



WAKE FOREST  
UNIVERSITY

SCHOOL of DIVINITY

Associate Dean for Academic Affairs

## Withdrawal from the School of Divinity

Please Print

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

WFU ID Number: \_\_\_\_\_ Non-WFU email: \_\_\_\_\_

My signature below indicates that I am leaving Wake Forest University School of Divinity under the following circumstances:

- ☐ **Withdrawal/Academically Ineligible (OI)**
- ☐ **Withdrawal/Out Personal (OP - prior to the start of the semester, might return)**
- ☐ **Withdrawal/WD (WD - withdrawing and not completing current semester, no plans to return)**
- ☐ **Withdrawal/Leave of Absence (LV – leaving either during the semester or at the end of the semester and planning to return within one year. Please attach a letter detailing the personal, medical, or family reason that requires absence from campus.)**

I understand this action is not complete until acknowledged by the appropriate signatures below and returned to the Office of Academic Affairs, Wingate Hall room 203B. I further acknowledge that I am responsible for any outstanding/unresolved debt(s) incurred during my course of study and that I am responsible for notifying other parties with interest in my withdrawal (student loan entities; other financial entities; etc.).

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Academic Adviser in the School of Divinity: \_\_\_\_\_ Date: \_\_\_\_\_

If enrolled at the time of Withdrawal, list courses to be removed from:

\*Course & Section Number: \_\_\_\_\_ WD | WP | WF Instructor: \_\_\_\_\_ Date: \_\_\_\_\_

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\*Course & Section Number: \_\_\_\_\_ WD | WP | WF Instructor: \_\_\_\_\_ Date: \_\_\_\_\_

***This form requires the signature of the Dean of Academic Affairs.***

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Neal Walls, PhD; Associate Dean for Academic Affairs

If withdrawal is for *leave of absence*, indicate so here (and attach required letter): \_\_\_\_\_

**Please return this form, with signatures, to the Office of Academic Affairs for processing. The Office of Academic Affairs will notify the following:** (Academic Administrator's initials indicate notice has been sent to these persons and/or offices)

Associate Dean of Admissions, Shonda Jones: \_\_\_\_\_

Z. Smith Reynolds Library, Circulation Desk: \_\_\_\_\_

Registrar's Office, 110 Reynolda Hall, Trey Frye: \_\_\_\_\_

Financial Aid Office, Tom Benza: \_\_\_\_\_

Returned Deacon One Card, 104 Alumni Hall: \_\_\_\_\_

Financial & Accounting Services: \_\_\_\_\_

**\*Note: For WD or LV only: If this withdrawal is before the drop date of the semester, circle WD for withdraw without grade. If it is after the drop date of the semester, circle WP for withdraw-passing or WF for withdraw-failing.**