

**HOODING & AWARDS CEREMONY CHECKLIST
AUGUST MAED CANDIDATES**

- ☐ **GRADUATE SCHOOL HOODING & AWARDS CEREMONY** – Ceremony information and instructions will be sent from the Graduate School office and posted at [Graduation](#) . Note that tickets and parking passes are not required for this event.
- ☐ **April 8th REGALIA** -Deadline to place regalia order. You will receive an email with instructions.
- ☐ **April 14th IN ABSENTIA FORM** - Deadline to submit to whitesl@wfu.edu if you will not be attending the Hooding & Awards ceremony.
- ☐ **April 14th SPECIAL NEEDS** - Notify the Graduate School office if either you or any of your guests require special assistance for the ceremony by sending an email to whitesl@wfu.edu.
- ☐ **April 27th FINAL DEADLINE** for the following items:
 - ☐ **Graduation Fee** - Your graduation fee has been added to your student account and can be paid through DEAC. This fee helps to defray some of the costs associated with graduation and is required of all graduates regardless of ceremony attendance.
 - ☐ **Name Pronunciation** - Individual links will be sent via email for online submission. You must also complete a name pronunciation form and return to whitesl@wfu.edu.
 - ☐ **Holds** - Check WIN to verify there are no holds on your account. Transcripts and diplomas cannot be released if there is a hold on your account.

*** Electronic diplomas will be emailed to you shortly following graduation. Traditional diplomas will be mailed approximated 4 – 6 weeks following graduation to the address you submitted on your Intent to Graduate form.**