

Programs/Tracks may request funds from the Graduate School to support special seminars that bring in speakers. These funds may be used to support an honorarium payment, transportation and event costs.

Please complete the form below and submit to Tina Payne (<mailto:tmpayne@wakehealth.edu>) at least 30 days prior to the event.

Program/Track: _____

Number of Students Impacted: _____?

Seminar Name: _____

Seminar Date(s): _____

Is this seminar tied to a graduate course? YES | Course Nbr: _____ NO
i.e. GRAD 700

Please provide seminar details, indicating the education and career benefits of this speaker to graduate students and postdocs:

FUNDS BEING REQUESTED

Honorarium: \$ _____

Travel: _____

Event Costs: _____

Targeted Audience: _____

Name of staff person managing the seminar: _____ Phone _____

Signature of Track/Program Director: _____

FOR GRADUATE SCHOOL ONLY

Approved \$ amount approved: _____ Date: _____

Not Approved _____
Signature of the Dean