

# Dean's Office Digest February 5, 2018



The <u>Dean's Office Digest</u>, which comes out every other Monday, is two and a half years old. It was originally intended to cut down on the scores of one-off e-mail messages from the <u>Office of the Dean of the College</u>, but it has evolved into something quite different. It now facilitates communication about faculty accomplishments and opportunities across the College. As I look at today's

Digest, I am pleased to see how much it highlights the breadth and vibrancy of our academic community. It announces nearly two dozen upcoming lectures and conferences, including tonight's talk in Wait Chapel by Margot Lee Shetterly, author of Hidden Figures. It shares rich opportunities for faculty recognition and development through calls for applications for our Faculty Leadership Award, Innovative Teaching Award, Engaged Humanities Grants, T-Cart Grants, Archie and Research Funding, and Faculty Fellowships. It lists the ten outstanding seniors across eight departments, selected out of 40 submissions, whose Senior Orations will be delivered at 5:00 pm Wednesday in Pugh Auditorium, and it encourages your attendance. In response to your ideas and contributions, the Digest has become a way to share the explorations and ambitions of an exceptional community of teacher-scholars in service to transformative education and knowledge. I think that's a good thing.

#### **COLLEGE CHAIR APPOINTMENTS**

- <u>Chemistry</u>: <u>Brad Jones</u> will serve a 1-year term, July 1, 2018 to June 30, 2019; <u>Bruce King</u> will serve a 3-year term, July 1, 2019 to June 30, 2022.
- <u>Classical Languages</u>: <u>Mary Pendergraft</u> has been reappointed for a 3-year term, July 1, 2018 to June 30, 2021.

- <u>Communication</u>: <u>Steven Giles</u> will serve a 3.5-year term, January 1, 2018 to June 30, 2021.
- Mathematics & Statistics: Sarah Raynor will serve a 3-year term, July 1, 2018 to June 30, 2021.
- Music: Stew Carter returns this semester only as interim chair.
- Philosophy: Win-chiat Lee has been reappointed for a 3-year term, July 1, 2018 to June 30, 2021.
- <u>Politics & International Affairs</u>: <u>Katy Harriger</u> returns this semester only as interim chair.
- Women's, Gender & Sexuality Studies: Simone Caron will serve a 3-year term, July 1, 2018 to June 30, 2021.

#### REMEMBERING BONNIE JONES AND BETTY HAUSER

Bonnie Jones, who worked as an administrative assistant at WFU before retiring, passed away on Saturday, January 20, 2018.

Betty Hauser, who worked for WFU's Financial Aid Office for 37 years before retiring, passed away on Saturday, January 27, 2018.



#### INNOVATIVE TEACHING AWARD

Deadline for applications: Monday, February 5, 2018, 5:00 pm



The Teaching and Learning Collaborative is accepting applications for the Innovative Teaching Award. The Spring 2018 award is intended for courses taught in Fall 2016, Spring 2017, Summer 2017, or Fall 2017. All faculty teaching on the Reynolda Campus and at Wake Downtown are invited to apply. The award recipients

will receive \$1,000. Click here for additional information and application instructions.

#### HIDDEN FIGURES AUTHOR MARGOT LEE SHETTERLY

Monday, February 5, 2018, 7:00 pm, Wait Chapel

WFU is proud to host <u>Margot Lee Shetterly</u>, author of <u>Hidden Figures: The American Dream and the Untold Story of the Black Women</u>

<u>Mathematicians Who Helped Win the Space Race</u>. Her appearance is part of <u>Project Wake: Exploring Difference and Embracing Diversity</u>.

*Hidden Figures* was a selection on the summer reading list for the Class of 2021. The event is free, but you must <u>register</u> to attend.





#### NARRATIVE MEDICINE LUNCH AND LUNCH

Tuesday, February 6, 2018, 12:15 - 1:15 pm, Bowman Gray Center for Medical Education, Room 2247

Narrative Medicine Lunch and Learn is an informal workshop series that introduces WFU students, faculty, and staff to the principles of narrative medicine. The selected reading for this session is "I Must Have Been That Man" by Adina Talve-

Goodman. Lunch is provided. The program is sponsored by the <u>WFU Humanities</u> <u>Institute's</u> Story, Health, and Healing Initiative.

#### **FACULTY IN THE HOUSE**

#### Tuesday, February 6, 2018, 4:00 - 6:00 pm, Reynolda House

The <u>Reynolda House Student Advocacy Council</u> is hosting a wine and cheese <u>reception</u> for all faculty. Join <u>David Lubin</u>, <u>Gordon McCray</u>, <u>Morna O'Neill</u>, <u>Barry Maine</u>, <u>Paul Bright</u>, <u>Christina</u>



<u>Soriano</u>, and others to learn about pedagogical incorporation of the Reynolda House and grounds.

#### NOURISHING TRADITION

The WFU <u>Department of History</u>, <u>New Winston Museum</u>, <u>Old Salem Museums and Gardens</u>, and <u>Triad Cultural Arts</u> present a <u>series</u> of speakers for Black History Month. All events are free and open to the public.



Tuesday, February 6, 2018, 6:00 pm, Old Salem Visitor Center

Todd Savitt, Professor of Medical Humanities and History at

East Carolina University, will give a lecture entitled "Entering a White Profession: Black Physicians in the Turn-of-the-Century South."

#### Thursday, February 15, 2018, 6:00 pm, Old Salem Visitor Center

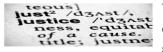
<u>Michael Twitty</u>, a food writer, independent scholar, culinary historian, and historical interpreter, will present on "From a Haunted Plate: Becoming an 18th and 19th Century Black Chef." A book signing and reception will follow his talk.

#### Monday, February 19, 2018, 6:00 pm, Old Salem Visitor Center

<u>Judith Carney</u>, Professor of Geography at the University of California at Los Angeles, will speak on "Seeds of Memory: Food Legacies of the Transatlantic Slave Trade." Her talk is also sponsored by WFU's Phi Beta Kappa Society.

#### "HIDDEN FIGURES" SYMPOSIUM

Deadline for submissions: Wednesday, February 7, 2018



WFU will host its seventh annual student research symposium on gender and sexuality, featuring moderated sessions of scholarly and creative presentations by undergraduate and

graduate students on **Wednesday**, **March 14**, **2018**. This year's theme is "Hidden Figures: Stories and Dreams of Social Justice." Please see the attached <u>flyer</u> for more information regarding submissions.

#### Wednesday, February 7, 2018, 5:00 pm, Pugh Auditorium

Join members of the WFU community as ten of the university's best and brightest graduating seniors present their essays. Three of the seniors will be chosen to present at <u>Founders' Day Convocation</u>, with the top orator presenting at the Honors and Awards Ceremony in May. The ten semifinalists are:

- Clay Hamilton (Music in Liberal Arts major): Sing Thee Our Humble Lays
- Hannah Hulshult (Sociology major): Finding Yourself through Service
- Betsy Mann (Business Enterprise Management major): The Best Four
- Suzanne Mullins (Environmental Studies major): Beyond [Clock] Face Value
- Rose O'Brien (Politics and International Affairs major): The Value of Self-Awareness
- Anna Pugh (Studio Art major): Paint Humanitate
- Erin Stephens (Communication major): Looking Up in a World That's Looking Down
- **Kyle Tatich** (Economics & Politics and International Affairs double major): *Learning "The Essence of Wake Forest"*
- Allison Thompson (Communication major): Life Doesn't Frighten Me
- Ben Wojnar (Economics major): Exit Hack, Enter Scholar



(From left to right)

#### **ENGAGED HUMANITIES GRANTS**

Deadline for proposals: Wednesday, February 7, 2018

The <u>Engaged Humanities Course Planning and Implementation Grants</u> provide opportunities for cross-disciplinary faculty to team-teach engaged humanities courses, particularly those that facilitate course-based research addressing challenges facing the Winston-Salem area. Grants will support up to two pairs of cross-disciplinary faculty planning to design and offer team-taught courses, linked courses, or co-taught sequential courses.

#### AUTHOR DAVID HASKELL VISITS CAMPUS

Wednesday, February 7, 2018 - Friday, February 9, 2018



<u>David Haskell</u>, author and Professor of Biology and <u>Environmental Studies</u> at the <u>University of the South</u>, will visit WFU from **Wednesday**,

**February 7, 2018 - Friday, February 9, 2018**. He will host a three-day writing workshop, deliver a public lecture and reading, and engage with

interested faculty. Graduate and undergraduate students can register <a href="here">here</a> for the writing workshop. His lecture, "The Songs of Trees: Networks of Relationships Among People and Trees," will begin at 7:00 pm on **Thursday, February 8, 2018** in the Porter Byrum Welcome Center. To attend, register at <a href="here">EventBrite</a>. Contact <a href="Lucas Johnston">Lucas Johnston</a>, Associate Professor of Religion and Environment Director, with questions.

#### Thursday, February 8, 2018 - Sunday, March 11, 2018, SECCA

<u>Dance for the River</u>, presented by <u>Yadkin Riverkeeper</u>, is a traveling multimedia exhibit that connects audiences with the Yadkin River, the region's primary water source, through dance, photography, and video. The event is free but requires <u>registration</u>. Tickets for the exhibit opening on



**Thursday, February 8, 2018** from 5:30 - 7:30 pm are no longer available, but a second performance at 8:00 pm has been added.

#### Thursday, March 1, 2018, 5:00 pm, SECCA

The <u>Humanities Institute</u> will present "<u>The River in Critical Context</u>," starting with a reception and gallery walk-through followed by a panel discussion. Presenters and panelists include <u>Phoebe Zerwick</u>, WFU Director of Journalism and co-producer of Dance for the River, Assistant Anthropology Professor <u>Eric Jones</u>, Associate Humanities Professor <u>David Phillips</u>, and <u>Allison Slaby</u>, <u>Reynolda House Museum of American Art</u> Curator.

#### COMMANDERS AND SCIENTIFIC LABORERS

#### Thursday, February 8, 2018, 5:00 pm, Tribble Hall B316

Rachel Cristy, Postgraduate Research Associate of Philosophy at Princeton University, will give a lecture entitled "Commanders and Scientific Laborers: Nietzsche on the Relationship Between Philosophy and Science." This event is supported by the Thomas Jack Lynch Fund.

#### REGISTER FOR WISE CONFERENCE

#### Thursday, February 8 - Friday, February 9, 2018, Downtown Marriott

WISE aims to further global awareness and intercultural competence of faculty and staff in order to share that knowledge with students, both in and out of the classroom. Make plans to attend this pioneering conference hosted by the Center for Global Programs and Studies. Registration is required, but there is **no cost** to attend for WFU faculty and staff.

#### CALL FOR FACULTY LEADERSHIP AWARD NOMINATIONS



Deadline for nominations: Friday, February 9, 2018
The <u>College Board of Visitors</u> sponsors an annual award that recognizes

outstanding academic leadership by a faculty member of the Undergraduate College. This award is limited to permanent faculty

(tenure track and teaching professors). Nominations should be sent to **Denise Griggs**.

#### T-CART GRANT APPLICATIONS

Deadline for applications: Friday, February 9, 2018

The <u>Provost's Office</u> is partnering with the Teaching and Learning Collaborative and <u>Information Systems</u> on the <u>T-CART Grants</u>, which provide faculty with funding to advance their teaching, learning, scholarly, and creative work. For questions, please contact <u>Kami Chavis</u> or <u>Elliott McKoy</u>.



#### TEACHING AND LEARNING COLLABORATIVE WORKSHOPS

#### Friday, February 9, 2018, 4:00 - 5:00 pm, Olin Hall 102

Faculty are invited to attend a workshop entitled "Integration of Computation into Science Classes/Curriculum" presented by <u>Fred Salsbury</u>, Associate Professor of <u>Physics</u>. Click <u>here for more information and to register</u>.

# Wednesday, February 14, 2018, 3:30 - 4:45 pm, ZSR Library 665

Please join us for a workshop entitled "Alcohol Use on Campus and Its Relevance to the Classroom: Why Faculty Should Care and What They Can Do" presented by the <u>Alcohol and Other Drug (AOD) Coalition</u>. Click <u>here</u> for more information and to register.

#### URECA SUMMER FELLOWSHIPS AND WORKSHOP

Please note the upcoming deadline for summer funding opportunities. Student applications for <u>Richter Scholarships</u> (primarily overseas opportunities), the <u>Wake Forest Research Fellowship</u>, and <u>Wake Forest Arts and Humanities Research Fellowship</u> are due by **Erridey**. **February** 



Arts and Humanities Research Fellowship are due by Friday, February 9, 2018.



# SILK ROADS WINSTON-SALEM LUNCH

Tuesday, February 13, 2018, 11:00 am - 1:00 pm Wednesday, February 28, 2018, 11:00 am - 1:00 pm

Please join the Silk Roads Winston-Salem Steering Committee for a dropin lunch at the <u>Museum of Anthropology</u> to learn more about the <u>Silk Roads Winston-Salem</u> project and the interdisciplinary symposium in March 2019. Silk Roads Winston-Salem will sponsor the following events:

**Thursday**, **February 22**, **2018**, **6:00 - 7:00 pm**, **WFU Museum of Anthropology** Maura K. Heyn, Associate Professor of Classical Studies at the University of North Carolina Greensboro, will present a lecture entitled "The Many Faces of Roman Palmyra." This event is sponsored by the WFU Museum of Anthropology.

Tuesday, February 27, 2018, 6:00 - 7:00 pm, DeTamble Auditorium Anne Rasmussen, Professor of Ethnomusicology at William & Mary, will give a lecture entitled "The Politicization of Melody."

### THE SOCIODRAMATIC EXPERIMENT

Tuesday, February 13, 2018, 4:00 pm, Hanes Art Gallery

Paige McGinley, Associate Professor of Performing Arts at Washington

University in St. Louis, will give a lecture entitled "The Sociodramatic

Experiment: Performing Nonviolence in the Civil Rights Era" about the

behind-the-scenes work of training for nonviolent direct action during the twentieth

century. The talk is presented by IPLACe.

#### TELL YOUR STUDENTS: LAST DAY TO DROP

#### Wednesday, February 20, 2018

Please give students feedback on course performance by **Wednesday**, **February 20**, **2018**. After this date, requests for late drops must go through the Committee on Academic



Affairs. Once the deadline to drop without grade penalty has passed, please do not encourage students who are disappointed in their grades to seek a drop unless they have extenuating circumstances. They should seek help from you or other academic resources.

#### FACULTY COMMITTEE NOMINATIONS

#### Deadline for nominations: Thursday, February 15, 2018

The Nominations Committee invites self-nominations for faculty committees for the 2018-2019 academic year. Openings are anticipated on nearly all committees. Please let the committee know where you would most like to serve by emailing Barry Maine, Professor of English and Nominations Committee Chair.



#### REYNOLDA CONFERENCE GRANTS DEADLINE

Faculty members applying for the Reynolda Conference competitive grant are strongly encouraged to submit a full draft of their proposals by Thursday, February 15, 2018 in order to receive committee feedback and comments. Final proposals in PDF form are due by Saturday, March 31, 2018.

### FACULTY DEVELOPMENT, ARCHIE, AND RESEARCH FUNDING

Deadline for applications: Thursday, February 15, 2018, 5:00 pm

The deadline for applications for Faculty Development, Archie, and Summer Research Funding (excluding book development) is Thursday, February 15, 2018. Submit your application using only forms updated July 1, 2017 (links here) to Leigh Anne Wray.



#### PARTICIPATE IN PROJECT WAKE 2018

Deadline for responses: Friday, February 16, 2018

The Committee on Orientation and Lower Division Advising invites ideas for and participation in Project Wake 2018, the summer academic project for new students. This year's theme is "Conversations on Character." Please click here for more information and to access a brief survey through which you can provide suggestions and/or volunteer to participate.

#### **HEALTHY MINDS SURVEY**

The WFU Counseling Center is conducting the Healthy Minds Survey until Monday, February 19, 2018. This survey will gather information from both undergraduate and graduate/professional students about their mental health needs to aid the Counseling Center in developing prevention programs for the student population.



# DEPARTMENT OF PSYCHOLOGY EVENTS

Wednesday, February 21, 2018, 4:00 pm, Greene Hall 162 Martin Lindquist, Professor of Biostatistics at Johns Hopkins University, will give a talk entitled "High-Dimensional Multivariate Mediation with Application to Neuroimaging

#### Wednesday, March 14, 2018, 3:30 pm, Greene Hall 162

<u>Bridgette Martin Hard</u>, Associate Professor of the Practice of Psychology and Neuroscience at Duke University, will present a lecture on "<u>A Storyteller's Approach to Lecture Design</u>."

#### Thursday, April 19, 2018, 4:00 pm, Greene Hall 162

<u>Michael Tomasello</u>, James F. Bonk Professor of Psychology and Neuroscience at Duke University, will talk on "<u>Origins of Human Cooperation</u>."

#### **HUMANITIES CONVERSATIONS**

#### Thursday, February 22, 2018, 4:00 - 5:00 pm, Reynolda Hall 301

Humanities Conversations return with "What We Talk About When We Talk About Curriculum: Disciplines, Contents, Methods, Purposes." Join Humanities colleagues in open conversation about what we value in and across our Humanities curriculum, and what we want it to be going forward. Two texts may serve as a basis for our conversation. Click <a href="here">here</a> for one and <a href="here">here</a> for the other. <a href="here">Chad Wellmon</a>, author of the first text, will be the guest speaker at the <a href="here">Annual Faculty Seminar Spring Symposium</a> on <a href="here">Thursday</a>, <a href="here">May 3</a>, <a href="here">2018</a>. RSVPs sent to <a href="here">Aimee Mepham</a> are appreciated but not required to attend this event.

#### DEAN'S LIST GALA

# Friday, February 23, 2018, 7:00 - 8:30 pm, ZSR Atrium



The Office of the Dean of the College, Z. Smith Reynolds Library, and the School of Business present the fifth annual Dean's List Gala. All College faculty are invited to an evening honoring seniors, juniors, and sophomores who made the Dean's List during Spring or Fall 2017. Hors d'oeuvres and beverages will be served, and there will be a live jazz

ensemble. Business casual/cocktail attire is requested.

#### CREATING AND ARTICULATING PERSONAL BOUNDARIES

Wednesday, February 28, 2018, 9:00 - 11:00 am, Benson Center 409

The <u>Women's Center</u> invites WFU faculty, staff, and graduate students to attend a workshop entitled "<u>Creating and Articulating Personal</u>

<u>Boundaries</u>." Attendees will gain awareness about different kinds of boundaries, learn how norms around gender can shape an individual's way of practicing boundaries, and develop a plan for praticing at least one personal boundary more successfully.

#### GLOBAL VILLAGE INVITES FACULTY APPLICATIONS

#### Deadline for applications: Wednesday, March 14, 2018

The <u>Center for Global Programs and Studies</u> is seeking an interested faculty member to teach the companion course to the Global Village Living and Learning Community cohort of 24 students during Spring 2019 or Fall 2019. Click <u>here</u> for information about the course and stipend. Contact <u>Kara Rothberg</u>, Program Coordinator for Global Campus Programs, for more information.

#### SPICES FROM "ALL UNDER HEAVEN"

Wednesday, March 14, 2018, 5:00 - 6:30 pm, Annenberg Forum



<u>Jamie Anderson</u>, Associate Professor of <u>History at the University</u> of North Carolina Greensboro, and <u>Wei-Chin Lee</u>, WFU Professor of Politics and International Affairs, will lead a talk entitled

"Spices from 'All Under Heaven': Imperial China's Relations with Southeast Asian Kingdoms along the Maritime Silk Road." This event, co-sponsored by <u>Silk Roads Winston-Salem</u> and <u>East Asian Studies Minor</u>, is free and open to the public.

#### CALL FOR FACULTY FELLOWSHIP NOMINATIONS

#### Deadline for nominations: Thursday, March 15, 2018

The Wake Forest College Faculty Fellowships honor our best teacherscholars who have distinguished themselves as dedicated and successful teachers and mentors in their disciplines. All nominations must be endorsed by the chair. Chairs and senior faculty, please refer



to the guidelines <u>here</u> and then email your nomination letter and supporting documentation to <u>Leigh Anne Wray</u>. Information should be submitted electronically as a single PDF email attachment.

#### IMPORTANT DATES REGARDING HEALTH CARE BENEFITS

Information sessions will be held in March and April to help faculty and staff learn more about health care benefits. Please note the following dates:

#### **Benefits Information Sessions**

Monday, March 19, 2018, 4:00 - 5:00 pm, Pugh Auditorium Wednesday, March 21, 2018, 11:00 am - 12:00 pm, Pugh Auditorium Thursday, April 5, 2018, 2:00 - 3:00 pm, Charlotte Center Benefits Fair

Tuesday, April 3, 2018, 12:00 - 4:00 pm, Sutton Center Thursday, April 5, 2018, 12:00 - 4:00 pm, Charlotte Center Enrollment Dates

Monday, April 2 - Monday, April 9, 2018

#### WOLF GRUNER LECTURES

<u>Wolf Gruner</u>, a historian at the University of Southern California and Director of the <u>Center for Advanced Genocide Research at the USC Shoah Foundation</u>, will give two talks on campus.

#### Wednesday, March 21, 2018, 2:00 pm, ZSR Auditorium

Gruner's first talk, entitled "The USC Shoah Foundation Visual History Archive - Video Testimonies as a Source for Research," is designed for faculty and advanced undergraduates who are interested in learning about using this valuable research tool.



Wednesday, March 21, 2018, 7:00 pm, ZSR Auditorium Gruner's second talk is entitled, "<u>Defiance and Protest: Forgotten</u> <u>Individual Jewish Reactions to the Persecution in Nazi Germany</u>." This presentation will demonstrate that Jews in Nazi Germany proper performed countless acts of resistance between 1933-1945.

#### UNIVERSITY GUEST HOUSING

As you make plans for visiting faculty and guest speakers, please note the <u>Office of the Dean of the College</u> owns a pair of two-bedroom apartments that are available for short-term reservations. Rental rates for the guest house are \$75 per night or \$300 per week. Please contact <u>Leigh Anne Wray</u> if you have any questions.

#### EMERGENCY FINANCIAL FUND IN DEAN'S OFFICE

The <u>Ellis Family Emergency Aid Fund</u> helps with emergency needs of students who are experiencing financial hardship, especially as it relates to academics. This fund can cover such costs as textbooks, travel expenses related to a family emergency, and the psychoeducational assessment for a suspected learning disability. If you become aware of a student who might have financial hardship, please contact <u>Christy Buchanan</u> in the Office of Academic Advising.

# Faculty Accomplishments



#### GREY BALLARD EARNS FUNDING

<u>Grey Ballard</u>, Assistant Professor of <u>Computer Science</u>, received funding for his proposal entitled "Parallel Tensor Decompositions for Massive Data" by <u>Sandia National Laboratories</u>.

#### ELISE BARRELLA RECEIVES SCIENCE FUNDING

Elise Barrella, Assistant Professor of Engineering, had her proposal entitled "REE: Developing and Assessing Engineering Students' Cognitive Flexibility in the Domain of Sustainable Design" funded by the National Science Foundation.



#### GEORGE DONATI RECEIVES FUNDING FOR PROPOSAL



<u>George Donati</u>, Associate Research Professor of <u>Chemistry</u>, received funding for his proposal entitled "Copper is a Host Effector Involved in Protection Against Urinary Tract Infection" by the <u>National Institutes of Health and WFU Health Sciences</u>.

#### DAVID LUBIN'S INTERVIEW WITH C-SPAN AIRED

<u>David Lubin</u>, Professor of <u>Art</u>, had his interview with C-SPAN regarding his book <u>Grand Illusions</u>: <u>American Art and the First World War</u> air on Saturday, January 27, 2018 and Sunday, January 28, 2018. His interview can be watched here.



#### SARAH McDONALD EARNS NIH FUNDING



<u>Sarah McDonald</u>, Associate Professor of <u>Biology</u>, received funding for her proposal entitled "Rotavirus Genome Replication and Virion Assembly" by the <u>National Institutes of Health</u>.

# Teacher-Scholar Portraits

The Office of the Dean of the College invites you to learn more about our exemplary teacher-scholars, their research, their personalities, and their teaching. New Teacher-Scholar Portraits will be published every other Monday on the College's <u>website</u>. In the first portraits, get to know:

- Emily Austin (Philosophy)
- Raisur Rahman (History)

#### **TECH TIP: SHARING YOUR CALENDAR**

<u>David John, Interim Director of Academic and Instructional Technology</u> This tech tip comes from Instructional Technologist <u>Jo Lowe</u>.

Google has updated our calendar. Some options have moved about in the calendar. An item of particular interest is the *Access* and *Permissions* settings. If you want to share your calendar with others, this is the **NEW** way to accomplish this task:

- 1. Click *Settings* (gear icon on the right side of the screen)> Settings.
- 2. On the left, select your calendar and then click Access permissions.
- 3. Select how you want to share your calendar:
  - If you want your calendar to be available publicly on the web, check the *Make Available To Public* box.
  - If you want your calendar to be available only to your organization, check the *Make Available for Wake Forest University* box. This is the default setting for the university and helpful for using features such as scheduling appointments.
- 4. Next to each sharing permission, click the down arrow.
- 5. Choose a sharing permission option:
  - See only free/busy (hide details)
  - · See all event details
  - · Make changes to events
  - Make changes and manage sharing

Share your calendar with specific people and choose how much they can see.

When you share your calendar with people, you can decide how they see your events and whether they can also make changes, such as adding or editing events.

1. Click Settings > Settings.

- 2. On the left, click the down arrow next to your name under *Settings for My Calendars* and then click *Share* with specific people.
- 3. Click *Add People* and enter the email address or names of the people you want to share your calendar with.
- 4. Choose a sharing permission option:
  - See only free/busy (hide details)
  - · See all event details
  - · Make changes to events
  - · Make changes and manage sharing

For other tips and tutorials, visit the <u>Instructional Technology Group site</u> or contact your <u>instructional technologist</u>.

# Upcoming Deadlines

Innovative Teaching Award - Applications due by Monday, February 5, 2018, 5:00 pm

<u>Hidden Figures Research Symposium</u> - Submissions due by Wednesday, February 7,

2018

Engaged Humanities Course Planning and Implementation Grants - Proposals due

by Wednesday, February 7, 2018

Faculty Leadership Award - Nominations due by Friday, February 9, 2018

T-CART Grants - Applications due by Friday, February 9, 2018

Richter Scholarships - Applications due by Friday, February 9, 2018

Wake Forest Research Fellowship and Wake Forest Arts and Humanities

Research Fellowship - Applications due by Friday, February 9, 2018

<u>Reynolda Conference Grant</u> - Proposal draft due by Thursday, February 15, 2018; Full proposal due by Saturday March 31, 2018

Last Day to Drop - Wednesday, February 20, 2018

Faculty Development, Archie, and Summer Research Funding - Applications due by

Thursday, February 15, 2018

Faculty Committee Nominations - Nominations due by Thursday, February 15, 2018

Project Wake 2018 Participation - Responses due by Friday, February 16, 2018

Global Village Faculty Applications - Applications due by Wednesday, March 14, 2018

 $\underline{\textit{Wake Forest College Faculty Fellowships}} \textbf{-Nominations due by Thursday, March 15},$ 

2018

# **Upcoming Events**

 ${\it Margot Lee Shetterly}$  - Monday, February 5, 2018, 7:00 pm, Wait Chapel

Narrative Medicine Lunch and Learn - Tuesday, February 6, 2018, 12:14 - 1:15 pm,

**Bowman Gray Center for Medical Education Room 2247** 

Faculty in the House - Tuesday, February 6, 2018, 4:00 - 6:00 pm, Reynolda House

Entering a White Profession - Tuesday, February 6, 2018, 6:00 pm, Old Salem Visitor

Center

 $Senior\ Orations\ \textbf{-Wednesday}, \textbf{February}\ \textbf{7}, \textbf{2018}, \textbf{5:00}\ \textbf{pm}, \textbf{Pugh}\ \textbf{Auditorium}$ 

David Haskell - Wednedsay, February 7, 2018 - Friday, February 9, 2018

WISE Conference - Thursday, February 8 - Friday, February 9, 2018, Downtown Marriott

Dance for the River - Thursday, February 8, 2018 - Sunday, March 11, 2018, SECCA

Commanders and Scientific Laborers - Thursday, February 8, 2018, 5:00 pm, Tribble

Hall B<sub>316</sub>

Integration of Computation into Science Classes/Curriculum - Friday, February 9,

2018, 4:00 - 5:00 pm, Olin Hall 102

Silk Roads Winston-Salem Lunch - Tuesday, February 13, 2018, 11:00 am - 1:00 pm,

**Museum of Anthropology** 

The Sociodramatic Experiment - Tuesday, February 13, 2018, 4:00 pm, Hanes Art Gallery

Alcohol Use on Campus and Its Relevance to the Classroom - Wednesday, February

14, 2018, 3:30 - 4:45 pm, ZS R Library 665

From a Haunted Plate - Thursday, February 15, 2018, 6:00 pm, Old Salem Visitor Center

 $Seeds\ of\ Memory\ \textbf{-} \textbf{Monday}, \textbf{February}\ \textbf{19}, \textbf{2018}, \textbf{6:00}\ \textbf{pm}, \textbf{Old}\ \textbf{Salem}\ \textbf{Visitor}\ \textbf{Center}$ 

High-Dimensional Multivariate Mediation with Application to Neuroimaging

Data - Wednesday, February 21, 2018, 4:00 pm, Greene Hall 162

The Many Faces of Roman Palmyra - Thursday, February 22, 2018, 6:00 - 7:00 pm,

WFU Museum of Anthropology

What We Talk About When We Talk About Curriculum - Thursday, February 22, 2018,

4:00 - 5:00 pm, Reynolda Hall 301

Dean's List Gala - Friday, February 23, 2018, 7:00 - 8:30 pm, ZSR Atrium

The Politicization of Melody - Tuesday, February 27, 2018, 6:00 - 7:00 pm, DeTamble

Auditorium

Creating and Articulating Personal Boundaries - Wednesday, February 28, 2018, 9:00

- 11:30 am, Benson Center 409

Silk Roads Winston-Salem Lunch - Wednesday, February 28, 2018, 11:00 am - 1:00 pm,

#### **Museum of Anthropology**

The River in Critical Context - Thursday, March 1, 2018, 5:00 pm, SECCA

A Storyteller's Approach to Lecture Design - Wednesday, March 14, 2018, 3:30 pm,

Greene 162

Spices from 'All Under Heaven': - Wednesday, March 14, 2018, 5:00 - 6:30 pm,

**Annenberg Forum** 

Wolf Gruner Talks - Wednesday, March 21, 2018, 2:00 pm and 7:00 pm, ZSR Auditorium

Origins of Human Cooperation - Thursday, April 19, 2018, 4:00 pm, Greene Hall 162

To share news or events with the College Faculty,

contact  $\underline{\text{Alex Abrams}}$  in the Office of the Dean of the College.

Our next issue of the Dean's Office Digest will be Monday, February 19, 2018.

Submissions are due Tuesday, February 13, 2018, by 5:00 pm.





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