

Present: Dwayne Godwin, Grey Ballard, Ron Von Burg, Leslie Poole, Sarah Simpson, Jennie McGuire, John Lukesh, Tracy Criswell, Jennifer Rogers, Brad Jones, Dixie Ross, Erik Brady, Mark Ferris, Fred Salsbury, Allyn Howlett, Jeffrey Katula, Ravi Singh, Christian Waugh, Elizabeth Jensen, Lucy D'Agostino McGowan, Adam Hall, Mackenzie Anderson

The third meeting of the Graduate Council for 2022-2023 year was held Tuesday, February 7, at 3:30 pm virtually via Zoom.

GENERAL BUSINESS

1. 11-8-2022 Graduate Council Minutes

The 11-8-22 Minutes were unanimously approved.

2. GSA Report (GSA co-Chairs)

- *Elections are coming at the end of the semester (March)*
- *Monthly GSA executive meetings and monthly events for graduate students*
- *There is not currently a BGSA chair, there is a diversity and inclusion chair who is working to fill the role.*

3. Committee Reports

A. Curriculum Committee (Leslie Poole, Chair)

1. Course Change Proposals

Course Number	Course Name	Action
BMES 615	Advanced Commercialization of Biomedical Engineering Research	DELETE
CNS 758	Studies in Educational Leadership	DELETE
MTH 682	Readings in Mathematics	CHANGE
MTH 691	Research Exploration in Mathematics	ADD
WGS 621	Introduction to Women's, Gender, and Sexuality Studies	ADD
WGS 623	Feminist, Womanist, and Mujerista Theologies: Constructive Perspectives on Christian Thought	CHANGE

Motion to approve changes (contingent on small revisions). Motion passed.

B. Credentials Committee (Grey Ballard, Chair)

1. Nominations for Graduate Faculty

Name	Department/Graduate Program Affiliation
Cagney Gentry, MFA	Communication
Da Ma, PhD	Internal Medicine/ Biomedical Engineering
Emily Dressler, PhD	Biostatistics and Data Science/ Translational and Health System Science
Emily McCracken, MD MHS	Surgery
Jamy Ard, MD	Epidemiology and Prevention
Xueyuan "Michael" Vanbastelaer, PhD	Computer Science
Mitchell Ladd, MD, PhD	General Surgery/Biomedical Engineering
Monique O'Connell, PhD	History, Liberal Arts Studies
Shirley Bluethmann, PhD MPH	Social Sciences and Health Policy

- *Missing a signature for Monique O'Connell's chair (Liberal Arts Studies doesn't have a chair).*
- *Motion to approve the nominees. Motion passed.*

C. Policy Committee (Fred Salisbury, Chair)

1. A proposed definition of a credit hour based on DOE explanations to international students with refinement, see below.

Credit hour Proposal:

- A nominal hour of class time is normally 50 minutes. Our semester is 15 weeks long. For 1/2 semester courses, either the credit is halved or the time is doubled.
 - *Update with: Most classes meet for 15 weeks. For classes that meet a different amount of time the expected commitment is adjusted proportionally.*
- One lecture (taught) or seminar (discussion) credit hour represents 1 hour per week of scheduled class/seminar time and at least 2 hours of student preparation time per week. Most lecture and seminar courses are awarded 3 credit hours.
- One laboratory credit hour represents 2-3 hours per week of scheduled supervised or independent laboratory work and at least 2 hours of student preparation time per week
- One practice credit hour (supervised clinical rounds, visual or performing art studio, supervised student teaching, fieldwork, thesis or dissertation research, etc.) represents at least 3-4 hours per week of supervised and /or independent practice.
- One internship credit hour represents 5-7 hours per week of work.
- Online synchronous courses follow the same guidelines as their in-person course counterparts.
- Online asynchronous course hours will be treated as practice credit hours.
 - *Motion to accept this credit hour proposal. Motion passed.*
- 2. A revised Honor code, attached, with two questions for the Grad Council that the Policy Committee could not resolve:
 - a. Should the sanctions hearing be recorded for the Dean and in the case of an appeal for the Grad Council? Currently, it is not.
Vote: 4 no, 8 yes. The motion passes.
 - b. What should happen when there is a successful appeal to the Grad Council? Currently, it says there is a recommendation for a new hearing. Should a successful appeal result in a recommendation to the Dean for a new hearing or a charge to the chair of the Graduate Honor Council for a new hearing?
Motion: A successful appeal to the Graduate Council will result in a charge to the chair of the Graduate Honor Council for a new hearing. This motion is approved.
Revise the motion: A successful appeal to the Graduate Council will result in a charge to the chair of the Graduate Honor Council for a new hearing with a new panel. This motion is approved.
- 3. Led by Elizabeth Jenson, a discussion on the role of the Graduate Council with respect to policies and the importance of ensuring that any recommendations

ultimately be reviewed and approved by Grad Council. Further, any policy development relevant to Grad School should include the Policy Committee chair.

- *Any joint policy needs to come back to us for approval.*
- *Sarah Riney is representing the School of Medicine based programs, which typically include biomedical programs.*
- *Anything academic needs faculty input*
- *A university-wide (or at least Reynolda campus-wide) non-academic code of conduct is still in discussion – hoping to have a document before the end of the semester*
- D. Long Range Planning Committee – no updates

OTHER BUSINESS

1. Volunteers for Melson Award Review Committee
 - *Call for Nominations will be going out in the next day or so*
- *Our hooding speaker is Dr. Taylor at NIH as program officer*
- *Russel Reiter will be joining as well – Wake Forest's first PhD student*
- *Discussion about ChatGPT*
 - *Can cause concern because it will generate content that is not factually correct (e.g., fake citations etc)*
 - *Can be helpful with coding / code translation*
 - *May be some opportunities for use in the classroom*

ANNOUNCEMENTS