**First Year Seminar Proposal Form** (3 pages maximum)

See the Proposal Preparation and Submission Guidelines for details.

Name: Click or tap here to enter text.

Department/Program: Click or tap here to enter text.

Rank: Click or tap here to enter text.

1. Title and Description: Click or tap here to enter text.

2. Format: Click or tap here to enter text.

3. Content: Click or tap here to enter text.

4. Assignments and Evaluation of Students: Click or tap here to enter text.

5. Outcomes and Assessment: Click or tap here to enter text.

6. Schedule: Click or tap here to enter text.

7. Internal or External Support: Click or tap here to enter text.

8. Synopsis for Dissemination: Click or tap here to enter text.

The completed application form is to be emailed by the Department Chair/Program Director as described in the proposal submission instructions to Melissa Maffeo ([masicaml@wfu.edu](mailto:masicaml@wfu.edu))