

The third meeting of the Graduate Council for 2017-2018 year was held on Tuesday, November 7, 2017 at 3:30 pm in Wake Downtown, Room 4503. Brad Jones chaired the meeting.

Present: Nichole Allred, Erik Brady, Bill Conner, Dwayne Godwin, Tim Howard, Brad Jones, Ellen Kirkman, Abdou Lachgar, Leah McCoy, Ellie Rahbar, Christian Waugh

Absent: Robert Hampson, Hui-Wen Lo, Sarah Lafferty, Jason Grayson, Ananda Mitra, Debbie Newsome, David Luo (GSA Co-Chair)

Guests: Jarrod Whitaker, Jennie McGuire

GENERAL BUSINESS

1. Minutes from the October 3, 2017 Graduate Council Minutes (*Attachment*).

Minutes from the October 3, 2017 meeting were discussed. A motion was made to approved the minutes, seconded, and approved unanimously.

2. GSA Report

GSA representative was absent and therefore nothing was reported.

3. Committee Reports

A. Curriculum (Robert Hampson, *Chair*)

a. Course Change Proposals

Course Number	Course Name	Action
BAMB 704/ BMSC 712	Preparatory Biochemistry/Foundations of Biochemistry	CHANGE
BMSC 713	Applications of Epidemiology	ADD
CHM 624	Medicinal Chemistry	ADD
GRAD 706/GRAD 700	Special Topics	CHANGE
IPP 718	Making Medicines	ADD
PHY 655	Exotic Materials	ADD
PHY 656	Electronic Imaging Sciences	ADD
PHY 657	Scanning Probes	ADD
PHY 658	Kinetics of Materials	ADD
TIS 738	Editing and Revising for Translators	ADD

CHM 624 cannot be repeated, so the form will need to be corrected.

A motion was made to approve all courses, was seconded and approved unanimously.

B. Credentials Committee (Abdou Lachgar, *Chair*)

a. Nominations for Graduate Faculty

Name	Department/Graduate Program Affiliation
Abbey Bourdon, PhD	Mathematics & Statistics
Issis Kelly Pumarol, MD	Biomedical Sciences
Reto Asmis, PhD	Biochemistry
Shepeara Hall, MSN	Biomedical Sciences
Surendra Prajapati, PhD	Radiation Oncology

Dr. Pumarol does not have publications and has not served on a thesis or dissertation committee. A motion was made to table this application. The motion was seconded, and approved unanimously.

Shepeara Hall has no publications but is thinking about advising students. Does not have a terminal degree. A motion to decline application. The motion was seconded, and approved unanimously to decline request.

Discussion on temporary graduate faculty status for those supporting a project or internship for a limited time. Temporary status is tied to service.

A motion was made to approve nominations for Drs. Bourdon, Asmis and Prajapati. The motion was seconded, and approved unanimously.

C. Policy Committee (Tim Howard, Chair)

1. Hooding Ceremony Form (Tim Howard and Ellen Kirkman)

- Participation in Hooding Ceremony form was circulated. Some corrections/edits to the form's language were suggested. Edits will be provided digitally by Dr. Godwin.
- Discussion on where this form should be located. Should it be provided by request only? Or Listed in Bulletin? Consensus is to provide it to the Program Directors only. Do not place on website or Bulletin.
- Should we share this form with Legal/University Lawyers? To ensure that we are consistent with the President's and University's policies.

A motion was made to accept the form with the necessary corrections. The motion was seconded, and approved unanimously. Next step is to send this form to University Council and then Graduate Faculty.

D. Long Range Planning Committee

- Who are the members? Abdou and Ellen currently volunteered to lead this committee.
- Solicit participation from the Program Directors.
- No more than 4-5 people to serve on this committee, potentially 2 from Reynolda and 2 from Bowman Gray campuses.
- Potential tasks: Meet with the provost and discuss future funding for the graduate programs.
- Send a survey to all program directors to identify issues that need to be addressed.

OTHER BUSINESS

1. Is it legal to say, "You are not allowed to take another job if you're a TA"? (unless approved). Several TAs are finding the need to have more employment because current TA stipends are not enough to live on. The main concern with students having more than one job is to ensure that their effort towards TA responsibilities is not compromised.
2. Religion JD/MA Language and Hours change (Jarrod Whitaker).
The JD/MA is a dual degree program in the study of religion/religious studies. The department would like to clean up the language and more importantly increase the credit hours required for the MA portion of this dual degree from 24 to 27 credit hours in an effort to make it consistent with the MA only program. No changes to the JD portion have been made.

A motion was made to approve the JD/MA language and credit hours changes. The motion was seconded, and approved unanimously.

3. GOP Tax bill: Provisions in the new tax bill include a major tax on tuition. This is a potential threat to graduate students. ~\$10,000 in tax liability on graduate students. Wake Forest has a DC office. Perhaps we should contact them to speak on behalf of the institution. Concern about scholarship dollars to become taxable "income" as well as "tuition waivers", scholarships and endowments at private schools.

ANNOUNCEMENTS

No announcements.

The meeting was adjourned at 4:30 pm.