

Withdrawal from Graduate School

Biomedical Science Campus



Students who wish to withdraw from the Graduate School must complete the status change form which requires approval from the dean or director of the Graduate School. Students should first contact Dr. Erik Brady, Director of the Biomedical Science graduate programs, and their program director. The Registrar's office will be notified, and the Withdrawal form will be forwarded to the student for completion. Students who leave without following this procedure will receive a grade of F in each course in progress. Students are required to return their laptop computers to the Academic Computing as part of their exit procedures.

Students who withdraw by the drop date of the semester, established by the academic calendar, will not have a grade recorded for courses in progress. Students who withdraw after the drop deadline will be assigned a grade of Withdraw-Passing or Withdraw- Failing for each course in progress.

Students who have withdrawn from the Graduate School and wish to return within one academic year must request reinstatement in writing to the dean of the Graduate School at least one month prior to the semester in which they wish to re-enter.

To be reinstated the student must be in good academic standing and receive approval from the graduate program and the dean of the Graduate School. The time spent during this one year of withdrawal will not count in the maximum time allotted for the degree.

Students who have withdrawn from the Graduate School and who wish to re-enter after one academic year must reapply for admission as stated in the Graduate Bulletin by the application deadline and must be recommended by the program and accepted by the dean of the Graduate School.

If a student is approved for readmission to the Graduate School within a five-year period, previous coursework may count towards the degree requirements at the discretion of the dean of the Graduate School on the recommendation of the graduate program concerned. If the student re-enters Graduate School after a five-year period, previous courses will not count in the degree requirements.

If students have any questions regarding the above, please contact the Student Records office at studentrecords@wakehealth.edu.