

TO: Members of the Graduate Council  
FROM: Dwayne Godwin and Brad Jones, Deans of the Graduate School  
SUBJECT: **GRADUATE COUNCIL MEETING – March 13, 2018**

The fifth meeting of the Graduate Council for 2017-2018 year took place on Tuesday, March 13, 2018 at 3:30 pm in the Autumn Room (Room 232), Reynolda Hall, Reynolda Campus.

## MINUTES

**PRESENT:** Robert Hampson, Ellen Kirkman, Ananda Mitra, Tim Howard, Leah McCoy, Christian Waugh, Sandy Dickson, Brad Jones, Dwayne Godwin, Sarah Simpson

**ABSENT:** Abdou Lachgar, Jason Grayson, Bill Conner, Ellie Rahbar, Hui-Wen Lo, Nichole Allred

**GUESTS:** Graca Almeida-Porada, Joan Schnack

### GENERAL BUSINESS

1. 2-6-18 Graduate Council Minutes  
A motion was made to approve the minutes, motion seconded, approved unanimously.
2. GSA Report  
The GSA Co-chairs were not present. The GSA update will be attached when received.
3. Committee Reports
  - A. **Curriculum Committee** (Robert Hampson, *Chair*)
    1. Course Change Proposals

Course Number	Course Name	Action
ARB 611	Elementary Arabic I	ADD
ARB 612	Elementary Arabic II	ADD
ARB 653	Intermediate Arabic I	ADD
ARB 701	Intermediate Arabic II	ADD
ARB 730	Upper Intermediate Arabic I	ADD
ARB 731	Upper Intermediate Arabic II	ADD
BIE 690	Special Topics	ADD
CABI 720	Approaches to Cancer Prevention and Treatment	CHANGE
GRAD 700/701	Special Topics	CHANGE
GRAD 708	Communicating Science	ADD
GRAD 712	Clinical Integrity and Professionalism	ADD
IPP 702	Systems Physiology and Pharmacology	CHANGE
IPP 755	Nanotherapeutics	ADD
NEUR 701	Introduction to Neuroscience I	CHANGE
NEUR 702	Introduction to Neuroscience II	CHANGE
NEUR 703	Introduction to Neuroscience III	CHANGE

Robert Hampson gave a brief overview of the course change proposals. Hampson recommended that ARB 611, 612, 653, 701, 730, and 731 not be approved as there not sufficient differentiation in coursework and expectations from the undergraduate courses to merit Graduate credit, noting that Graduate students are permitted to audit 100-level undergraduate courses (albeit the grades earned do not go towards their graduate GPA's). Hampson will inform the program.

All other course proposals looked satisfactory.

A motion was made to approval all with the exception of the ARB courses. The motion was seconded and approved unanimously.

**B. Credentials Committee** (Abdou Lachgar, *Chair*)

1. Nominations for Graduate Faculty

Name	Departmental Affiliation, <i>Graduate Program Affiliation</i>
Christopher Sheridan, MA	Documentary Film
Christopher Zaluski, MFA	Documentary Film
Dawen Zhao, MD, PhD	Biomedical Engineering
Glenn Lesser, MD	Hematology and Oncology
Gopal Badlani, MD	Urology
Heidi Munger Clary, MD, MPH	Neurology, <i>Neuroscience</i>
Liang Hua, PhD	Interpreting and Translation Studies
Rebecca Gill, PhD	Communication
Samuel Lockhart, PhD	Internal Medicine, <i>Neuroscience</i>
Shannon Macauley-Rambach, PhD	Internal Medicine, <i>Neuroscience/IPP</i>
Timothy Hughes, PhD	Internal Medicine, <i>Epidemiology</i>

Upon review of the Graduate Faculty nominations, all looked satisfactory. Sandy Dickson did confirm that MFA is a terminal degree in the Doc Film field.

A motion was made to approve all, the motion was seconded and unanimously approved.

2. Re-credentialing

- Re-credentialing Batch 1 (Leftover 2016-2017)
- Re-credentialing Batch 2 (2017-2018 original appointments that have expired)
- Re-credentialing Batch 3 (2017-2018 second re-credentialing round, others)

The credentials committee is in the process of reviewing the re-credentialing forms. The first batch has been reviewed and the committee will be reviewing the second and third batches.

**C. Policy Committee** (Tim Howard, *Chair*)

2. Code of Conduct

Tim Howard introduced a code of conduct document drafted last year by David John and Dwayne Godwin. There are issues that the Graduate School, as an independent entity, has encountered that needed to be included in the policy. Certain technology related issues were not included in the pre-existing code of conduct, and this code is the written standard within our programs. This document would give the Deans more leverage with regard to troubling conduct, as there was no policy in place to protect individuals. It is not intended to stifle free speech, and there is an added provision in this version of the document that specifically states that. This policy is primarily directed toward dangerous items, and gives the Graduate School the ability to act on these things immediately.

The Policy Committee has reviewed the document and feels good about the language. It seems to be acceptably vague, yet specific at the same time. Adequate examples are included, yet the list is not exhaustive.

The biggest question to be answered is how the policy will be handled and regulated. It was suggested that the Honor Code Panel (Council) become the governing body for Code of Conduct issues. This would be an expansion of the mission of the Honor Code Panel (Council) and thus the student handbook and Honor Code would need to be revised to reflect this adjudication. Having the Honor Code Panel (Council) adjudicate this process would not encumber additional faculty.

Dwayne Godwin requested that the Graduate Council review the proposed Code of Conduct and explore whether this would be a reasonable expansion on the scope of the mission of the Honor Code Panel (Council). Tim Howard will set up a meeting with the Honor Code Panel.

There were several comments from the Graduate Council and subsequent confirmation that this policy would not impede law enforcement (in specific cases that dictate such action) or free

speech. Also noted that this policy would apply “Where it [conduct/violations] is/are not covered by a superseding policy (i.e. HIPAA violations, etc.)”

Will an appeals process for the Biomedical Sciences Campus be added at the end of document?

The policy committee will make final edits to the document.

A motion was made to table this until the April Graduate Council meeting. The motion was seconded and approved unanimously.

**D. Long Range Planning Committee:** Ellen Kirkman (chair), Abdou Lachgar

2. Still in need of Bowman Gray representative.

Allyn Howlett has been identified as the new Bowman Gray representative.

**OTHER BUSINESS**

1. Proposal to establish a Graduate concentration in Regenerative Medicine (Graca Almeida-Porada, Joan Schanck)

(See attachment for proposal) Graca Almeida-Porada and Joan Schanck attended the meeting and gave a brief overview of the proposal for a Graduate concentration in Regenerative Medicine. Since the inception of the institute (WFIRM), there have been many students mentored by the faculty, and a concentration would support the students and give them recognition.

The structure consists of Master degree and PhD students (though predominantly PhD), from the 4 Tracks on the Bowman Gray campus, however, this would not be exclusive. The concentration would begin with an immersion course. Involvement in the immersion course has grown steadily, and in 2017 included students from 18 different countries.

This proposal meets the minimum 9 credit hours for a concentration. Anyone who is interested in Regenerative Medicine could join. It would be open to Reynolda Campus students as well, however the students would need to make sure this would not conflict with any prior obligations or priorities, and go through the proper channels/consultation with Academic Advising first.

This concentration would document specific credentials for PhD students going into industry and aligning a disciplinary theme. For master degree students, this concentration would allow them to showcase their experience.

A motion was made to approve the proposal, the motion was seconded, and approved unanimously.

**2. Melson Award Committees**

Dr. Godwin requested to be recused from the selection of committees, as he submitted a nomination. Sarah Simpson will email the Graduate Council a list of the nominees and their respective programs and take volunteers for the review committees.

3. The Council discussed scheduling meetings in the same location every month (with easy and accessible parking). The Council will meet at Brookstown next month. Dr. Godwin welcomed ideas and suggestions like Wake Downtown (for technology capability).

An idea was also proposed about having only 2 meetings per semester; October, November, and March, April. Ad-hoc meetings could always be arranged in the case of large proposals, etc.

**ANNOUNCEMENTS**

1. Mark your calendars! Graduate Student and Postdoc Research Day 2018: Tuesday, March 27, 2018, Benson Center, Reynolda Campus

Meeting Adjourned at 4:27 pm.