



WAKE FOREST UNIVERSITY

GRADUATE SCHOOL of ARTS & SCIENCES

**Graduate Faculty Meeting
Monday, November 30th, 2015 at 4:00 pm
Biotech Place Auditorium**

MINUTES

General Business

1. Minutes of the April 21, 2014 Meeting (attached). Brad Jones chaired the meeting. Minutes were approved unanimously.
2. Report on activities of the Faculty Senate – Dr. Mark Welker
Dr. Mark Welker presented updates from the Faculty Senate (see minutes of Faculty Senate for more information, <http://facultysenate.wfu.edu/minutes/>). The Senate met two times prior to the Graduate Faculty meeting. September: Update on campus parking. The decision to charge faculty for parking came from the Strategic Initiative Committee. The Parking and Transportation Committee has been charged to come up with the rules and guidelines and now has representation on the Strategic Initiative Committee. October: As a result of the Employment Retirement Income Security Act, the rules governing employer-sponsored retirement plans have changed and employers must provide more information, guidance, and oversight for the investment of retirement funds by employees. WFU set up a retirement plan investment committee and CapTrust was hired to review our current investment plans with guidance from Jim Strodel, Senior Vice President of CapTrust. WFU is moving away from 270 choices available today across three different providers to 26 core funds including allocation solutions, index funds, actively managed funds and brokerage accounts. A report from the Collegiate Senators' Committee regarding the status of teaching professionals in the college was made. The Teaching Professionals position, which includes "Teaching Professors" and "Professors of Practice". The committee will clarify how teaching professionals' time should be allocated and their promotion policy. The recommendation was that no more than 15% of concurrently teaching faculty have the status of Teaching Professional across the College in any given semester. Similarly, they recommended that at least 70% of the faculty teaching in any given semester be tenure track.
3. Report on activities of the Graduate Council – Dr. Nichole Allred
Nichole Allred presented updates from the Graduate Council (see minutes of Graduate Council for more information, http://graduate.wfu.edu/faculty/meetings_minutes.html). The Graduate Council met three times prior to the Graduate Faculty meeting. As a summary of activities, 27 course changes (14 additions, 12 deletions and 1 changes) and the addition of 13 Graduate Faculty members were approved. The policy committee continues to explore the implementation of policy for family medical leave and leave of absence (summarized below). It was also announced that Graduate Student Research Day has been proposed for March 17-18.
4. Course Additions, Deletions, Changes
All course changes were reviewed. A motioned was made and all were approved unanimously.

Summary of course changes approved by the Graduate Council:

September Meeting

MCB 761	Pathobiology of Atherosclerosis and Cardiovascular Disease	DELETE
MCB 762	Lipid Metabolism and Chronic Human Disease	DELETE
MCB 763	Fundamentals of Pathology	DELETE
PSY 613	History and Systems of Psychology	DELETE
PSY 635	Fundamentals of Human Motivation	DELETE
PSY 642	Current Issues in Developmental Psychology	DELETE
PSY 661	Operant Conditioning and Behavior Modification	DELETE
PSY 669	Contemporary Applications of Psychology	DELETE
PSY 678	Instrumentation for Psychological Research	DELETE
PSY 761	Theory and Practice of Psychological Testing	DELETE
PSY 767	Neuropsychology and Learning Disabilities	DELETE
SPA 683	Medical-Scientific Translation	ADD

October Meeting

CHM 752	Protein Chemistry	CHANGE
LBS 727	The African Atlantic	DELETE

November Meeting

CNS 766	Crisis Prevention and Response	ADD
CNS 768	PsychoPharmacology for Counselors	ADD
EDU 614	Elementary Teaching Rounds	ADD
EDU 641	Teaching Elementary Literacy	ADD
EDU 642	Teaching Elementary Social Studies	ADD
EDU 643	Teaching Elementary STEM (Science, Technology, Engineering, Mathematics)	ADD
EDU 650L	Student Teaching: Elementary	ADD
EDU 655	Professional Seminar: Elementary	ADD
EDU 668	Professional Experience in Education	ADD
GRD 715	Career Planning for Graduate Students	ADD
HST 625	English Kings, Queens, and Spectacle	ADD
REL 644	Religion, Poverty, and Social Entrepreneurship	ADD
TIS 752	Chinese Specialized Translation – Medical, Scientific, and Business	ADD

5. Additions to Graduate Faculty

Graduate Faculty additions were reviewed; all were approved unanimously.

Summary of Graduate Faculty additions approved by the Graduate Council:

Name	Department/Graduate Program Affiliation
Joseph Andrews, PhD	Clinical and Population Translational Science
Diana Arnett, PhD	Biology
Katherine Cook, PhD	Hypertension and Vascular Research Ctr/IPP
Matthew Corriere, MD	Vascular & Endovascular Surgery/ CPTS
Mark Ferris, PhD	Physiology & Pharmacology
Kathleen Hayden, PhD	Social Sciences and Health Policy/CPTS
Tao Ma, MD PhD	Internal Medicine, Neuroscience
Joost Maier, PhD	Neurobiology & Anatomy, Neuroscience
Brett Rosenberg, PhD	Interpreting and Translation Studies
Kiran K Solingapuram Sai, PhD	Radiology/Chemistry
David Soto-Pantoja, PhD	Surgery/Hypertension, Cancer Biology
Mir Yarfitz, PhD	Liberal Studies
Chaowei Zhu, PhD	Interpreting and Translation Studies

Other Business

1. Program Proposals/Changes
 - a. Department of Education Graduate Certificate: Curriculum, Instruction, and Assessment - Leah McCoy
 - Preparation for teaching at any level
 - Solid grounding in educational curriculum, instruction, and assessment
 - Does not include K-12 teaching license
 - Good for K-12 independent schools, Teach for America, college or other teaching
 - Available as standalone certificate
 - 15 hours: 6 hours of required coursework (EDU707, EDU712) + 9 elective hours
 - Recruitment: graduate students from either campus, no advertisement
2. Policy Changes
 - a. Update on the Parental Leave Policy (in Progress) - David John

Last spring the GSA requested a study of the Family leave policy. The Policy Committee of the Graduate Council sampled other graduate programs and identified that Wake Forest was one of a few schools nationally, both public and private, without a policy. Using as a guide existing policy from Wake Forest Human Resources for faculty/staff a policy was drafted for graduate students and postdocs. The committee is currently debating pros and cons. Ideally, they would like to arrive at an affordable solution that involves PI and graduate program director and which is uniform across the school.
3. Other Graduate School Activities
 - a. Graduate School move to 200 Brookstown

Brad Jones announced the open house on Friday from 4-7 at the new Graduate School location at 100 Brookstown. There will be free parking and shuttle service is available from the Reynolda campus to Brookstown. The new location houses the Graduate School as well as Documentary Films and Interpreting and Translation Studies programs.
4. Announcements
 - a. Call of Hooding & Awards speaker nominations

Brad Jones announced that the Graduate School is now accepting nominations for a Hooding Speaker. Last year's speaker came from a nomination at the Medical School campus so there will be an increased interest in nominations from the Reynolda campus.

Meeting adjourned at 4:36pm.