



WAKE FOREST
UNIVERSITY

GRADUATE SCHOOL of
ARTS & SCIENCES

CHECKLIST FOR AUGUST & DECEMBER 2019 GRADUATES ATTENDING MAY 2020 GRADUATION CEREMONIES

☐ **Early March COMMENCEMENT TICKET ORDERS** - Details for ordering tickets including parking passes will be posted at <https://commencement.wfu.edu/>. Tickets are required for all guests attending Commencement on May 18th. **Tickets and parking passes are NOT required for the Graduate School Hooding & Awards ceremony on May 16th.**

☐ **April 17th SPECIAL NEEDS** - Notify the Graduate School office if either you or any of your guests require special assistance for either ceremony by sending an email to whitesl@wfu.edu.

☐ **April 29th FINAL DEADLINE** for the following items:

☐ **Name Pronunciation** – Hooding ceremony attendees only - Individual links will be sent via email for recorded online submission. In addition, submit the name pronunciation form posted at <https://graduate.wfu.edu/graduation-requirement-checklist-reynolda-campus/> to whitesl@wfu.edu.

☐ **Holds** - Check WIN to verify there are no holds on your account. Regalia cannot be distributed if there is a hold on your account.

☐ **May 11th – 14th CAP & GOWN DISTRIBUTION** - Come to the Graduate School office 118 Reynolda Village **Monday through Thursday 9:00 am – 4:00 pm** to pick up your regalia. If you will be out of town, you may have someone pick up your things if all requirements are met and your student account is clear.

*** Diplomas will be mailed approximately 4 – 6 weeks following graduation to the address previously submitted on your Intent to Graduate form.**