

DECEMBER 16th – Final Deadline for the following:

- **Graduate School Exit Survey** – Individual links will be sent via email for online submission.
- **Name Pronunciation** – Complete a phonetic and recorded name pronunciation in Workday for the Hooding and Commencement Ceremony in May. Please see below for instructions:
 1. Access your profile by clicking on your picture in the upper right hand corner and clicking View Profile
 2. Click Actions on the left hand side of the page
 3. Select Change My Name Pronunciation
 4. Click the Microphone Icon to record an audio pronunciation
 5. Click Submit
- **Holds** - Check Workday to verify there are no **holds** on your account. Diplomas cannot be released until holds are removed. Advising Holds for the following semester don't affect graduation and do not need to be removed.

DIPLOMAS - Electronic diplomas will be sent via email shortly following graduation. Traditional diplomas will be mailed approximately 4 - 6 weeks following graduation to the address submitted on your Graduation Application.

GRADUATION - December graduates will be invited to participate in the Hooding & Commencement Ceremony next May. An invitation will be sent to your personal email address.

*Note: The Graduate School is not involved in any private departmental ceremonies. Please contact your department's academic coordinator/program director for information.