

CHECKLIST FOR MAY GRADUATES NON-THESIS

GRADUATE SCHOOL OF ARTS & SCIENCES HOODING & COMMENCEMENT CEREMONY – Ceremony

information and instructions will be sent from the Graduate School office and posted at <u>Graduation</u> <u>Requirements</u>. Tickets and parking passes are not required for this event.

□ **March 28**nd <u>**REGALIA**</u> - Deadline to place cap & gown order online (link will be emailed). Enter Wake Forest Univ Grad School of Arts and Sciences. Your order will be delivered directly to you. All ceremony participants must wear regalia which will include the following degree color scheme:

- MS Black hood with gold grim and gold tassel
- MA, MAHS Black hood with white trim and white tassel
- MAED Black hood with light blue trim and light blue tassel
- MFA Black hood with brown trim and brown tassel

□ **April 11th** <u>SPECIAL NEEDS</u> - Notify the Graduate School office if either you or any of your guests require special assistance for the Hooding & Commencement ceremony by sending an email to <u>tatmanb@wfu.edu</u>.

□ April 25st <u>FINAL DEADLINE</u> for the following items:

Graduate School Exit Survey - Individual links will be sent via email for online submission.

□ **Name Pronunciation** - Individual links will be sent via email for online submission. You must also complete a name pronunciation form posted at our <u>Graduation Requirements</u> page and return to tatmanb@wfu.edu.

□ **Holds** - Check Workday to verify there are no holds on your account. Transcripts and diplomas cannot be released if there is a hold on your account.

□ **DIPLOMAS** - Electronic diplomas will be emailed to you shortly following graduation. Traditional diplomas will be mailed approximated 4 – 6 weeks following graduation to the address you submitted on your Intent to Graduate form.