responsibility in connection with the use of their websites. We recommend that you check the privacy policy of any website before you provide any personally identifiable information.

## **Changes to This Privacy Policy**

We may modify our privacy policy from time to time. The most recent version is always posted at ARAGlegal.com.

## What to Do If You Have Privacy or Security Concerns

If you have a concern about privacy or security at ARAG, we want to hear about it by mail or email.

Please write to us at:

Privacy Administration Attention: Legal Department ARAG North America, Inc. 500 Grand Avenue, Suite 100 Des Moines, IA 50309 or email us at legal@ARAGlegal.com

The Effective Date of this Privacy Policy is January 1, 2020.