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January 25, 2020

Katie Franklin

Regional Center Manager

Higher Achievement Program

1750 Columbia Road, NW

Washington, DC 20009

Dear Ms. Franklin:

After learning about Higher Achievement Summer Academy from my friend, Alison Edwards, former Higher Achievement intern, I became interested in applying for the summer teacher position. As a senior English major at Wake Forest University, I have the skills and experience you are seeking. I admire Higher Achievement’s dedication to serving young scholars and would be excited to participate in the program’s mission of pursuing justice through education.

My experiences as a volunteer tutor at the Potter’s House Family Resource Center in Winston-Salem, NC, combined with my participation in Wake Forest’s Campus Kitchen organization make me an excellent Higher Achievement teaching candidate. For the past two years, I have tutored underserved elementary and middle-school students in the Winston-Salem area through the Potter’s House after school tutoring program. My time with these young people has both increased my passion for children and shaped my belief that education is a fundamental human right. I especially enjoy using my creativity to design games such as math bingo and a math scavenger hunt to make learning more fun and engaging. In addition, I have honed my collaboration and organization skills through my leadership role in Campus Kitchen, a campus organization that procures and delivers fresh food to ten community organizations. As a distribution coordinator with Campus Kitchen, I schedule five students each day to pick up and deliver food, which requires effective management and communication skills.

I have attached my resume and would be happy to provide you with additional information regarding my experiences or background. All children deserve to have the opportunity to learn and grow in a supportive environment. I am prepared and would be enthusiastic to serve young people who not only need care and attention but who are striving to succeed despite difficult circumstances. I look forward to the opportunity to interview with you when you are on campus next month. Thank you for your consideration.

Sincerely,

Anne Murphy