

Fall 2016

Please note the following Guidelines for fall registration changes:

- **Monday, August 8** at 8:00 am online registration opens up and you can make changes to your fall registration without using a PIN. *Please note: if you have a hold on your account then you must clear that with Student Financial Services before you can make changes on your registration.*
- **Friday, August 26** at 5:00 pm online registration closes.
- **Monday, August 29**, all changes to your course schedule will need to be done with ADD and DROP forms. You will need both the instructor's signature and your adviser's signature for adding all courses. ***Emails will no longer be accepted as an ADD form.*** Academic forms are available on our website under Academic Resources or can be found in the green folders on the shelves in suite 203.
- **Waitlists:** Susan Robinson will keep manual waitlists for courses that are full.
 - To get on a waitlist, students must email Susan at robinsr@wfu.edu with the following information:
 1. **Course Number and CRN**
 2. **The complete course title**
 3. **Your student ID number**
 - Susan will notify students by email if a seat opens in the course; *please do not ask the instructor to let you in the course since they might not know the status of the waitlist*