



Take & Make Health and Safety Plan

Introduction

_____ would like to host a Take & Make event on _____. Those wishing to participate should RSVP on The Link. Participants will pick up their supplies using the one-touch method. The live instruction portion of this event will be

Virtual

Participants will collect supplies from _____ between _____ and _____. No more than two event hosts will be present at the pickup location. Participants will show their Corq Event Pass and hosts will scan them in via the Campus Labs Event Check-in App. Participants will receive an email with the link for the live instruction session. They will then be able to log on and participate in the event from their room or other physically distanced location via their computer, phone or tablet.

In-Person

In-person supply distribution and instruction will take place in/at _____ at _____. Upon arrival, Participants will show their Corq Event Pass and hosts will scan them in via the Campus Labs Event Check-in App. They will pick-up supplies at the check-in location using the one-touch method and choose a seat to put together their project. Participant work stations will be set up at least 6 feet apart. A maximum of ____ people, including event hosts, will be present.

Disinfecting Protocols

All high touch surfaces will be disinfected with disinfecting wipes before, during and after the event. Individuals are encouraged to wash their hands frequently. Hand sanitizer will be provided upon entry, exit and throughout the event.

Attendee Expectations

The use of non-contact greetings and interactions among participants will be encouraged/emphasized. All attendees/participants/volunteers must comply with the University's Face Covering Policy at all times throughout the event. No food or drink is permitted to be consumed throughout the duration of the event (in Orange status). If food is provided to attendees, it must be given in a one-touch distribution method upon exit to be consumed off-site.

Additional Notes: (List any specifications not included in this document here)