



Department: Campus Recreation
Program Area: Intramural Sports
Job Title: Intramural Official
Reports to: Competitive Sports Coordinator

Summary:

Intramural Sports Officials are responsible for providing an atmosphere of fun in a competitive, yet safe, environment. Officials must be able to implement Intramural Sports policies and sport rules in order to maintain an appropriate level of control, fairness, and safety. They should maintain a positive attitude on-site and should always be striving to improve their officiating skills.

Essential Functions:

- Attend all officials training clinics
- Officiate Intramural contests
- Assist with preparation and inspection of the game site
- Enforce and evaluate sportsmanship of intramural teams and participants
- Participate in officials' evaluations
- Verify participant eligibility
- Provide positive public relations, program promotion, and policy education to participants
- Provide a friendly, upbeat and customer service oriented environment at all times

Required Knowledge, Skills, Abilities:

- Current student of Wake Forest University
- Mandatory attendance at all intramural sports officials' clinics
- Grade of 80% or higher on officials' quiz

Preferred Knowledge, Skills, Abilities:

- Excellent communication, time management, and organizational skills. Must be able to work in a team environment. Previous officiating experience and sport knowledge.

Compensation/Incentives:

Within the Department of Campus Recreation there are opportunities to assume additional responsibilities and promotion. All employees are eligible for met-based pay increase and performance-based incentives.

Note:

This position profile identifies the key responsibilities and expectations for performance. It cannot encompass all specific job tasks that an employee may be required to perform. Employees are required to follow any other job-related instructions and perform job-related duties as may be reasonably assigned by his/her supervisor.

Campus Recreation seeks to recruit and retain a diverse workforce, and encourages qualified candidates across all group demographics to apply.