



WAKE FOREST  
UNIVERSITY

GRADUATE SCHOOL of  
ARTS & SCIENCES

## CHECKLIST FOR AUGUST MAED CANDIDATES

- April 13<sup>th</sup> SPECIAL NEEDS** - Notify the Graduate School office if either you or any of your guests require special assistance for the Hooding and Awards ceremony by sending an email to [whitesl@wfu.edu](mailto:whitesl@wfu.edu).
  
- May 2<sup>nd</sup> FINAL DEADLINE** for the following:
  - Graduate School Exit Survey** online submission. Individual links will be sent by email.
  - Name Pronunciation** online submission. Individual links will be sent by email.
  - Holds** - check WIN to verify there are no holds on your account. Regalia cannot be distributed if there is a hold on your account.
  
- May 14–17 REGALIA DISTRIBUTION** – Come to the Graduate School office 118A Reynolda Village **Monday through Thursday 9:00am – 4:00pm** to pick up regalia. If you will be out of town, you may have someone pick up your things if all requirements are met and your student account is clear.
  
- Graduation Fee** – Your graduation fee will be added to your student account and can be paid through DEAC. This fee covers all expenses related to graduation (diplomas, regalia for ceremony attendees, etc) and is required of all graduates regardless of ceremony attendance
  
- \* Diplomas will be mailed approximately 4 – 6 weeks following graduation to the address previously submitted on your Intent to Graduate form.**