

Student agreement to record lectures (SmartPen or Sonocent or other)

Recorded Lecture Policy Agreement

The student below has provided documentation to our office that indicates a disability that impacts the ability to take accurate notes during lecture. After review of the documentation provided by the student, the Learning Assistance Center and Disability Services (LAC-DS) has approved the student's request to receive a reasonable accommodation in accordance with applicable laws and University policies.* The student below has opted to use a technological resource [Sonocent or Smartpen or other technology noted below] to accommodate the student's ability to take accurate notes during lecture. Lectures recorded for this purpose may not be shared with other people without the written consent of the faculty member/lecturer, and the student may not share any transcriptions created from the recorded lectures. The recordings may only be used by the student as a study aid to assist the student in the course. The recorded lectures must be permanently deleted no later than the final date of the semester. The content of a lecture is protected under federal copyright laws and may not be published or quoted without the express consent of the lecturer and without giving proper identity and credit to the lecturer. Misuse or failure to abide by the terms of this agreement may result in review under the Student Code of Conduct.

A copy of this signed document is to be provided upon request by the faculty member or other lecturers in the course/class to be recorded.

Pledge: I have read and understand the above policy on recorded lectures at Wake Forest University and I pledge to abide by the above policy with regard to any lectures I am permitted to record while enrolled as a student at Wake Forest University.

Technology approved for lecture recordings:

Student Name: _____ (Please Print)

Student Signature: _____

Witness Signature: _____

Date Witnessed: _____

*84.44 of Section 504 of the Rehabilitation Act of 1973 (P.L. 93-112, amended P.L. 93-156).