

Seattle First Baptist Church  
1111 Harvard Ave.  
Seattle, WA 98122

## **JOB DESCRIPTION**

### **ASSOCIATE PASTOR—Ministry with Women and Families**

#### **About Seattle First Baptist Church**

Seattle First Baptist Church (SFBC) is an historic American Baptist congregation located in the vibrant heart of Seattle's urban core. SFBC is a church community that seeks to follow the way of Jesus Christ, to be a people of God and to love and care for our neighbors. We are a welcoming and affirming congregation, and part of the Evergreen Baptist Association of churches. Our congregation celebrates its diversity in race, ability, gender orientation and expression, age, and religious background. We have growing nursery, Sunday school, youth group, and young adult programs as well as strong adult education and senior adult ministries. Here, you will find a dynamic faith community that has been a voice for social justice for more than a century. Here, it is safe to hold your Christian heritage unapologetically while also valuing opportunities to collaborate within our walls with people of all faiths on issues that we hold in common.

As an expression of our commitment to diversity, SFBC is searching for a woman to fill an Associate Pastor position to minister to our community, with special focus toward women and families. We find it vital to include [women's voices](#) in the leadership of our church. The candidate must be ordained or eligible for ordination in the American Baptist Churches USA.

We are seeking a dynamic leader to engage our congregation as well as interact with the community at large.

We encourage you to visit our website [www.seattlefirstbaptist.org](http://www.seattlefirstbaptist.org) to learn more about our life together as a faith community.

#### **Specific Responsibilities:**

- Attend to the spiritual growth of women as a ministerial emphasis.
- Provide leadership in the development of programming that engages women of all ages.
- Build on the existing strengths and activities of the church to further develop and enhance spiritual programs and connections for children, youth, families and young adults (defined as those who are between 18 and 40).
- Find opportunities to create intergenerational connections regardless of family ties.
- Challenge the younger population to grow spiritually and morally, including work on social justice issues.
- Recruit, nurture, train, mentor and support the volunteers and contract personnel who teach and work with children and youth, including Sunday School staff. Supervise paid

staff and volunteers who serve the youth church community.

- Provide pastoral care, including counseling, solace, spiritual comfort, and visitation to youth, families and young adults.
- Act as a pastoral liaison to the Children, Family and Young Adult Commission and Outreach Commission
- Preach at least 8 times per year at the Sunday worship service as part of the preaching rotation of the pastoral team.
- Attend staff meetings with the Lead Pastor and ministerial staff for planning, evaluating, and coordinating the ministries of SFBC.
- Accept other duties as assigned.

### **General Responsibilities of Pastoral Team:**

The following duties apply to all members of Pastoral Team. The team is responsible for assigning duties to individual pastors.

- Work as a team with clear team and individual responsibilities.
- Collaborate with team members and members and friends of the congregation to fulfill the mission of SFBC.
- Strive to live by the Behavioral Norms of SFBC, which can be found at <http://www.seattlefirstbaptist.org/mission.html>.
- Encourage and enable the involvement of lay members of the congregation in all phases of church life.
- Work with and guide SFBC's commissions and committees to plan and coordinate programs to meet the varied needs of SFBC.
- Meet with potential members, answer their questions, and educate them about church membership.
- Engage with members and people outside the church to effectively represent SFBC in the wider community and to establish relational partnerships.
- Provide instruction and discussion in Adult Education classes as time allows.
- Actively seek ways to bring the Good News to the community.
- Maintain appropriate office hours in consultation with the Lead Pastor.

### **Experience and Qualifications:**

- Master's of Divinity or an equivalent from an accredited theological seminary
- 5 years of experience working in ministry
- Understand and adhere to the Baptist principles
- Ordained or eligible for ordination in the American Baptist Churches USA

### **Compensation**

This position is full time, exempt and reports to the Lead Pastor and Personnel Commission. The salary for this position is \$55,000 to \$62,000. Benefits include employer-paid health insurance and retirement benefits.

**To Apply:**

If you are interested in applying for this position, please

1. Go to <https://goo.gl/forms/6Q3uVzzeQZ4lc7S73> to enter your name, phone number, Skype ID, and other contact information.
2. Send resume and cover letter describing how your education and experience match the job requirements with specific examples of experience in program development, spiritual nurturing and maintaining connections with women and youth and families. Email materials to [jobs@seattlefirstbaptist.org](mailto:jobs@seattlefirstbaptist.org)

All materials must be received by March 31, 2017 in order for your application to be considered.

(Rev. 2/14/17)