



Undergraduate Richter Scholarship

Informational Session



General Overview

- Up to \$6,000 for globally-oriented independent research projects
- To conduct research abroad for 3-6 weeks during a summer term
- Must be rising 2nd, 3rd and 4th year undergraduate students
- Minimum Cumulative 3.0 GPA in good standing with the University

Role of Faculty Mentors

1. Assist with proposal development
2. Support research activities at home and abroad
3. Must be original research
4. Summer availability and regular check ins
5. IRB Research: must be PI and have conducted Human Subject Research
6. Provide nomination/recommendation letter

Human Subject Research

- Research focused on living human subjects
- Collecting data from people
- Generally discouraged
- Faculty mentor must have experience conducting own HSR
- Must complete 6 hour CITI Training
- Complete Institutional Review Board application and be approved

Wake Forest IRB



What goes into a proposal?

1. Proposal Summary
2. Literature Review
3. Research Questions
4. Research Methods/Data Collection
5. Research Itinerary
6. Budget

Proposal Summary

- What do you plan to do?
- Why is this research important?
- Why this location?
- Max 500 words; ideally 250 words

Literature Review

- What scholarship exists in your proposed research area?
- What gaps will your research fill?
- What are the recurring debates/ideas/concepts/themes within the scholarship?

Research Questions

- What are your guiding questions governing your research?
- Effective research questions are:
 - Concise
 - Specific
 - Define data collection parameters

Collecting Data

- How do you plan to answer your research questions?
- How and what data will you collect?
- How will you analyze that data?
- What is your methodology?

Itinerary and Budget

- When will you go and for how long?
 - Day-by-day breakdown
- Budget should include:
 - Travel, accommodation, meals, non-tangible services (museum entry, cultural events, etc...)
 - Cannot include tangible items (i.e. cameras)

AI Use

Do not use for:

- Proposal generation
 - Literature reviews/summaries, methodology, IRB application

Use for:

- Language enhancement, improving ideas

Location, Location, Location

- What is the best location to conduct your research?
- Faculty Mentor input, recommendations, connections
- Language barriers
- Not for paid trips home
- Do not purchase airfare or non-refundable lodging prior to receiving funding
- High risk locations –
- Wake Forest University International Travel Form and Insurance



travel.state.gov/traveladvisories

Important Dates to Remember

- **Monday, December 1st, 2025** - Applications Open
- **Monday, February 2nd, 2026** - Applications close at 11:59pm
- **Wednesday, February 25th, 2026** - Anticipated applicant notification
- **Monday, March 9th, 2026** - CGS 150/170 Opens for accepted scholars
- **Monday, March 23rd, 2026** - Proposal revisions approved and due (if applicable)
- **Wednesday, May 6th, 2026** - CGS 150/170 closes; must pass course to receive funding
- **Wednesday, May 27th, 2026** - Expected start to summer term and Richter scholar travel can commence
- **September 2026** - URECA Day attendance and presentations

Pass/Fail CGS 150, 170

- A required class that is offered in the second half of the spring semester (2026)
- Pass/Fail class - Must pass before funding disbursement can take place
- You will be asked to register for this class as soon as acceptance letter is received

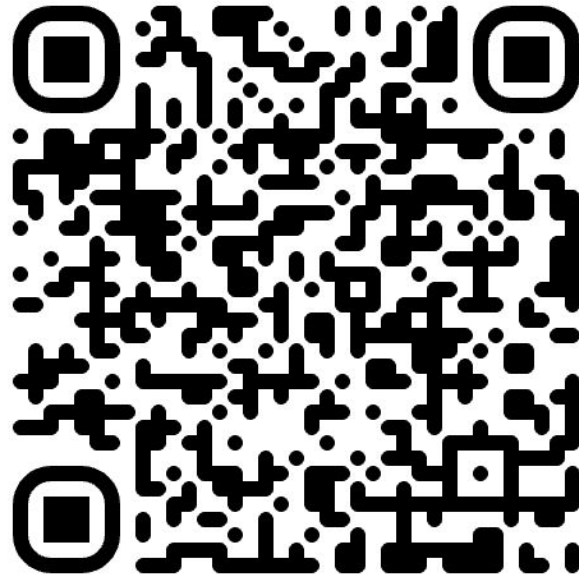
Receiving funding

- Complete all requirements for the scholarship, including proposal revisions, successful completion of CGS 150/170, successful IRB application (where applicable)
- Do not purchase airfare or non-refundable lodging prior to receiving funding
- Funds will begin to be available **Friday, May 15, 2026**

Going Abroad

- Conducting your research and following proposal, IRB requirements, budget, and itinerary
- Remaining in contact with faculty mentor
- Tracking research activities, field notes for final abstract (URECA Day) and report (to the Richter Committee)
- Keeping all receipts for expenses when travelling

QR Code: Scan for more information



Richter Scholarship URECA Page

Questions? Best ways to contact:

For more information on the Richter Scholarship or general questions, please contact us at richterscholars@wfu.edu

If you have any questions regarding human subject research or the IRB process, please contact Jeanie Baird, Associate Director for Human Research Protection, at bairdjl@wfu.edu