

## Introduction

---

### RICHTER SCHOLARSHIP PROGRAM

Supporting the Independent Research and Artistic and Creative Projects of Undergraduate Students on the Reynolda Campus

#### APPLICATION DEADLINE: February 14, 2021

Richter Scholarships are one of the largest single awards on campus for the purpose of independent study. Students are encouraged to pursue enriching, broadening projects that have the promise of being life-changing. To enrich the independent experience, each student is required to have a faculty mentor for his or her project.

#### For this application, you will need:

1. Name and email address of project mentor
2. A digital file of your project proposal, itinerary, and budget
3. A digital copy of your current Wake Forest Transcript
4. A digital copy of any additional letters of support for your project (Optional)

**2021 Update:** We anticipate awarding approximately 50 Richter Scholarships to undergraduate students in summer 2021. Due to COVID-19, there are additional travel restrictions and visa requirements for foreign travel. Prior to application, we ask that you carefully consider your destination and consult the [U.S. State Department website](#) to understand the requirements and check for travel advisories. If your destination is on their list, you must petition the Overseas Crisis Management Team to travel to this country.

Please keep in mind that Wake Forest University prohibits travel to countries where the U.S. Department of State has Travel Advisories of *Level 3 (Reconsider Travel)* and *Level 4 (Do Not Travel)* unless prior approval has been obtained.

Please direct all questions to [richterscholars@wfu.edu](mailto:richterscholars@wfu.edu).

---

## About You

---

### Richter Scholarship Program Application

---

Date	<input type="text" value="12/04/2020"/>
First Name	<input type="text" value="{e://Field/f"/>
Last Name	<input type="text" value="{e://Field/LastName}"/>
Student ID Number	<input type="text"/>
Email Address	<input type="text" value="{e://Field/EmailAddress}"/>
Cell Phone Number	<input type="text"/>
WFU Campus or Current Address	<input type="text"/>
City, State	<input type="text"/>
Zip	<input type="text"/>

## Classification at time of application

---

Freshman

Sophomore

Junior

Senior

Anticipated Date of Graduation :  
(mm/yy)

Cumulative GPA:

Major Department:

Are you a citizen of the US? (If not there is a bit more paperwork we will need you to complete later)

---

Yes

No

If awarded, how would you like to receive your stipend?

---

Direct Deposit

Mail (Include mailing address. We are unable to use campus mail address.)

## Mentor Information

---

Faculty Mentor Information:

---

	Name	Department	Email Address
Mentor	<input type="text"/>	<input type="text"/>	<input type="text"/>

## Faculty Mentor Letter of Support

The Richter Committee expects the student and faculty mentor to thoroughly discuss the completed application before it is submitted. During this discussion, the student should let their mentor know that a mentor endorsement form will be emailed automatically to them once the student's application is submitted. The committee requests that the faculty mentor upload their letter of support to the form. The faculty mentor's letter must be received no later than three days after the application deadline (February, 17, 2021).

---

## Course Credit & Other Funding

---

Have you taken or are you currently taking INS 150: Cross-Cultural Engagement Abroad?

---

- Yes, already completed this course
- Yes, currently taking this course
- No, I have not taken this course

Do you anticipate receiving academic credit as part of this project? (Please remember: Richter Scholarship funds cannot be used to pay for the cost of credit).

---

Yes

No

Please provide course number and title

---

I am also applying for funding or considering other summer fellowships.

---

Yes

No

Indicate funding and/or summer fellowships below

---

### **New or Previous Award**

---

I was previously awarded a Richter Scholarship for summer 2020.

---

- Yes, and my project is the same
- Yes, but my project is different
- No

Although Wake Forest was not able to support student international travel this past summer, you were tentatively awarded a Richter Scholarship that was deferred until summer 2021.

If you are interested in pursuing a different project, we ask that you complete all questions. Your submission of a different project will be considered and reviewed as a new project.

---

## Description

---

Although Wake Forest was not able to support student international travel this past summer, you were tentatively awarded a Richter Scholarship that was deferred until summer 2021.

Please proceed to "*Description of Proposed Project and Itinerary*" where you may begin uploading your revisions in the designated areas. As part of your revisions, please include a Plan A (in country, able to meet with person in person) and a Plan B (in country but unable to meet in person with people-need to use Skype/zoom, etc.). Both plans should include a revised itinerary to more accurately capture your plans.

---

### Description of Proposed Project and Itinerary

Attach a 2-3 page description of your proposed project and itinerary. The description should be single spaced, 12 font, Times New Roman (preferred), up to 1500 - 2000 words, 1 inch margins.

Describe the project, your specific goals, and how it will enrich and broaden your life and educational interests. How do you plan to achieve your goals? Give as much information as possible about the nuts and bolts of the project. Who or what is in place to support you in your endeavors? What abilities and resources do you possess that will enable you to accomplish your proposed goals? What unique and personal experience do you hope to have as a part of your proposed summer project? With whom will you be working? Provide contacts, references, and dates (if possible provide letters from your contacts). If you are going to work independently, explain why this is important.

Please include a Plan A (in country, able to meet in person) and a Plan B (in country but unable to meet in person - need to use Skype/zoom, etc.). Both plans should include an itinerary to more accurately capture your plans.

Use the button below to upload your document. Make sure that your file includes your full name and title of your project.

---

## Budget

---

### Budget

How much will it cost? Provide a realistic, detailed budget to support your proposed activities. Research airfare on the internet or other sources. Please provide a list of other sources (including amount) from which funding is being sought. The maximum request is \$6,000; please include the total estimate of the entire cost of your project..

We ask that you include a budget for Plan A (in country, able to meet in person)

The Richter Scholarship will function as a stipend. In order to minimize the summer scholars' tax liability, students will be given the opportunity to be reimbursed for approved expenditures (those expenditures normally reasonable for professional activities according to state and federal tax guidelines) up to the total amount of the stipend. Should a scholar receive any part of the stipend for which there is not proper documentation, that amount of money would be taxable in the usual ways.

Richter funding is not to be used to purchase equipment that is retained by the student.

Use the button below to upload your document. Make sure that your file includes your full name.

---

### **Experience**

---

Describe to the Committee the background which has prepared you to pursue this independent study project.

---

### **Literature Citations**

---

Include up to eight relevant literature citations which will serve as the background for the proposed project.

---

1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>
4	<input type="text"/>
5	<input type="text"/>
6	<input type="text"/>
7	<input type="text"/>
8	<input type="text"/>

### **Faculty Mentor Letter of Support**

---

### **Transcript**

---

**Current Wake Forest Transcript**

---

## Letter of Support

---

### Additional Letters of Support

If your project involves significant interaction with additional individuals and/or organizations, please include letters of support (non-mentor endorsement) from pertinent individuals.

Use the button below to upload your document. Make sure that your file includes your full name.

---

Do you have additional letters of support?

---

- Yes  
 No

Letter of Support #2

---

Letter of Support #3

---

Letter of Support #4

---

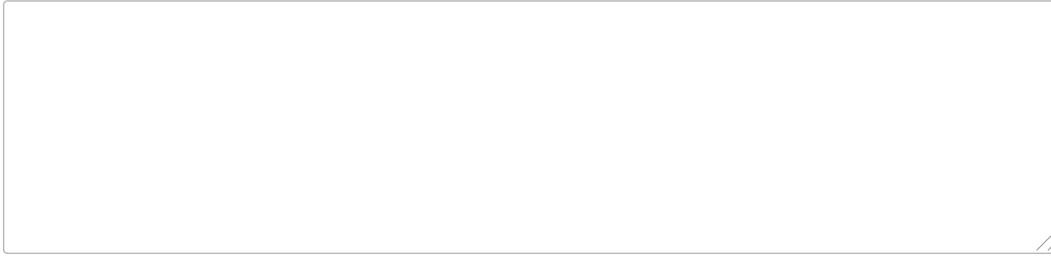
## On/Off Campus Implications

---

### On-Campus and Off-Campus Implications

What contributions will you bring back to Wake Forest or the larger community? For example, some projects lead to magazine articles, co-authorship in journal publications, or public presentations, while other projects represent Wake Forest in such a way as to promote the virtues and values of the university.

---



## **Final piece and Research Day**

---

### **Agreements and Application Submission**

Please review the following tasks and assignments requested by the Richter Scholars Program.

**1. Complete INS 150 "Cross-Cultural Engagement Abroad" (1 credit hour, pass/fail) this semester.**

This course is online and asynchronous, and is designed to ensure you are prepared to make the most of your experience as you travel abroad for research. Students who have not already taken INS 150 will be automatically enrolled by March 26th.

**2. Final Piece of Richter Scholarship.** Both the final report and detailed budget must be completed by October 8, 2021. Receipts should be kept for purchases exceeding \$75. Each Richter Fellow will be required to submit to the Committee a project-ending piece of work that has been discussed with their faculty mentor prior to submission. This concluding piece may come in various forms: a written report, a visual report, an artistic production, computer-based productions, pieces of creative writing, etc. It should be uploaded to the appropriate Google Folder under Richter 2021 Final. If the final piece is an artistic endeavor and cannot be uploaded, please contact Tammy Burke (burketj@wfu.edu).

Copies of research reports and papers developed under the auspices of the Richter Scholars Program shall upon request be forwarded to the Trustee for the Richter Funds. All publications resulting from the Richter Scholars Program shall acknowledge the sponsorship of the Richter Memorial Funds.

**3. Participation in Undergraduate Research Day.** An abstract of your project must be submitted and your participation is requested for Undergraduate Research Day. Special circumstances will be taken into consideration if you are unable to participate in Undergraduate Research Day (i.e. Study Abroad).

**By clicking submit, you acknowledge that you have read and agree to be responsible for completing all tasks and assignments asked of you by the Richter Scholars Program.**

---

## **Project Overview**

---

Project Title

---

Synopsis of Proposed Independent Study Project (3-4 sentences)

---

Indicate the beginning and ending dates for the project.

---

Beginning Date (mm/dd/yy)

Ending Date (mm/dd/yy)

### Human Subjects

---

My project involves human subjects

---

Yes

No

I have contacted Pam Moser ([moserpc@wfu.edu](mailto:moserpc@wfu.edu)) for guidelines regarding research using human subjects.

---

Yes

No