



WAKE FOREST
UNIVERSITY

Dean's Office Digest

December 3, 2018



Last week I attended a history conference where my colleagues talked movingly about their students. I was touched by their investment in them, and shared their sentiments, until I suddenly realized that they were talking about their graduate students, not their undergraduates at all. I was reminded that I should never take our unusual model at Wake Forest for

granted. We seek R1 quality research and deep faculty-undergraduate student engagement (and great graduate education as well). This is a unique phenomenon. At the [Movements and Migrations: A Conference on the Engaged Humanities Conference](#), sponsored by the [Andrew W. Mellon Foundation](#), in October, our keynote speakers marveled at our faculty's commitment to our undergraduate students and the imaginative pedagogies we employ. The [Pro Humanitate Institute](#) is celebrating 25 years of the [ACE Fellows program](#) and the over 150 faculty who have incorporated service learning into their courses in the Green Room at 4:00 pm **Wednesday, December 5, 2018**. It is our willingness to take undergraduate education seriously that ensures Wake Forest alumni are well prepared to make a difference in the world. As we head into the last week of classes and then final exams, I thank each of you for making the undergraduate education we offer so extraordinary.

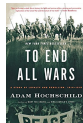
From the Dean's Office

CORRECTION: INCOMPLETE GRADE POLICY

In the previous Dean's Office Digest, WFU's policy on faculty giving "Incomplete" grades to students was inadvertently published incorrectly. Incompletes may always be given for extenuating circumstances. Faculty must adhere to the policy of awarding "Incomplete" grades as described [here](#) in the [Academic Bulletin](#).

COLLEGE HOUSE BOOK CLUB

Tuesday, December 4, 2018, 11:00 am, College House, 2430-A Reynolda Road



[Chuck Thomas](#), Professor of [History](#), will lead a discussion on [To End All Wars: A Story of Loyalty and Rebellion, 1914-1918](#) to kick off the [College House Book Club](#). All faculty are invited to attend the book club, not just retired faculty.

Please RSVP to wfhouse@wfu.edu.

"ABOUT AMMONS" AND WORDSAWAKE3!

Friday, December 7, 2018, 5:15 pm, Byrum Hall

Saturday, December 8, 2018, 8:15 am, Benson Center

WFU is hosting "[About Ammons](#)" that will celebrate the poetry of alumnus [A. R. Ammons](#) with readings of Ammons' poems and a talk by alumnus Robert West, editor of [The Complete Poems of A. R. Ammons](#). This event is free and part of a weekend that includes WordsAwake3! Four alumni – [Linda Carter Brinson](#), [Betsy Teter](#), [Jo DeYoung Thomas](#), and [Doug Waller](#) – will be inducted into the WFU Writers Hall of Fame.



STUDENT NOMINATIONS FOR SENIOR ORATIONS



Deadline for nominations: Monday, December 10, 2018

There is still time to nominate students whose thoughts and words should be shared in the form of [Senior Orations](#) on Founders' Day. We ask that your nominees be eligible for graduation in May 2019 or have graduated in August or December 2018. Please send the full name of your nominees to [Tammy Burke Griffin](#). Nominated students will be contacted and will receive an invitation to submit a manuscript of their oration.

CALL FOR FOCUS APPLICATIONS

Deadline for applications: Friday, December 14, 2018

The [Provost Office for Global Affairs](#) and the [WFU College](#) are calling for applications to participate in the 2019 Faculty Overseas Collaborating on Undergraduate Seminars (FOCUS) program. Click [here](#) for more information.



ACADEMIC ADVISING ANNOUNCEMENTS



CALL FOR FIRST-YEAR SEMINARS

Deadline for proposals: Friday, January 18, 2019, 12:00 pm

The [Committee on First-Year Seminars](#) is accepting proposals for new seminar courses to be taught during the Fall 2019 semester or thereafter. Click on the following links for [proposal guidelines](#) and [submission form](#).

FINAL EXAM POLICIES

There should be no departure from the final exam policy unless prior arrangement has been made through the Committee on Academic Affairs. If you have any questions about this policy, please consult your chair or Senior Associate Dean of Academic Advising [Christy Buchanan](#). The policy states:

- Students should have no more than two final exams in a 24-hour period. If they do, they should be permitted to reschedule one.
- Alternative exam times can be scheduled in addition to the regularly scheduled exams, provided the additional times fall within the allotted time period for exams. Evenings could be used for scheduling.
- No exams should be given in lieu of final exams before the beginning of the regularly scheduled exam period.
- Tests counting one-fourth or more of a student's grade are not to be given during the last week of classes. If such tests are deemed necessary at the end of the semester, they should be given during the scheduled final exam period.

POST-REGISTRATION ADVISING ANNOUNCEMENTS

The Open Course Report is an easy-to-read listing of Spring 2019 courses with open seats, updated weekly from the end of registration through the last day to add. Tell your advisees who are looking for course openings that they should view the Open Course Report on the [Office of Academic Advising website](#).

ADVISING SENIORS INTENDING TO GRADUATE IN MAY

Please review [DegreeWorks](#) for each senior you advise. The requirement block and individual course requirements should have green check marks beside them or a squiggly line (if they are enrolled in but have not completed the course requirement). If any students

have unmet requirements (empty red check boxes), please reach out to them immediately because their May graduation could be in jeopardy.

LETTERS SO DEAR

Orientation and Lower Division Programming has launched a new initiative called the “Letters So Dear” campaign, which infuses encouraging and authentic messaging to our first-year and transfer students. You can see the Letters So Dear archive [here](#) or join our mailing list on the same webpage. If you know upperclass students who could write a letter, please encourage them to send their submissions via email to [Cherise James](#).



SUMMER 2019 FUNDING OPPORTUNITIES FOR STUDENTS

Deadline for applications: Friday, February 8, 2019



Tell your undergraduate students that summer funding opportunities are available for those interested in mentored or independent research and creative scholarship. More details may be found on the URECA Center [website](#). Student applications are for the following funding opportunities:

- [ACC-IAC Fellows Program in Creativity and Innovation](#)
- [Richter Scholarship Program](#)
- [Wake Forest Research Fellowship](#)
- [Wake Forest Arts and Humanities Research Fellowship](#)

Wednesday, January 23, 2019, 5:00 pm, ZSR Auditorium

The URECA Center will hold a summer fellowship workshop for undergraduate students that will include discussions on each fellowship, provide information on writing a successful proposal, and answer questions regarding the process. If you know of students who may be preparing an application for summer funding, this would be a valuable workshop for them to attend. Please contact [Wayne Pratt](#), Director of the URECA Center, if you have questions about this workshop.

MELLON GRANT OPPORTUNITIES

ENGAGED HUMANITIES COURSE PLANNING GRANT

Deadline for proposals: Friday, February 8, 2019

The Engaged Humanities Course Grants will support up to four pairs of cross-disciplinary faculty (which may include partnerships with Wake Forest’s [law](#), [medical](#), and [divinity](#) schools) to design and offer either team-taught courses, linked courses, or co-taught sequential courses that will engage students in Public Humanities and emphasize collaborative research or creative work. Click [here](#) for more information.

COURSE LOCALIZATION SUMMER PLANNING GRANT

Deadline for proposals: Friday, February 8, 2019

The Course Localization Summer Planning Grant provides an opportunity for faculty to focus their research on issues that are important to local community members, such as housing and gentrification, environmental justice, political activism, food insecurity, and racism. The [Office of the Dean of the College](#) invites proposals from faculty to transform an existing course into one that is locally engaged and/or that addresses issues that are significant to the community. Click [here](#) for more information.



SUMMER SESSION 2019

Summer Session 2019 course information and calendars have been finalized and updated on this [website](#). We are excited to offer a variety of courses spanning all divisions and levels next year. Please encourage your students to visit the website to begin making their summer plans. If you are a faculty member interested in teaching during the summer,

there is still time to get your course on the record. Contact [Anna Henley](#) to discuss opportunities for spending your Summer in the Forest.

From Around the College



BLACK HISTORY MONTH PROGRAMMING

Deadline for submissions: Friday, January 18, 2019

Black History Month 2019 is quickly approaching. This year's theme is "Black Migration: New Social Realities." The theme emphasizes the movement of people of African descent to new destinations and social realities to seek a better life. Departments and organizations can submit programs to be included on the Black History Month Calendar by accessing the attached [Google Doc](#). Please contact [John Williams](#), Assistant Director of the [Intercultural Center](#), if you have any questions.

TLC ANNOUNCEMENTS

CALL FOR INNOVATIVE TEACHING AWARD APPLICATIONS

Deadline for applications: Monday, February 4, 2019, 5:00 pm

Applications for the [Innovative Teaching Award](#) are being accepted. The [Teaching and Learning Collaborative](#) will recognize up to five faculty members with this award in Spring 2019. This award recognizes faculty who have redesigned or introduced courses with innovative, research-based approaches to teaching with new methods and technologies. All faculty are invited to apply. One application per faculty member will be accepted. Click [here](#) to see previous winners.



FACULTY WORKSHOP

Because the TLC depends upon the shared experience of WFU faculty, winners of the Innovative Teaching Award may be asked to lead a workshop for faculty in the following academic year. The workshop will be designed to share the results of your classroom innovation and foster continued pedagogical inquiry among the faculty. Please contact [Betsy Barre](#) if you have any questions.

NEW WEBSITE HIGHLIGHTS FACULTY USING TECHNOLOGY

[Information Systems Academic Technologies](#) will profile faculty who are integrating technology into the classroom on its new webpage, [The Digital Story](#). The profiles will appear every month. Click [here](#) to read about [Ivan Weiss](#), Assistant Professor of the Practice in [Journalism](#) who is using Adobe Creative Cloud to introduce his Multimedia Storytelling class to find new ways to tell someone's story. Contact [Hannah Inzko](#) or [Brianna Derr](#) to share your story and to learn more about this opportunity to share the technological initiatives that are happening across campus.

The Digital Story

SUMMER WAKERSPACE FELLOWS

The [Office of the Provost](#) will sponsor three Faculty WakerSpace Fellows for Summer 2019. Each fellow will develop a WakerSpace project that will be used with students. More details about this summer opportunity will be announced soon. In the meantime, begin thinking of ways you can use the WakerSpace to enhance learning for your students.



Engaged Liberal Arts

WFU RACE AND IMMIGRATION CONFERENCE

A total of 126 attendees, including 65 WFU undergraduate students and 26 graduate students and faculty, attended the WFU PRIEC (Politics of Race, Immigration, and Ethnicity Consortium) on Friday, November 16, 2018. The one-day conference featured



presentations by nationally recognized scholars and poster presentations by WFU students about race and immigration. The attendees traveled from as far as California to be at the



conference.



PROCULLOQUIUM CLASSICUM

[Sasha-Mae Eccleston](#), Assistant Professor of Classics at [Brown University](#), presented a talk on the intersections of race, colonialism, and the Classical tradition in Suzan-Lori Parks' trilogy *Father Comes Home from the Wars* during the second event in WFU's Proculloquium Classicum series "Classics Beyond Europe" on Thursday, November 15, 2018. Her Q&A session turned into a lively discussion of issues both in the plays and in society as drawn out by the plays. This event was co-sponsored by the [Office of the Provost](#), the [National Endowment for the Humanities](#), and the [Humanities Institute](#).

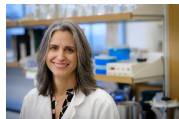
STUDENTS HELP WITH WFDD ELECTION COVERAGE

WFU students contributed to the [WFDD](#) public radio election coverage by interviewing Winston-Salem residents who did not plan to vote. The students are part of a class taught by [Phoebe Zerwick](#), WFU Journalism Director and Associate Professor. The students worked with [Emily McCord](#), WFDD News Director, to turn their interviews into audio for the radio. They also produced stories for their "[Heard it Here](#)" class blog. Read more about their experience [here](#).



Faculty Accomplishments

REBECCA ALEXANDER FEATURED IN JOURNAL



[Rebecca Alexander](#), Professor of [Chemistry](#), was featured on the front page of the Winston-Salem Journal for her educational outreach with students from Mount Tabor High School. Click [here](#) to read the story about Rebecca.

LINDSAY COMSTOCK-FERGUSON AWARDED FUNDING

[Lindsay Comstock-Ferguson](#), Associate Professor of [Chemistry](#), received funding for her proposal entitled "Mechanisms and Biological Functions of SPOUT methyltransferases" from the [National Institutes of Health](#) and [The Ohio State University](#).



ANA ILTIS RECEIVES GRANT FUNDING



[Ana Iltis](#), Carlson Professor in University Studies, was awarded funding for her proposal entitled "Wake Forest Collaborative Application for an APOLLO Clinical Center" by the [National Institutes of Health](#) and [WFU Health Services](#).

DAN LOCKLAIR COMPOSES MUSIC FOR RADIO STATION

[Dan Locklair](#), Professor of [Music](#) and Composer-in-Residence, wrote a series of short pieces in celebration of the 40th anniversary of [WDAV](#), a North Carolina public radio station that plays classical music and fine arts programming. The station officially launched Dan's theme and its variants. Listen to them [here](#).



TECH TIP: SAKAI AND EXCEPTIONS TO TIME LIMIT

[Rick Matthews](#), Director of [Academic and Instructional Technology](#). This tech tip comes from [Steven Wicker](#) of the [Instructional Technology Group](#).



Do you have a student who needs extra time on a test? Or a student who needs to take a test on a different day? Or do you want to release a test to sections at different times? The Sakai test and quizzes tool has a feature to allow you to add these exceptions. Exceptions can be set on an individual student, a group, or a section. Click [here](#) for detailed, step-by-step instruction in the Sakai help.

For other tips and tutorials, visit the [Instructional Technology Group site](#) or contact your [instructional technologist](#).

Upcoming Deadlines

Senior Colloquium - Student nominations due by Monday, December 10, 2018

FOCUS - Applications due by Friday, December 14, 2018

Black History Month 2019 - Submissions due by Friday, January 18, 2019

Call for First-Year Seminars - Proposals due by Friday, January 18, 2019, 12:00 pm

Innovative Teaching Award - Applications due by Monday, February 4, 2019, 5:00 pm

URECA Summer Funding Opportunities - Proposals due by Friday, February 8, 2019

Mellon Grant Opportunities - Proposals due by Friday, February 8, 2019

Upcoming Events

College House Book Club - Tuesday, December 4, 2018, 11:00 am, 2430-A Reynolda Road

About Ammons, WordsAwake3! - Friday, December 7, 2018, Byrum Hall; Saturday,

December 8, 2018, Benson Student Center

URECA Summer Fellowship Workshop - Wednesday, January 23, 2019, ZSR Auditorium

To share news or events with the College Faculty,
contact [Alex Abrams](#) in the Office of the Dean of the College.

Our next issue of the Dean's Office Digest will be Monday, January 14, 2019.

Submissions are due January 8, 2019 by 5:00 pm.

