



THE 3P's



PROTECT

YOUR SPACE

Unplug all items from wall outlets, including all string/strand lights.

Leave blinds down if your room is on a ground floor or faces a balcony.

OR

Pull blinds up if your room is on an upper floor and does not face a balcony.

Fan coils units should be set to 70° and low fan speed.

Turn off your lights.

Close and lock all windows and room door(s).

YOUR BELONGINGS

Remove personal property from the floor (rugs, luggage, pillows, shoes, etc).

Ensure valuables that could be compromised are removed from the space.

Take bicycles home or store and lock them on designated bike racks.

Motorized bikes should be parked in designated moped spaces only.

Move all items in room at least 24" from fan coil units to allow service during the break.

Please make time to collect any items you have left in the laundry room(s).



All items left in RL&H community laundry rooms will be collected and turned over to a local charitable organization during the winter break.

PREPARING FOR MOVE-OUT



**WAKE FOREST
UNIVERSITY**

Residence Life and Housing