Open Mic Night Health and Safety Plan

Introduction

_____would like to host an in-person Open Mic Night on _____ at _____. The event will take place outside, in the Manchester Plaza (Mag Quad) stage area. There will be a maximum of 50 attendees, with no more than 25 in each roped-off section. Attendees must remain in their respective section. Those wishing to attend should register on The Link page for the event.   Once the spaces are full, registration will close. Those that have registered but decide not to come should remove their registration and vacate their spot to allow others to sign up. Those wishing to perform should email _____ to sign up for a time slot.

The event will be _____ in length with _____ spots for performers. Each performance will be limited to 10 minutes with a 5 minute buffer in between performances. The performers must wear face masks throughout the entire event, including their performance. Per the Health and Safety Measures for Student Activities policy, Open Mic performances are considered "Active Events" and require that social distancing guidelines of 10 ft be enforced in the stage area. A maximum of 10 attendees indoors (including staff assisting) or 25 attendees outdoors (including staff assisting) will be permitted.

Cleaning & Disinfecting Protocols

Disposable microphone covers will be used for each performance to reduce the amount of shared equipment. During the 5 minute buffer in between acts, an event host will sanitize each microphone and replace disposable mic covers All high touch surfaces will be disinfected with disinfecting wipes before, during and after the event.

Attendee Expectations

 Individuals are encouraged to wash their hands frequently. Hand sanitizer will be provided upon entry, exit and throughout the event. The use of non-contact greetings and interactions among participants will be encouraged/emphasized. All attendees/participants/volunteers must comply with the University's Face Covering Policy at all times throughout the event. No food or drink is permitted to be consumed throughout the duration of the event (in Orange status). If food is provided to attendees, it must be given in a one-touch distribution method upon exit to be consumed off-site."

Additional Notes: (List any specifications not included in this document here)