

# Firework Guidelines

## Wake Forest University Facilities and Campus Services

All aerial fireworks and outdoor pyrotechnics are subject to the requirements of the North Carolina Fire Code and the National Fire Protection Association 1123 and 1126.

A permit for fireworks and pyrotechnics must be submitted and approved by the Winston-Salem Fire Department. The following guidelines should be followed when planning to use aerial fireworks or pyrotechnics on university property.

1. Submit a space request on [DeaconSpace](#).
2. If you have not already done so, secure a North Carolina licensed fireworks vendor.
3. Fill out the [Firework Display Form](#) with Facilities and Campus Services.
4. Fill out a “[Pyrotechnic and Fireworks display](#)” permit with the Winston-Salem Fire Department at least 30 days prior to the requested event date.
5. Request a [Standby Unit](#) for every event using pyrotechnics and fireworks.
6. Confirm with Procurement ([procure@wfu.edu](mailto:procure@wfu.edu)) that insurance certificates are on file for your vendor.
7. Alert Campus Police ([police@wfu.edu](mailto:police@wfu.edu)), Transportation and Parking Services ([parking@wfu.edu](mailto:parking@wfu.edu)), and Residence Life ([housing@wfu.edu](mailto:housing@wfu.edu)) with the date, time, duration, and location of your event.
8. Request approval for the vendor to drive onto any fields to unload/setup from Facilities and Campus Services ([facscsc@wfu.edu](mailto:facscsc@wfu.edu)), if necessary.
9. Submit a work order to [Facilities and Campus Services](#) requesting coverage for your event from Fire and Life Safety. A budget code is required.
10. Coordinate with the vendor for a full post-display inspection in a 210’ radius from where shells were shot with Facilities and Campus Services and Winston-Salem Fire Department.

*Note: All the above is subject to change based on changes to the fire code and laws*

*Updated: August 2023*