

Wake Forest University
Fraternity and Sorority Life
Expansion Policy

I. Expressing Interest

- A. National organization representatives or students interested in bringing a fraternity or sorority to campus may fill out a formal interest form provided on the Fraternity and Sorority Life website.
 - 1. The interest form may be submitted at any time, regardless of an active expansion process.
 - 2. Submission of an interest form is not a requirement for consideration in the event that a Council begins the expansion process.
- B. Interested organizations submitting a formal interest must provide the following information:
 - 1. Explanation of interest in Wake Forest
 - 2. Indication of which council the organization would affiliate with:
 - a) National Pan-Hellenic Council(NPHC)
 - b) Interfraternity Council (IFC)
 - c) Panhellenic Council(Panhellenic)
 - d) Other
 - 3. Contact information for a representative that has oversight of expansion from the national organization.
 - 4. The names, academic year, and WFU email addresses of all students that expressed interest in joining the organization, if applicable.

II. Expansion Review Committee

- A. The Expansion Review Committee will annually assess community statistics, including but not limited to recruitment statistics, expansion interest, conduct cases, etc., to determine if the fraternity/sorority community should open for expansion.
 - 1. Committee will convene before the last day of classes during the fall semester.
 - 2. Committee will make a recommendation regarding which councils should consider expansion.
- B. The Expansion Review Committee members will include:
 - 1. An executive board member from each governing council, appointed by that Council's president.
 - 2. A current or former chapter president from each governing council, appointed by that Council's president.

3. A chapter advisor, appointed by the Director of Fraternity/Sorority Life.
4. A member of the Student Life Committee.
5. A member of the Dean of Students staff.
6. The Director of Fraternity and Sorority Life, who will serve as chair.

III. Student Life Committee Review

- A. The Student Life Committee will review recommendations by the Expansion Committee and determine if the review will be accepted.
- B. Student Life Committee will determine any space/resource allocations it will commit to in support of the accepted expansion.

IV. Organizational Search Committee

- A. Once the Student Life Committee votes to open for expansion, the Council president will convene a search committee including:
 1. The Council president, who will serve as chair.
 2. One representative from each chapter.
 - a) These representatives will be selected from presidents, advisors and/alumni.
 - b) These representatives will be appointed by the Council president.
 3. The Council advisor from the Office of Student Engagement
 4. A member of the Student Life Committee.
- B. The recommended Council will follow its bylaws and/or the process outlined by the national governing body to determine if that Council will open for expansion.
 1. Wake Forest University will work in union with the outlined process provided by a national governing body;
 2. However, all Wake Forest University requirements must be met.

V. Application Packet

- A. If a Council opens for expansion, all interested organizations must provide the following information to the expansion search committee:
 1. History of the organization
 2. National membership statistics
 3. New member education outline, including:
 - a) Minimum requirements to join
 - b) Description of new member education/intake plan including a draft 6-week new member education plan
 4. Leadership and personal development programs offered by the organization
 5. Requirements and timeline for the organization to receive a charter/chapter designation from the national organization.
 6. Resources provided by the national organization, including:
 - a) List of chapters in surrounding areas.

- b) Structure of volunteer support.
 - c) Number of alumni in Piedmont Triad area.
 - d) The names of chapter advisors, if available.
 - e) Description of advisory board, including set-up, expectations, training, and roles).
- 7. Financial obligations of and support provided to the chapter.
- 8. Risk management policies, including those related to alcohol, drugs, hazing and facility management, if applicable.
- 9. Names and academic year of interested students from Wake Forest University, if applicable.
- 10. Academic policies and programs.
- 11. Documentation of a 501(c)(7) tax status by the Internal Revenue Service.
- 12. List of previous expansion efforts in the past three years and contact information for a reference from each of those campuses.
- 13. History at Wake Forest University, if applicable.
- 14. Any additional information requested by the search committee.
- B. The search committee will review all applications and determine which national organizations will be invited to present on campus.
 - 1. The search committee will invite up to three organizations.
 - 2. The search committee chair and Council advisor will determine the presentation schedule.

VI. **Formal Presentation**

- A. The formal presentation will be an opportunity for the national organization to demonstrate to campus community why they are interested in Wake Forest University . While representatives are on campus, additional meetings may be requested with members of the appropriate governing Council, the organizational search committee, and university administrators.
- B. Formal Presentation will include:
 - 1. Explanation of why the national organization is interested in joining the Wake Forest University fraternity/sorority community.
 - 2. How the organization will enhance the Wake Forest Greek community.
 - 3. New member education outline including:
 - a) Minimum requirements to join.
 - b) Description of new member education/intake plan including a draft 6-week new member education plan.
 - 4. Description of potential collaborations with campus partners.
 - 5. Alumni in the Piedmont Triad area that have committed to provide ongoing support for the new organization.

6. Resources provided by the national organization, including support provided to the new chapter in the first three years.
7. Details of national philanthropy and community service partnerships.
8. Requirements and timeline for the organization to receive a charter/chapter designation from the national organization

VII. Approval of organization at Wake Forest

- A. The search committee will follow the process as outlined in the Council's bylaws and/or by the national governing body to select which organization they will invite to join the Wake Forest community.
- B. Once the Council has selected an organization to invite, a final recommendation will be submitted to the Student Life Committee for approval. Organizations will receive written notification from the Office of the Dean of Students once the selection is final.
- C. Written expansion agreements must be signed prior to formal announcements.
- D. If the organization does not receive approval from the community, the organization may re-apply when that Council re-opens for expansion.

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