

MINUTES

The first meeting of the Graduate Council for 2017-2018 year was on Tuesday, September 5, 2017 in Conference Room 4508 Wake Downtown. Brad Jones chaired the meeting.

Present: Bill Conner, Ellen Kirkman, Christian Waugh, Abdou Lachgar, Leah McCoy, Ellie Rahbar, Brad Jones, Dwayne Godwin, Sandy, Dickson, Sarah Lafferty, Erik Brady, Fadi Marayati (GSA)

Absent: Robert Hampson, Tim Howard, Hui-Wen Lo, Nicholette Allred, Ananda Mitra, Jason Grayson

Guests: Steve Kridel

GENERAL BUSINESS

A. Minutes from the April 3, 2017 Graduate Council Minutes (*Attachment*).

Minutes from the April 3, 2017 meeting were discussed and approved unanimously.

B. GSA Report (Fadi Marayati)

1. First Graduate Student Social will be held on 9/15/17 at Biotech Place. The event will include students from across WFU Graduate and Professional schools.
2. First GSA meeting will be held on Wed. Sept. 6, 2107
3. Concern regarding the \$30/month (~\$300/year) fee charged to graduate students to use the recreational facilities. Students are given the option to "opt-out", however then they are unable to participate in any rec. activities, including intramural sports/team-based activities.

C. Committee Reports

A. Curriculum (Robert Hampson, *Chair*)

1. Course Change Proposals

Course Number	Course Name	Action
BIE 670	Communication Ethics and Bioethics: An Interface	DELETE
BIE 702	Biomedical Research Ethics	CHANGE
BIE 703	Bioethics Theory	CHANGE
BIE 705	Clinical Ethics	CHANGE
BIE 709	Ethics of Health Communication	CHANGE
BIE 713	Law, Medicine, and Ethics	CHANGE
BIE 725	Health Care Law and Policy	CHANGE
BIE 733	Bioethics at Work: The Clinical Context	CHANGE
BIE 794	Bioethics and Law	CHANGE
BMES 660	Cancer Mechanics	ADD
BMSC 700	Independent Study	ADD
BMSC 709	Special Topics	ADD
BMSC 796	Thesis Research	ADD
CABI 720	Approaches to Cancer Prevention and Treatment	ADD

COMD 715	Ultrastructural Pathology	ADD
COMD 716	Toxicologic Pathology	ADD
GRAD 700	Independent Study	ADD
GRAD 702	Internship	CHANGE
GRAD 703	Internship	CHANGE
GRAD 706	Special Topics	ADD
GRAD 701 (716)	Seminars in Professional Development	CHANGE
MCB 721	Carcinogenesis, DNA Damage and Repair	CHANGE
MCB 722	Molecular Pathogenesis of Cancer	CHANGE
WGS 610	Gender, Power, and Violence	ADD
WGS 619	Women Playwrights	ADD
WGS 623	Feminist, Womanist, and Mujerista Theologies: Constructive Perspectives on Christian Thought	ADD
WGS 624	Readings in Queer Theology	ADD
WGS 625	Feminist Leadership Project	ADD
WGS 626	Telling Women's Lives: Writing about Entrepreneurs, Activists, and Thought Leaders	ADD
WGS 627	The Feminist Book Society	ADD
WGS 629	Politics of Gender and Sexuality: Cross-Cultural Perspectives	ADD
WGS 640	Feminist Philosophy	ADD
WGS 651	Race and Ethnic Diversity in America	ADD
WGS 697	Internships in Women's, Gender, and Sexuality Studies	ADD

There were questions about the following courses:

- BIE 702, 705, which need further clarification on wording of course description.
- GRAD 700 (decision to cancel this request, since independent studies should be a part of a degree program)
- WGS 627, 629, which need clarification on whether the courses may be repeated.

The aforementioned BIE and WGS courses need further clarification and will be tabled until the October Graduate Council Meeting.

A motion was made to approve all other courses, was seconded and approved unanimously.

B. Credentials Committee (Abdou Lachgar, *Chair*)

1. Nominations for Graduate Faculty

Name	Department/Graduate Program Affiliation
Cynthia Emory, MD	Orthopaedic Surgery
Giselle Melendez, MD	Internal Medicine, CPTS
James Ververs, PhD*	Biomedical Engineering
Jared Weis, PhD	Biomedical Engineering
Lacey McNally, PhD	Cancer Biology
Morgana Mongraw-Chaffin, PhD	CPTS
Yong Lu, PhD	Microbiology & Immunology

* Revisiting initial nomination from March 2017 meeting (reservations regarding published material, now provided in the form of links). There were still some reservations regarding James Ververs, but council was reminded that only one publication is needed per year.

A motion was made to approve all nominations. The motion was seconded, and approved unanimously.

C. Policy Committee (Tim Howard, *Chair*)

1. Code of conduct – next steps

Tim Howard was absent due to a conflict in meeting schedules. This will be addressed at future meetings.

Would like to see uniform code of conduct/honor codes from undergrads to grads.

Non-academic code of conduct could potentially be extended to Honor Council for adjudication. Goals of the Code of Conduct:

- a. Protect health and wellbeing of our students and comply with federal responsibilities – transfer to title IX
- b. Need consistent guidelines for BG and Reynolda campus students
- c. Process for addressing violations

OTHER BUSINESS

- A.** Ellen Kirkman raised the concern regarding the participation of graduate students near completion of their degrees in the Hooding Ceremony. For example, Education majors are currently allowed to participate in the Hooding Ceremony in May even though their program formally ends in August. There is a desire to allow more students to participate in the hooding ceremony (rather than having to wait one full year later). In fact, if students graduate early Fall, it has been noted that few come back the following May to participate in the hooding ceremony. To allow such graduate students (e.g. ABD) to participate in the hooding ceremony, it was suggested that they must get approval from their Department chair, Program Director and Primary Advisor. Other criteria: Be within “x” hours of graduation, or have a final defense date set for the summer. Note that participating in hooding ceremony does not guarantee that you will graduate. The student is still obligated to complete all graduation requirements. In fact, the student will have an asterisk (*) placed after their name in the program to indicate that they have not fully completed their program requirements. This discussion led to several questions, including: “How many students meet these criteria?” and “Will expanding the size significantly prolong the hooding ceremony?” Closing thoughts were to create a uniform policy to ensure fair criteria between graduate programs on both Reynolda and Bowman Gray campuses. Delegate this topic to the Policy sub-committee and put on the agenda for next council meeting (Ellen Kirkman will submit formally worded proposal).
- B.** The Council would like to continue with the Long Range Planning committee to benefit Graduate Programs. The questionnaire that was developed by the Long Range Planning Committee last year needs to be sent to departments/ program directors. Ellen Kirkman volunteered to remain on committee, and Abdou Lachgar agreed to serve as well. Several more members of the Council will need to be on the committee.
- C.** Cancer Biology Concentration Proposal (Steve Kridel)
Steve presented the proposal for a Cancer Biology concentration. Several groups of students will benefit from this concentration, including MS students in the biomedical sciences department and others. This concentration will recognize students who actually perform cancer biology research and have completed cancer biology curriculum. Cancer Biology is currently in Track 4 – MCB, but now have students from IPP & maybe even BME. The concentration will not be added to the diploma but it will be added to transcript and students can put it on their CV.

Certificate is half a MS; concentration is about 9 credit hours. Concentration must be tied to a degree. Addition of this concentration could have some benefit for recruiting more students.

The Graduate Council made a motion to approve the proposal, motion was seconded and approved unanimously.

- D. This is the last year for laptops – graduate students must have to buy their own. There is still ongoing discussion regarding BYODevice at Bowman Gray.
- E. New graduate rep. for IT through the GSA is needed.

ANNOUNCEMENTS

No announcements.

The meeting was adjourned at 4:47 pm.