

DEAN'S OFFICE DIGEST

AUG.
24
2020

From the Dean



In Martin Luther King's last book, he observed that we all live in a "world house." Whether we are speaking about education, equity, opportunity, climate, or COVID, what affects one of us, affects us all. We in the College have a unique opportunity in this new academic year, given the challenges and uncertainties we are facing, to live in community and to live out, in King's words, "an overriding loyalty to mankind as a whole."

This past summer, faculty and staff made an extraordinary commitment to building university-wide plans and policies that allow us to deliver superb courses regardless of the circumstances. This new semester may test us in ways that we are prepared for and ways that we may not be, in ways we had imagined and ways we could never have anticipated. In our Wake Forest house, our individual self-interest is bound to our community interests. I know that everyone will do their part by working toward our common goal of creating a safe environment for teaching, learning, and creating knowledge. I am honored to build this Wake Forest house with you each and every day.

A handwritten signature in black ink, appearing to read "Fidel", located at the bottom of the letter.

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2 | Important Information

POLICIES

COVID-19 DASHBOARD & SYSTEM ONLINE STARTING TOMORROW

In an effort to keep our community as prepared, informed, and healthy as possible, we wanted to give you advance notice on three critical components related to our COVID-19 response we are launching tomorrow.

First, we are introducing a color-coded system (green, yellow, etc.) to designate the operating status of the University. A team of experts in infectious disease and public health will be evaluating multiple indicators daily to monitor current public health conditions in our community. These metrics, taken together, will determine our operating status, the appropriate public health response to reduce the impact of COVID-19 in our community and the resources needed to mitigate and respond to outbreaks in our community.

Second, a corresponding COVID-19 Dashboard will serve as a source of information that helps track the presence of positive cases in our campus community. We will display the number of confirmed positive cases both cumulatively and then daily for the most recent 14-day period. COVID-19 cases reported on this dashboard will include faculty, staff, and students who interact on the Reynolda Campus and have known positive, laboratory-verified test results reported to the University. The dashboard will be updated every weekday.

Third, starting the week of August 31, we are implementing a weekly surveillance testing program of a random sample of our undergraduate and some graduate/professional student populations. Infectious disease experts will analyze the results to gauge the effectiveness of our remediation efforts to gain insight into where we need to improve our containment strategy. This will supplement the SneezSafe daily screening program and other ways of monitoring community health.

More information about each of these strategies will be shared tomorrow. Additionally, there will be updates posted on the [Our Way Forward](#).

We wanted you to be aware of the University's added measures to continue to keep our community as safe and healthy as possible.



POLICIES

BYSTANDER INTERVENTION AND REPORTING NON-COMPLIANCE OF COVID-19 POLICIES

Bystander intervention is the charge for our campus community to respectfully bring attention to the need for our colleagues and students to follow university public health guidelines for COVID-19. We understand that confronting non-compliance can be challenging and encourage you to revisit [the COVID-19 Education Module](#) for helpful guidance.

Members of our community can report someone who is not in compliance with a COVID-19 policy by submitting a report or placing a phone call. Reporting options include:

- Submitting [the online form](#) posted on Our Way Forward
- Sending an email to covid-coordinator@wfu.edu
- Using the [Compliance Hotline](#)

These communication methods should not be used for reporting emergencies requiring immediate action. If you have an immediate on-campus or near-campus concern, including a large gathering, a party, or a situation where there may be an active exposure of COVID-19, call the Wake Forest University Police Department at (336) 758-5591.

For concerns about behaviors that take place off campus, contact the Winston-Salem Police by calling the non-emergency number at (336) 773-7700. Winston-Salem Police works in close partnership with Wake Forest University Police.

A set of FAQs addressing these topics has been added to [Our Way Forward](#). If you have additional questions, please submit them using our [dedicated Human Resources form](#) or reach out to Kriss Dinkins, COVID-19 Coordinator, at covid-coordinator@wfu.edu.



RETURN TO CAMPUS

The [Return to Campus Toolkit](#) supports all aspects of the return to on-site work process. The development of this toolkit was a collaborative effort among colleagues across campus, with feedback provided by the Faculty Advisory Council and others. It will continue to evolve as additional information becomes available and feedback is incorporated.

All faculty and staff should complete these steps before the start of the fall semester:

- Confirm with your manager or department head whether and when you should return to on-site work, or whether you should continue to work remotely.
- Read the [COVID-19 Policies](#) and the [COVID-19 Notice](#) to understand actions Wake Forest is taking to minimize the transmission of the virus on university premises.
- Complete the [COVID-19 Education Module](#) prior to your physical return to campus. All faculty and staff, whether working on-site or remotely, should complete the module no later than August 25.
- Log into Workday to complete the [COVID-19 Prevention Policy Acknowledgment](#) via a Workday Inbox Task prior to your physical return to campus or no later than August 25.
- Register for [SneezSafe](#) and begin completing your daily wellness screening, whether working on-site or remotely.
- Utilize the Faculty and Staff Clinic as needed by calling (743) 223-4217.

A NOTE ON CLEANING CLASSROOMS

Our infectious disease and public health experts state that deep cleaning once a day in classrooms — along with student and faculty masking, 6-foot distancing, and students wiping down their individual desks when they arrive to the classroom — is more than adequate to ensure the health and safety of all our classroom users. In fact, these experts say that under these conditions they have “no concerns about risk between classroom use.”

UNDERGRADUATE STUDENT HANDBOOK

Here are the links for [the Undergraduate Student Conduct Code](#) and [the Public Health Emergency Addendum](#).

4 | Important Information

FOR

ALL

FACULTY

COURSE LOCATIONS ON CAMPUS

Please remember to check your course locations in WIN before your first day of class, and even better, if you have time, familiarize yourself with it by visiting the space. With all the physical changes to campus, our heavy demand for and shortage of physically-distanced spaces, and summer modifications to our learning spaces to adhere to public health guidance, your class may be located in a different room and even building. If you would like to have some hands-on training before classes start, please reach out to Brent Babb, Assistant Director of IT Infrastructure, Information Systems. The ITG in your home department will also be happy to support you in any way.

A reminder, too, that you will need your DeaconOne Card to access academic buildings in accordance with our [campus-wide COVID-19 building access policy for faculty and staff](#).

[More COVID-19 College classroom information is here.](#)

ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES

Learning Assistance Center and Disability Services has taken the accommodation letter process digital. Instead of requiring students to hand-deliver their accommodation letter to their



instructors, they may now request and send letters electronically through a new, robust accommodation management system. Students are still required to meet individually with instructors (in person or online) to discuss the details of their accommodations, as we will continue to encourage the development of appropriate self-advocacy skills.

From now on, you will receive an email from LAC-DS with the following information:

- the student's name
- the semester for which the accommodation has been approved
- a list of the student's approved accommodations (and occasionally some supplemental information specific to that student and their approved accommodations).

As an instructor, you have the ability to log into this accommodation management system and see a list of students in your course(s) who have been approved for accommodations, and the specific accommodations for which they have been approved.

LAC-DS WILL NOT BE ABLE TO PROCTOR EXAMS THIS SEMESTER

Due to public health and safety guidelines around social distancing, the LAC-DS does not have the capacity to proctor any exams this semester. Instructors should plan to make arrangements for proctoring the tests of students who receive accommodations (e.g., extended time) themselves and/or within their own departments. If you need a physical location for this accommodation, please plan ahead and reach out to your space manager to submit a reservation through [DeaconSpace](#). These reservations will take up to five days to process.

PRO HUMANITATE CORPS: NEW 1.5 CREDIT COURSE OPPORTUNITY

A new pilot program is being launched for Fall 2020, in which undergraduate students interested in community internships will be paired with partners at local nonprofits. This multi-disciplinary cohort will enroll in one of a number of course offerings — so far EDU103B is in progress, but sections of ENV394, COM280, REL288, HMN385 may be added based on demand — and will meet synchronously on Tuesdays (7-8 p.m.) beginning September 8. Projects will require approximately 75 hours work, for which students will receive 1.5 hours of credit (P/F). It is anticipated that most projects will be completed remotely, although this may change depending on the local public health situation. The community partner and the student will develop an agreement for project deliverables based on organizational need and student skills/interests. Synchronous sessions will provide context for community engagement, opportunity for reflection with other students, and other relevant content. The course instructor of record will provide checkpoints and review progress through the semester.

FOR ALL FACULTY

REMOTE TEACHING TECHNOLOGY REQUESTS AVAILABLE

Wake Forest has allocated limited funding to accommodate faculty technology needs to enhance online course delivery and the in-person classroom experience for our students. The eight items listed below have been identified as the most common requests and the Emergency Educational Technology Procurement (EETP) team has pre-approved your receipt of up to **two** equipment options from the list. If you have already received a similar item from a prior grant award (e.g., Teach From Home grant) you are not eligible for another. If you have technology needs that fall outside of this equipment list, please first contact your instructional technology specialist within your department or school.

Here is the list of eight items available to choose from:

- Webcam
- Headset w/ microphone
- Standalone headset
- Standalone microphone
- External monitor
- Tripod (22" - 60")
- Light
- Microphone and speaker unit for voice enhancement in F2F classes

To access the form, please click [this link](#).

20-21 RELIGIOUS HOLY DAYS OF OBSERVANCE CALENDAR

Please use [this link](#) to view the Religious Holy Days of Observance Calendar for 2020-2021. It may also be found on the [ODI homepage](#).

This resource will assist you, your departments, and your organizations in planning events, meetings, and curricular and co-curricular opportunities throughout the year.

UPDATE DEPARTMENT WEBSITES

As our newest faculty members join Wake Forest, please be sure to update the faculty listing on your department's website to include them. This is a great way to welcome them to your department and give everyone a chance to know them better.

Thank you for continually updating your website. This is one of the best ways to keep us all informed of the great work going on in your department.

CALL FOR NEW FYS PROPOSALS FOR SPRING 2021

The Committee on First Year Seminars is now accepting proposals for new FYS courses to be taught during the Spring 2021 semester or thereafter. The submission deadline is 5 p.m. on Friday, August 28. Additional information, along with a copy of the [proposal guidelines](#) and the submission form, is available on the [FYS website](#).

MULLEN SCHOLARSHIP APPLICATIONS

The Committee on Scholarships and Student Aid invites sophomores, juniors, and seniors with outstanding records to compete to become Thomas E. and Ruth Mullen Scholars of the Upperclass Carswell Scholarships. These scholarships carry an annual stipend of \$1,500; once awarded they may be renewed for the remainder of the undergraduate education upon evidence of continuing academic and extracurricular achievement.

Applicants should submit to the [Scholarship Committee](#) a letter indicating the student's major area of interest, his or her extracurricular participation, and his or her hopes for future study or work while here and after graduation. Receipt of the letter gives the Committee the right to review the transcript and Dean's record of the student. Each applicant must also submit two faculty letters of recommendation to be sent by the faculty member to the Scholarship Committee, at scholarships@wfu.edu. Deadline for application is October 15; finalists are interviewed and awards announced by December 15.

TECH TIPS

ADMINISTERING TESTS TO INDIVIDUAL STUDENTS IN ASYNCHRONOUS COURSES

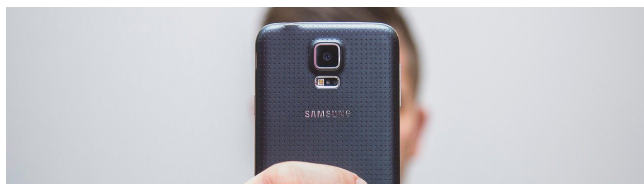
If you are teaching an online, asynchronous course, it is quite possible that your students are going to be from all over the world. It is therefore important to consider not giving exams synchronously. For example, if a student is in China (which is 12 hours ahead of us) and a class test is at 2:00pm, s/he would have to take the test at 2:00am their time, which would be both difficult and unfair.

Further, the LAC-DS will not be able to proctor exams this fall.

A simple fix for both of these issues is to survey your students and assign a test individually, which can easily be done in Canvas by using [these instructions](#).

As always, IS and your ITG are more than happy to help assist you with this, as well as all of your other technology-related needs.

Instructional
ITG
Technology



PROFILE PHOTOS IN CANVAS

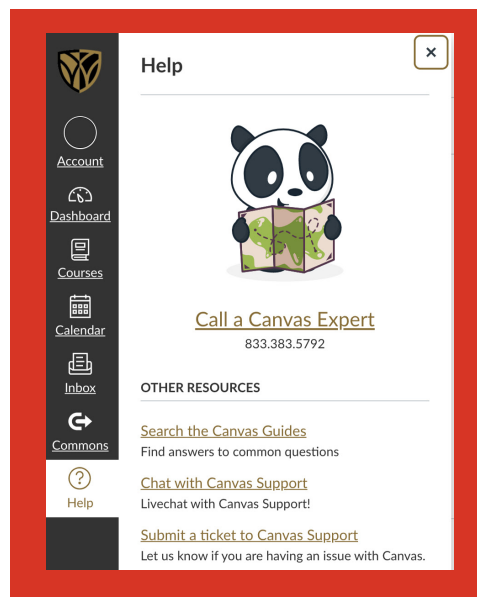
All users, including students, have the ability to upload their own profile photo in Canvas and other learning management systems. In addition to bringing our institutional practices for Canvas into alignment with our existing practices for institutional Google accounts, this change supports the wellbeing and learning capacity of our transgender and non-binary students. Once this feature is enabled you may see students change the default image to one that reflects their preference in the Canvas user profile. Note that this change does not impact the user images in the WIN system, which will continue to be the default profile picture in Canvas.



Need help in Canvas?

Canvas WFU-dedicated support is your first point of contact and the fastest way to get help!

Wake Forest faculty, students, and staff have access to Canvas expertise 24 hours a day, 7 days a week.



Log into Canvas and navigate to the Help icon on the main menu to access support information.

Search the **Canvas Guides** to help answer your questions.

Still not finding what you are looking for?

**Call, Chat, or Email
Canvas Support
24/7!**

Contact WFU-dedicated Canvas Support

Call: 833.383.5792

Chat: [Chat with Canvas Support](#)

Email: support@instructure.com

7 | Professional Development Opportunities



FELLOWSHIP

RADCLIFFE FELLOWSHIP DEADLINE APPROACHING

The application deadlines for the **2021-2022 Radcliffe Fellowship** are quickly approaching. Applications in humanities, social sciences, and creative arts are due by September 10; and applications in science, engineering, and mathematics are due by October 1.

Radcliffe fellows are exceptional scientists, writers, scholars, public intellectuals, practitioners, and artists whose work is making a difference in their professional fields and in the larger world.

Based in Radcliffe Yard—a sanctuary in the heart of Harvard University—fellows join a uniquely interdisciplinary and creative community. A fellowship at Radcliffe is an opportunity to step away from usual routines and dive deeply into a project. With access to Harvard's unparalleled resources, Radcliffe fellows develop new tools and methods, challenge artistic and scholarly conventions, and illuminate our past and our present. For more information, email fellowships@radcliffe.harvard.edu.

NEW FACULTY

HUMANITIES INSTITUTE TO WELCOME NEW FACULTY

Please join the Humanities Institute via Zoom from 4 to 5:30 p.m. on Friday, September 4, for a chance to virtually welcome new faculty to the university and learn how the Humanities Institute will continue to support faculty research and teaching during these challenging times. Registration is required this year, so please [click here to register in advance](#). Contact [Aimee Mephram](#), HI Associate Director, with additional questions.

LEARNING OPPORTUNITIES

GET TO KNOW THE LIBRARY'S NEW SEARCH INTERFACE, PRIMO!

There is a new search interface, Primo, for searching our catalog, databases, and accessing your library account. The Library will offer **a series of online workshops** to help orient you to the new library services platform. These workshops will cover:

- Finding a book, a journal article, or a particular Journal in ZSR
 - Requesting an item from the Library
 - Viewing and managing your Library account (including renewing books online)
 - Placing items on course reserve
 - And many new features, including virtually browsing the stacks
- You can also watch [instructional videos on Youtube](#) or contact a [Library Liason](#) for one-on-one training.

SIGN UP FOR PDC'S NEWSLETTER

Sign up for the Professional Development Center's **monthly newsletter**, which fetures opportunities and upcoming classes.

NARRATIVE MEDICINE LUNCH & LEARN

The August Narrative Medicine Lunch & Learn will be at noon on Thursday, August 27. [Click here to register via Zoom](#). The reading will be **"We Knew Her in Death"** by Laila Knio, a creative nonfiction piece published in *Intima: A Journal of Narrative Medicine*. Check the Humanities Institute website for updates or contact [Aimee Mephram](#), HI Associate Director.

"BECOMING AMERICAN: MORAVIANS AND THEIR NEIGHBORS, 1772-1822"

The 2020 Reynolda Conference, "Becoming American: Moravians and Their Neighbors, 1772-1822" will happen online September 23-26, 2020. The conference is funded by a grant for Engaged Humanities from the Andrew W. Mellon Foundation and other WFU supporters. This online conference offers a historical examination of the concept of "the neighbor" and invites reflection on the first 50 years of Moravian-influenced change in the Piedmont. The conference offers a webinar panel discussion with Cherokee scholars, webinar keynote lectures, virtual "Walk and Learn!" presentations, a cultural performance, and more. All events are free and open to the public, but registration is necessary. [Click here to learn more and for registration links](#).

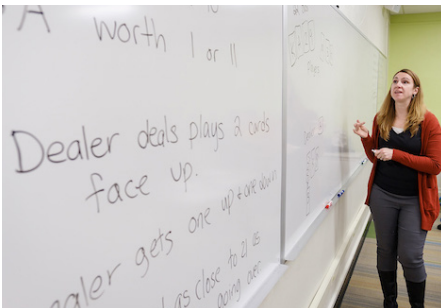
8 | Faculty & Student Accomplishments

FUNDING

Paul Anderson, Professor of Physics, received funding for “Studies Relating to Black Hole Evaporation and to the Validity of the Semiclassical Approximation in Cosmology” by the National Science Foundation.

David Carroll, Professor of Physics, received funding for “Phase II: Room Temperature Quantum Memory” by the Air Force Office of Scientific Research and Streamline Automation, LLC.

Jeffrey Katula, Associate Professor of Health and Exercise Science, received funding for “Strategic Grant – U.S. POINTER Study” by the Alzheimer’s Association and Rush University Medical Center.



Sarah Mason, Associate Professor of Mathematics and Statistics, received funding for “Conference in Formal Power Series and Algebraic Combinatorics” by the National Science Foundation.



Gloria Muday, Professor of Biology, and Joelle Muhlemann, Postdoctoral Associate, received funding for “Improving Reproductive Thermotolerance through Maintenance of ROS Homeostasis” by the United States Department of Agriculture.

Jack Rejeski, Research Professor of Health and Exercise Science, received funding for “Intervening on Sedentary Behavior to Prevent Weight Regain in Older Adults” by the National Institutes of Health and WFU Health Sciences; and funding for “Long-Term Function and Health Effects of Intentional Weight Loss in Obese Elders” by the National Institutes of Health and WFU Health Sciences.

Fred Salsbury, Professor of Physics, received funding for “Computational Biosciences Support” by the National Institutes of Health and WFU Health Sciences.

Christian Waugh, Associate Professor of Psychology, received funding for “Aging, Emotion Regulation, and Stress” by the National Institutes of Health and DePaul University.

BOOKS

Mary M. Dalton, Professor of Communication, & Linda R. Linder, *Teacher TV: Seventy Years of Teachers on Television, Second Edition*. Peter Lang, 2020.

Samuel Gladding, Professor of Counseling, *Off the Courthouse Square: A Memoir*. Library Partners Press, 2020.

Stephanie Koscak, Associate Professor of History, *Monarchy, Print Culture, and Reverence in Early Modern England: Picturing Royal Subjects*. Routledge, 2020.

John Schafer, Visiting Assistant Professor of Classical Languages, *Catullus Through His Books: Dramas of Composition*. Cambridge University Press, 2020.

Joseph Soares, Professor of Sociology, Ed., *The Scandal of Standardized Tests: Why We Need to Drop the SAT & ACT*. Teachers College Press, 2020.

MILLER AND THE HONESTY PROJECT RECEIVES \$4M GRANT

Wake Forest University Philosophy Professor Christian B. Miller and a team of researchers have been awarded a \$4.4 million grant from the John Templeton Foundation. The grant is the largest Wake Forest has ever received for the humanities. Launched this week, the three-year [Honesty Project](#) will address both fundamental philosophical questions and explore the science of honesty. Read more about the John Templeton Foundation grant and the project [here](#).



9| Faculty & Student Accomplishments

AWARDS

THE LGBTQ+ CENTER ANNOUNCES NEW SCHOLARSHIP RECIPIENTS

The LGBTQ+ Center is thrilled to announce two scholarship recipients this fall. Leilani Fletcher, '22, is the third recipient of the LGBTQ Alumni Scholarship, and Emy Vanegas, '24, is the inaugural recipient of the Speas-Perillo Scholarship.

Leilani Fletcher is from Manhattan, New York, and is a Women's, Gender, and Sexuality Studies major. In addition to having served as a Change Agent for the LGBTQ+ Center for the past two years, Leilani works at the Center as a student assistant. Emy Vanegas is an incoming first-year student from Dallas, Texas.

The LGBTQ Alumni Scholarship is funded by gifts from a group of alumni, spearheaded by Scott Thacker, '77. The scholarship recognizes students who have provided exceptional service and leadership to the LGBTQ community, on campus or off, and who have high levels of financial need. The Speas-Perillo Scholarship is funded by Lisa Speas, '82, and her partner, Dr. Patty Perillo. The scholarship provides financial assistance to LGBTQ first year students, especially first generation students and students of color.

Dr. AJ Mazaris, Director of the LGBTQ+ Center and Assistant Vice President for Equitable Policy, shared the following about this year's selection process: "Though we had an exceptional pool of candidates for both scholarships, Leilani and Emy distinguished themselves through their commitments educating their peers and working toward intersectional justice. We are so excited to have them both as a part of our community, and can't wait to see what kind of changes they make in the world."



PATRICIA DOS SANTOS JOINS PRESTIGIOUS NIH CENTER FOR SCIENTIFIC REVIEW

Patricia Dos Santos, Associate Professor of Chemistry and Associate Chair, has accepted an invitation from the National Institutes of Health (NIH) to serve as a member of the Macromolecular Structure and Function A Study Section (MSFA), Center for Scientific Review.

In a letter announcing her acceptance, the NIH recognized Dos Santos for her scientific stature and contributions to the discipline, evidenced by significant research, publications, achievements and honors.

Center for Scientific Review study sections review NIH grant applications, make recommendations to national advisory boards and councils and survey the status of research in their fields. During this four-year commitment, Dos Santos will help assure the quality of NIH's peer review process.

WFDD WINS REGIONAL MURROW AWARDS FOR OVERALL EXCELLENCE, NEWS DOCUMENTARY

WFDD's investigative hour-long program *On The Margins* won an award in the "News Documentary" category. The program was a result of a unique collaboration of print and radio journalists, university researchers, and Wake Forest journalism students to add data, depth, and investigative muscle to this project. It explores the lasting legacy of discriminatory lending called redlining, the high number of evictions in our region and the toll on those facing it, and how the safety net that is supposed to protect our most vulnerable citizens played a major role in the problem. WFDD also won for overall excellence. [Read more about the awards here.](#)



AWARDS

VOLLEYBALL TEAM WINS USMC/AVCA TEAM ACADEMIC AWARD

The Wake Forest Volleyball Team, led by Coach Randi Smart, has received the 2020 United States Marine Corps and American Volleyball Coaches Association Team Academic Award. The benchmark is an average 3.3 GPA for the entire year, and the team achieved this despite the incredible disruption of spring. This is the first time since 2015 that Wake Forest has earned the honor. Coach Smart also “was a critical anchor for players transitioning to and sometimes struggling with remote learning.”



COLLEGE STORIES



JACKIE SHERIDAN NAMED DIRECTOR OF WAKE FOREST SCHOLARS PROGRAM

Wake Forest welcomes Jackie Sheridan as the new director of the Wake Forest Scholars Program. Read about her arrival and plans for the Scholars Program [here](#).

Staff Spotlight

Wake Forest College

STAFF SPOTLIGHT: ELIDE VARGAS

Before she retired in July, Elide Vargas, longtime staff member and Administrative Coordinator in the Department of Politics and International Affairs, shared her perspective on Wake Forest in our first [Staff Spotlight](#).

ABOUT THE DIGEST

To share news or events with the College, contact [Bethany Leggett](#) in the Office of the Dean of the College. If you wish to unsubscribe to the Dean's Office Digest, please contact [Bethany Leggett](#).

The next Dean's Office Digest will be on Tuesday, September 8, 2020. Submissions are due Tuesday, September 1, 2020.