

DEAN'S OFFICE DIGEST

November 16, 2015

WFU AND WINSTON-SALEM STATE UNIVERSITY 2016 BUILDING THE DREAM AWARD NOMINATION

Due Tuesday, November 17

Each year brings the opportunity to celebrate the life and legacy of one of America's most inspirational individuals, Dr. Martin Luther King Jr. Unfortunately, some Americans only reflect on Dr. King's accomplishments one day per year. We are honored to acknowledge those whose lives build upon his dream.



Representatives from Wake Forest and Winston Salem State Universities, in a joint Dr. Martin Luther King Jr. programming committee, annually give the "Building the Dream" award to one professor or administrator and one student from each respective university. This award will be given to a person who embodies the qualities Dr. King epitomized and actively exercises these qualities in his or her community (on and off campus). You can read about last year's winners [here](#). This year's award will be announced at the ceremonial banquet in January at Winston Salem State University.

Please consider nominating someone who would be a great candidate for the "Building the Dream" award, by completing the [nomination form](#). Please have all nominations submitted by **Tuesday, November 17**. We look forward to learning about your nominee! Contact Cassiel Smith (smithcs@wfu.edu) or Celina Alexander (alexancm@wfu.edu) for more information.

URECA AWARD FOR EXCELLENCE IN MENTORSHIP IN RESEARCH AND CREATIVE ACTIVITIES

Due Wednesday, November 18

To honor faculty members who have distinguished themselves as excellent mentors of Wake Forest undergraduate scholars, the Undergraduate Research and Creative Activities Center [URECA] has established a faculty award for Excellence in Mentorship in Research and Creative Work. We wish to recognize those faculty who share their passion for scholarship and creative activities and who encourage and inspire their students to work closely with them.



We invite you to nominate all faculty who have served or continue to serve as mentors for undergraduate scholarly work. Each year, URECA will present two awards: one to a faculty member in the arts and humanities and another to a faculty member in the sciences or social

sciences.

Please read the guidelines below and send your nominations to Tammy Griffin, via email (burketj@wfu.edu) or deliver to 104 Reynolda Hall by **Wednesday, November 18, 2015**.

Nomination Guidelines: Department Chairs, faculty, or students should submit a one or two page letter of nomination that may include the following:

* A description of the ways the nominee has influenced or encouraged the scholarly or creative work of an individual or group of undergraduate students. You may include not only collaborative work that the nominee has initiated through summer fellowships, but also directed readings, independent studies, departmental honors, externally funded research, etc.

* The nominee's history of mentored scholarship with undergraduates.

* Notable scholarly or creative accomplishments of undergraduate students who have worked with the nominee, for example, scholarly participation in presentations and performances and/or at conferences.

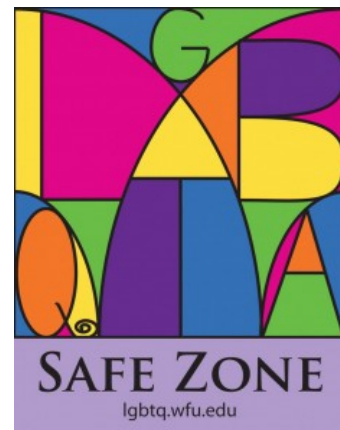
* Notable scholarly or creative accomplishments of the nominee that were influenced or inspired by his/her collaborations with students.

* A maximum of three letters from students or faculty who can attest to the nominee's qualifications for the award.

BECOME AN ALLY

Sign up for Safe Zone Training

The Safe Zone program is an in-depth, interactive presentation designed to educate Wake Forest faculty, staff, and students about the LGBTQ community. Anti-LGBTQ bias and prejudice affects all members of a community, and we all have the opportunity to work against it. Participants learn what it means to be an ally—a person who supports and stands up for the rights of LGBTQ people—as well as how to create a Safe Zone. Allies who have completed the training program will be given a Safe Zone sticker, identifiable to the entire campus, which may be displayed on the ally's door to designate it as a safe place for all members of the community.



This class is open to faculty, staff, and students.

Note: When registering for this course, you will be asked to provide a supervisor name and email address. If you do not know who to list as your supervisor, input your own name and email address.

- **Thursday, November 19th, 2015 * 6:00 PM - 9:30 PM**
Location: Benson 410
- **Wednesday, December 2nd, 2015 * 9:00 AM - 12:30 PM**
Location: Benson 410

SENIOR ORATIONS

Nominations Due Friday, November 20

It is time to nominate those graduating students whose ideas and words should be shared with our community on Founders' Day. We invite College faculty to nominate their best and brightest students to prepare and present orations for the 2016 Senior Colloquium competition.



Please nominate students who will demonstrate substance, depth, clarity, and style in their oral presentations. These students must be eligible for graduation in May of 2016 or have graduated in August or December of 2015.

Nomination requires almost no effort on your part. Please send the full name of your nominee(s); we need no other reference information. We will contact nominated students and invite them to submit manuscripts. All nominations must be submitted to Tammy Griffin (burketj@wfu.edu) in the Office of the Dean of the College by **Friday, November 20, 2015**.

Wake Forest University has been honoring senior orators since 1869. This remarkable tradition elevates the importance of thoughtful public discourse within the university community and beyond. For more on this long-standing tradition, and examples of past orations, please visit the Senior Orations webpage <http://convocation.wfu.edu/senior-orations/>

VOLUNTEERS NEEDED

To Host International Students at Thanksgiving

The Center for Global Programs & Studies seeks volunteers to host Wake Forest international students at their Thanksgiving meals. Many of our students are not able to be with family during this short break and are eager to experience this uniquely U.S. holiday. This year, we have a record number of **twenty** international students hoping to share a Thanksgiving meal. Interested in hosting one student or a group of students? Kindly be in touch with Le'Ron Byrd (byrdla0@wfu.edu) by **Monday, November 23** for more information.

SUMMER SCHOOL 2016

Summer School 2016 course information and calendars will be available on our website on **Monday, November 23, 2015**.

Please encourage your students to visit college.wfu.edu/summer over the Thanksgiving break to begin making their summer plans!



FALL FACULTY AND GUEST ARTIST CONCERT

The Wake Forest Dance Company

The Wake Forest Dance Company will present its Fall Faculty & Guest Artist Concert on **November 19-21 at 7:30 pm and November 22 at 2:00 pm** in the Mainstage Theatre of the Scales Fine Arts Center. Choreography will be presented by guest artists Helen Simoneau, Tina Yarborough-Liggins, and Debbie Sayles as well as dance faculty Nina Maria Lucas, Brantly Shapiro, Chris Martin, and Jessie Laurita-Spanglet covering a range of dance techniques including

classical ballet, contemporary, jazz, tap, and hip-hop. Tickets are \$15 adults, \$12 senior citizens, and \$7 students. For tickets or more information, please call the Theatre Box Office at 336-758-5895 or visit online at college.wfu.edu/theatre



FIRST YEAR SEMINAR PROPOSAL DEADLINE

Friday, January 15, 2016

Proposals for new First Year Seminars will be due by noon on the first Friday of each semester. Thus, the next deadline for new FYS proposals (i.e., to be taught in Fall 2016 or beyond) is **noon on January 15, 2016**. Guidelines for new proposals will be available by December 15, 2015 at <http://college.wfu.edu/academics/first-year-seminars/>

UPDATE

From the Office of Academic Advising

Things have been busy in OAA!

- In September and October alone, OAA logged 1100 in-person or telephone visits, helping students with matters ranging from requests for part-time status or credit overages to more serious issues affecting academic engagement or performance.
- In addition to helping students with registration issues during business hours, we provided on-site registration assistance in the first-year residence halls during evenings when first-year students were registering.
- With the invaluable help and leadership of our corps of student advisers, we designed and executed the first-ever extended Orientation "Academic Success Check-Ins" with first-year students.
- Ninety percent of the first-year class wrote mid-semester reflections for their advisers and attended the check-in. Following a brief large-group gathering, students broke into advising groups to discuss behaviors that contribute to academic success and reflect on what students see as their strengths and challenges. These check-ins provided new students with an opportunity to intentionally consider their academic progress thus far and discuss how to make the remaining weeks of their first semester as successful as possible. These sessions also included a review of academic support resources at WFU, and information about the upcoming advising



period. Special kudos go to Melissa Cumbia and Shane Weimer, academic counselors in OAA, for their leadership and work implementing these sessions!

Open-Course Report

The Open Course Report, an easy-to-read listing of Spring courses with open seats, will be posted on the Office of Academic Advising's website (advising.wfu.edu) and on the OAA Facebook page (<https://www.facebook.com/WFU.OAA>) by November 18th. This report will be updated periodically through the beginning of the Spring semester.

Use DegreeWorks (NOT "Degree Evaluation")

Advisers in the College are reminded always to use DegreeWorks to assess advisees' progress toward graduation. Please do NOT use the "Degree Evaluation" link on WIN, as the information at this link is not being updated for students in the College. Unfortunately the link will remain visible until all other schools in the University change over to DegreeWorks. Short story: In the College, use DegreeWorks!

Reminder on Policy for When Students Can Declare Majors

Students are permitted to declare a major after they have completed 40 hours. Completed hours do not include hours "in progress". See p. 69 of the 2015-2016 Bulletin (<http://www.wfu.edu/academics/bulletins/>). Thanks for your help making sure students are advised correctly on this, and are not permitted to declare before completing 40 hours.

NOVEMBER COLLEGE FACULTY MEETING RECAP

Will Fleeson (Psychology), chair of the Collegiate Senators, reported on the work of the Senate over the past year. The faculty elected Saylor Breckenridge (Sociology) to replace Margaret Bender (Anthropology) and complete the remaining semester on her term on the Committee on Academic Planning. Stephanie Pellet (Romance Languages) introduced a potential bylaws change on behalf of the Committee on Orientation and Lower Division Advising, which we will revisit at the next faculty meeting. Keith Bonin (Physics), chair of the Curriculum Committee, shepherded faculty adoption of changes in Major, Minor, and Honors requirements. The meeting concluded with a brief report from the dean of the college.

For the complete minutes of the November 9, 2015 College Faculty Meeting see <http://faculty.college.wfu.edu/meetings/>. The next faculty meeting will be on **Monday, December 14, 3:30 p.m.**, in Annenburg Forum, Carswell Hall. Note the changed locale.

IN MEMORIAM

Jack Williams, Physics

On November 8, I lost my mentor, colleague, and friend, George P. (Jack) Williams Jr. His wife Mitzi asked me to share some of my memories at his funeral. While gathering my thoughts, I came across the letter I wrote to him upon his retirement. Nothing captures my memories and thoughts better than what I was able to tell him in this letter. This is what I read at his funeral. Please let me share it with you [here](#). -- Rick Matthews



Upcoming Events and Deadlines

Tuesday, November 17, 7:00 p.m.; Wait Chapel

Voices of Our Time:Ta-Nehisi Coates, a national correspondent for The Atlantic and author of The New York Times bestseller, "Between the World and Me", will speak as part of the University's Voices of Our Time speaker series. The talk will begin at 7 p.m. in Wait Chapel. The event is free and open to the public, but tickets are required and must be presented at the door.

Tuesday, November 17, 7:30 p.m.; Brendle Recital Hall

Collegium Musicum Concert. Stewart Carter and Brian Gorelick, directors. The Collegium Musicum Vocal Ensemble and Collegium Instrumentalists will present an early music concert featuring Italian music of the Late Sixteenth and Early Seventeenth Centuries. The program's vocal selections will feature compositions by Palestrina, Vecchi, and Di Lasso. Free and open to the public. For more information call 336-758-5026. [Collegium Musicum Flyer](#)

Friday, November 20, 11:30 a.m - 4:00 p.m.; Farrell Hall

"Personal Awareness and Teaching Inclusively: Addressing Campus Climate Considerations in the Classroom." The Office of the Dean of the College, The Pro-Humanitate Institute, and the Teaching and Learning Center are co-hosting a professional development workshop. It will focus on fostering classroom environments that promote a more engaged community by applying skills-based approaches and techniques. The workshop will take place in Farrell Hall, A27/28. Lunch will be provided. If you can only attend a portion of the workshop, please sign up anyhow. Seating is limited. There is still time to register. Sign up by Wednesday, November 18 at 2:00 p.m.

<https://pdc.wfu.edu/event/p954529YNsy/>

Deadlines from the Office of the Registrar

Wednesday, December 16 - All fall final grades due by noon (12:00 pm).

Office of the Dean of the College

104 Reynolda Hall

336.758.5311

deanofthecollege@wfu.edu



To share news or events with the College Faculty, contact Melanie Hylton in the Office of the Dean of the College. Deadline for the next issue is Wednesday, December 2.