

## MINUTES

*The sixth meeting of the Graduate Council for 2016-2017 year took place on **Monday, April 3<sup>rd</sup>, 2017 at 3:30pm in Room 302C Brookstown (Graduate School @ Brookstown).***

PRESENT: Dwayne Godwin, Brad Jones, Leah McCoy, Ananda Mitra, Sandy Dickson, Ralph D'Agostino, Erik Brady, Robert Hampson, Nicholette Allred, David John, Ellen Kirkman, Tim Howard, Mike Furr, Sarah Lafferty

ABSENT: Gloria Muday, Jason Grayson, Hui-Wen Lo

### **GENERAL BUSINESS**

1. 3-14-17 Graduate Council Minutes  
The minutes were approved unanimously.
2. GSA Report  
The GSA representatives were unable to attend.
3. Committee Reports

#### **A. Curriculum Committee (Leah McCoy, Chair)**

1. Course Change Proposals

Course Number	Course Name	Action
GRAD 701	Seminars in Professional Development	CHANGE
GRAD 713	Foundations of Scientific Integrity and Professionalism	CHANGE
GRAD 714	Scientific Integrity and Professionalism	CHANGE
GRAD 715	Career Planning in the Biomedical Sciences	CHANGE
<b>GRD 725</b>	Speaking with Confidence	ADD
<b>GRD 726</b>	Written English for the Professional Graduate	ADD
NEUR 701	Introduction to Neuroscience I	CHANGE
NEUR 702	Introduction to Neuroscience II	CHANGE
NEUR 703	Introduction to Neuroscience III	ADD
NEUR 703, 704	Seminars in Neuroscience	CHANGE
TIS 752	Chinese-English Specialized Translation	CHANGE

Several clerical modifications were made to the several course changes. The course descriptions for GRD 725 and GRD 726 have been revised.

There was some discussion on NEUR 703, the proposal to add a 3<sup>rd</sup> required introductory course (2 credit hours summer course). This course would be a combination lecture and presentation course. There were questions about whether it would be ok to make this required as a summer course, and what kind of participation would they get? The Council came to the decision to approve the course; if it is not successful, it can be changed.

A motion was made to approve all courses. The motion was seconded and approved unanimously.

## **B. Credentials Committee (Nicholette Allred, *Chair*)**

### **1. Nominations for Graduate Faculty**

Name	Department/Graduate Program Affiliation
Bernard Roper, PhD	Biomedical Sciences
Laura Veach, PhD	Integrative Physiology and Pharmacology

### **2. Re-credentialing Update**

Committee made motion to approve all. Motion seconded and unanimously approved.

## **C. Policy Committee (David John, *Chair*)**

### **1. Code of Conduct**

David John began researching standard practices for Code of Conduct. Most of the wording for different schools across the board is essentially the same. The goal of a more specific and formalized Code of Conduct would be to indicate that Graduate students are expected to have a higher standard of behavior. Most codes of conducts list examples of actions and possible consequences. In the Wake Forest Undergraduate Code of conduct, the first paragraph specifically; university language refers students to Wake Forest Code of Conduct online. David John called the contact and clarified that this is directed to ALL Wake Forest students (as approved by Board of Trustees) and is adjudicated by Judicial Council. Dr. John has asked for clarification (from Dean of Students office). The School of Business handles these issues themselves. Dwayne Godwin suggested perhaps a purposeful structure like Judicial Council would not be appropriate because it is not used enough. Instead the Honor Council would be a more appropriate place for this to live. Potentially expand the Honor Council's role, and look at issues that arise on occasion (similar to determination for an academic matter. A process that would then define and refer to Deans for final determination and

Question: who adjudicates these? Perhaps renaming the Honor Council to something like Honor & Ethics or Honor & Judicial Council

Suggested method; approve in pieces? Approve the Code of Conduct and then approve review process in the fall. The Business School & Dean of College told David John that they are re-writing the Code of Conduct. Best to follow up after this.

David John's recommendation was that everyone review this and then revisit in the fall and make a recommendation on procedure. This is standard language, so legal review will be quite easy.

The motion was made to table this, and revisit in fall 2017.

## **OTHER BUSINESS**

- 1. Melson Award Selections**
- 2. Program Names on Diplomas**

Proposal to print program names on diplomas (i.e. "Master of Arts – Psychology). There would be not certificate, or track names. This will be an easy change to make as this information is in Banner.

The motion was made to approve this; motion was seconded and unanimously approved.

Ellen Kirkman raised a question regarding letting those who graduate in August walk at graduation (as this can be quite meaningful). The concerns regarding this are: (1) What mechanisms do we have to make sure they finish? (2) Letting the student walk would be a symbolic gesture for their families, these students don't official receive diploma until it is mailed. Other considerations included students who do not defend their theses in time vs. a program who doesn't allow their student to finish.

The council decided that this would need to be a set policy for the Policy Committee to put forth. This will be tabled to the fall.

### **ANNOUNCEMENTS**

Thank you to David John, Gloria Muday, and Ralph D'Agostino for your service to the Graduate Council for your 3-year term!