

MINUTES

The second meeting of the Graduate Council for 2016-2017 year was held Monday, October 3, 2016 at 3:00 pm at the Graduate School @ Brookstown, Room 302C.

Present: Mike Furr, Nichole Allred, Leah McCoy, Hui-Wen Lo, Robert Hampson, Jason Grayson, Brad Jones, Dwayne Godwin, Sandy Dickson, Ananda Mitra, Gloria Muday

Absent: Ron Nelson, Erik Brady, Allyn Howlett, David John, Ellen Kirkman Ralph D'Agostino, Tim Howard

GENERAL BUSINESS

1. 9.13.16 Graduate Council Minutes

A motion was made to approve the minutes, seconded, and unanimously approved

2. GSA Report

GSA Chair Ronald Nelson was not able to attend and submitted a brief written overview in place. See attached document.

3. Committee Reports

A. Curriculum Committee (Leah McCoy, *Chair*)

1. Course Change Proposals

Course Number	Course Name	Action
BIO 642	Aquatic Ecology	DELETE
BIO 643	Tropical Ecology	DELETE
BIO 655	Avian Biology	CHANGE
BIO 661	Microbial Pathogenesis	DELETE
BIO 675	Great Neglected Diseases of Mankind	CHANGE
BIO 676	Biology of Fishes	DELETE
BIO 681	Biostatistics Laboratory	DELETE
BMES 774	Physics of Medical Imaging	ADD
BMES 776	Medical Health Physics	ADD
PHY 774	Physics of Medical Imaging	ADD
PHY 776	Medical Health Physics	ADD

The Curriculum Committee gave a brief overview of the submitted changes. The BIO deletions and name changes (to match the undergraduate courses) were all satisfactory to the committee.

The BMES and PHY cross-listed courses in Medical Imaging are part of a certificate program and they are all satisfactory.

The committee made a motion to approve all course changes, additions, and deletions. The motion was seconded, and approved unanimously.

B. Credentials Committee (Nicholette Allred, Chair)

1. Nominations for Graduate Faculty

Name	Department/Graduate Program Affiliation
Amy McMichael, MD	Dermatology
Christopher Brown, PhD	English
Jennifer Greiman, PhD	English
Jenny Pyke, PhD	English
Kenneth Kishida, PhD	Neuroscience
Randi Saloman, PhD	English
Stephanie Daniel, PhD	Biomedical Science
Ziyun Xu, PhD	Interpreting and Translation Studies

The Credentials Committee reviewed the Nominations to Graduate Faculty. Questions arose regarding the following:

- Amy McMichael: The scholarship portion of the nomination packet was complete and satisfactory, however, there was some question regarding the teaching aspect (her teaching and mentoring have primarily been in the capacity of the Medical School). Credentials Chair, Nichole Allred contacted Dr. McMichael. Dr. McMichael will be mentoring individuals in the Biomedical Sciences Masters Post-Bac program, and as such, will need to be Graduate Faculty.
- Jenny Pyke & Randi Saloman; Both of these individuals' packets indicate that they meet the Scholarship criteria, however the committee raised the question of whether previous University teaching meets the criteria? Dr. Godwin indicated that this does satisfy the criteria.
- Ziyun Xu: The committee approves this nomination for Graduate Faculty pending additional CV Materials.

The committee addressed two items that were tabled at the September 2016 Graduate Council Meeting, but not presented formally at this meeting;

- Dr. Bernard Roper's nomination packet, which was tabled at the September 2016 Graduate Council meeting has not been re-submitted yet. This will be reviewed at a later Graduate Council meeting.
- Stephen Rapp re-credentialing packet: Committee has not received his updated teaching record. He will update his form (for SACS purposes)

The Committee made a motion to approve all nominations. The motion was seconded, and approved unanimously.

C. Policy Committee (David John, Chair)

The Policy Committee had no updates for the Graduate Council.

OTHER BUSINESS

Discussion continued on other various issues that the Graduate School and Graduate Education currently face.

1. Long-Range Planning ad-hoc Committee

The Graduate Council expressed an interest in becoming more of a committee that discusses these issues, and approve routine stuff online.

Spurred by this interest a **new Long-Range Planning ad-hoc Committee** has been created within the Graduate Council. The top priority of this committee will be ways in which the administration can aid graduate education and, money. The committee will be chaired by Gloria Muday and will be populated by members from both campuses—as to address cross-campus and universal graduate education issues. The need for voices from both sides, starting with the Program and Track Directors. The committee will identify the top 5 issues and then invite the Provost in to meet.

A motion was made to approve this committee, the motion was seconded, and unanimously approved.

❖ Issues which the Graduate Council feel the Graduate School is facing which need to be addressed:

- Funding. This affects faculty acquisition, retention, and reputation.
- Faculty are so overwhelmed with undergraduate load, that teaching the graduate classes becomes a challenge.
- Graduate Faculty feel that there is reticence from administration to support graduate level education in way in which it makes it possible to survive & thrive. What can the graduate council do to help? Should the Graduate Council be advocates?
- The Graduate Council would like the Provost to speak with the Graduate Program Directors and Graduate Council, jointly.

2. A 2011 Code of Conduct exists which details non-academic issues. There have been several issues of troubling behavior that warrant the need of an updated Student Code of Conduct with regard to professional behavior and code of conduct. This will need to come from the WFU Legal team, and will need to appoint several levers to apply a corrective process. This document will be presented to the Graduate Council this year.
3. The Graduate Council inquired as to the Provost's response to the Graduate Program Directors letter (Spring 2016). The Program Directors were not overwhelmingly satisfied with the response (per a meeting of the group). It was suggested that it might be helpful to have the Provost speak with the group on a regular basis.
4. The Council requested that Sarah Lafferty send out a Doodle Poll to determine whether the GC would prefer to meet on Mondays or Tuesday afternoons.

ANNOUNCEMENTS

The meeting was adjourned at 4:03 PM