

**HOODING & AWARDS CEREMONY CHECKLIST
AUGUST MAED CANDIDATES**

- ☐ **GRADUATE SCHOOL OF ARTS & SCIENCES HOODING & COMMENCEMENT CEREMONY** – Ceremony information and instructions will be sent from the Graduate School office and posted at [Graduation](#) . Tickets and parking passes are not required for this event.

- ☐ **March 24th REGALIA** - Deadline to place cap & gown order online at [Herff Jones](#). Enter Wake Forest Univ Grad School of Arts and Sciences. Your order will be delivered directly to you. All ceremony participants must wear regalia which will include the following degree color scheme:
 - MAED - Black hood with light blue trim and light blue tassel

- ☐ **April 14th SPECIAL NEEDS** - Notify the Graduate School office if either you or any of your guests require special assistance for the Hooding & Commencement ceremony by sending an email to whitesl@wfu.edu.

- ☐ **April 21st FINAL DEADLINE** for the following items:
 - ☐ **Name Pronunciation** - Individual links will be sent via email for online submission. You must also complete a name pronunciation form posted at [Graduation](#) and return to whitesl@wfu.edu.
 - ☐ **Holds** - Check WIN to verify there are no holds on your account. Transcripts and diplomas cannot be released if there is a hold on your account.

- ☐ **DIPLOMAS** - Electronic diplomas will be emailed to you shortly following graduation in August. Traditional diplomas will be mailed approximated 4 – 6 weeks following graduation to the address you submitted on your Intent to Graduate form.