

The <u>United Way</u> Campaign is under way on campus! Within the first month, F&CS provided 100% participation via pledge form or electronic form submission. Great job, team!



<u>Flu Shots</u>

Stay healthy this flu season by getting your free (optional) flu shot available for all faculty, staff, and retirees from October 29 - November 7.

TIAA—Retirement Planning

A Financial Consultant will be available October 24-25, 2018, for 30 minute session planning. Please <u>register</u> by visiting the <u>TIAA website</u> or calling 800.842.2776. As always, you may bring your partner, spouse, or financial decision maker with you to the meeting.



Within Workday, the <u>Training</u> <u>& Support</u> worklet will give access to job aids and training opportunities.

Please contact either Eudora Struble at 336.758.3243 or Joel Rogers at 336.758.4246 (designated F&CS Workday Power Users) for 'how to' and 'I can't find this' assistance.

Training classes are available on the <u>Workday Learning</u> website. Please visit <u>Workday</u> for more information.

NOMINATE THE NEXT F&CS ELECT WINNER



Who will it be? Facilities & Campus Services Nominate someone at <u>F&CS-elect</u>.

FACILITIES & CAMPUS SERVICES

WAKE FOREST



WELCOME CLASS OF 2022

Volume 2, Issue 1

September 2018

Facilities & Campus Services is happy to welcome more than 1,400 first-year students to their new home at Wake Forest! On August 22, 2018, after weeks of preparation, it was an "all hands on deck" for the #wfumovein event. F&CS team members dedicated their day to helping the families of freshman students navigate the bustling move-in process, while also assisting the students in becoming adjusted to their new living space. You can learn more about the families that arrived in the Wake Forest Magazine article: <u>Move In 2018</u>.

F&CS staff simultaneously coordinated incoming traffic, parking, recycling, waste collection, and routine clean-up. View photos taken during the event on <u>WFU F&CS Flickr</u>. Using the hashtag #wfu22, students and staff posted about their experiences during one of the busiest and most exciting days of the year in real-time on social media. To see our team in action, watch the time-lapse video: <u>Move In 2018</u> and remember to <u>subscribe</u> to our YouTube channel to keep up-to-date with future videos. Great job, team!

"If you haven't heard, you can now follow us @wfufacilities on <u>Facebook</u>, <u>Instagram</u>, and <u>Twitter</u>. We hope that our involvement in social media provides a new channel for those that love to learn about our unique WFU perspective, want to reach us, or are looking for information." - Whitney Barker, Media Coordinator

ANNUAL DCTOBER 22-31 BENEFITS ENROLLMENT

Faculty and staff must actively enroll if: 1) changing benefit elections and/or dependents, 2) covering an eligible spouse on the medical plan, and/or 3) planning to participate in a Flexible Spending Account. Review your current benefit elections in Workday.

L DON'T MISS THE BENEFITS FAIR: TUESDAY, OCTOBER 23 | NOON - 4:00 P.M. IN SUTTON CENTER

Contact Human Resources at (336) 758-4700 or AskHR@wfu.edu with questions.

SALEM HALL RENOVATION COMPLETE

The renovation of the <u>original 1955 Salem Hall building</u>, home to the WFU <u>Chemistry</u> department, was finished in August 2018. The completion of the programming and continued design process focused on teaching and research lab renewal, office renewal, and ensuring code compliance on all aspects of the building.

This year-long project started in the summer of 2017, with the Chemistry department faculty, staff, and students relocating to different areas on or around the WFU Reynolda campus. We are excited to have the department back home in their new, enhanced areas that match <u>Wake Downtown</u> in equipment, lab, and furniture standards.

Read more about it in <u>Wake Forest News</u> and the <u>Triad Business Journal</u>.

SPECIAL PROJECTS

July 2018

- The exterior painting of the ZSR Library was completed.

August 2018

The Pit's Mongolian Grill Station opened—located in Reynolda Hall.
The Village Juice Co. renovation was completed located in North Dining Hall.
The Scales elevator replacement was completed.
The Salem Hall renovation was completed.
The Worrell Library and

Rotunda renewal project was completed.

September 2018

- The new vehicle cut in parking for Dogwood Hall was completed.

LATEST NEWS

- <u>The Tassel is Worth</u> <u>the Hassle</u>
- <u>Stephanie Poskin featured</u> <u>in CMM Magazine</u>
- <u>Engineering Students</u> <u>Tour the Beating</u> <u>Heart of Campus</u>

Keep checking our <u>Latest</u> <u>News</u> to keep up-to-date with the F&CS department.

CHECK ENGINE LIGHT

The Facilities & Campus Services Fleet team held a PDC class 'Check Engine Light' on July 19, 2018, with around 18 people in attendance. Mark Shouse and Mark Beckerdite (pictured below) engaged the group on common car maintenance and parts. A wonderful class/event where each attendee received a car care booklet and a flashlight/tool keychain to take home!

Keep looking for future F&CS classes on the <u>PDC</u> website.



TRAINING OPPORTUNITIES

WORKORDERS Please contact Brett Hewitt at hewittbt@wfu.edu or 336.758.6195.

Please visit the <u>PDC</u> website for other WFU opportunities.



The Wake Forest University <u>Deacon Dining</u> experience has been enhanced all over campus with the newly opened <u>Village Juice Co.</u> and the renovated Mongolian Grill station at <u>The Pit</u>.



Pictured from left to right: Clay Thompson, Andrew Norton, Tony Allen, Samantha Gabriel, Chris Boston, Mark Agee, and Damion Campbell from Landscape.

WAKE FOREST UNIVERSITY UNITY PROJECT

The F&CS Landscape and Customer Service teams worked with the <u>Intercultural Center</u> to bring the global movement of <u>UNITY</u> to Wake Forest University.

Paul Sheff, Operations Manager for Landscaping and Special Events, states: "The unity project for our team meant more than just constructing 32 poles in a round frame for an art project—it meant that we are all connected and that our diversity builds a strong, vibrant community! UNITY is a larger-than-life structure that helps us celebrate our uniqueness and strengthens our ties to each other."

Thank you, Intercultural Center, for the appreciation breakfast provided to the participants that helped bring this project together and for the beautiful framed piece of art (made from the recycled project yarn) which is now housed in the F&CS display case.

Read more about it in Wake Forest News and the WFMY News 2 Channel.

COMPOST BINS

Facilities & Campus Services has partnered with <u>Sustainability</u> to #keeptheforestgreen by implementing compost bins at two of our coffee stations in the HS Moore building on August 29, 2018.

If you are interested in being a part of ongoing and future F&CS green initiatives (like the compost bin roll out), please contact either Eudora Struble at 336.758.3243 or Mike Draughn at 336.758.4001.



WORKDAY TIP

Thanks to everyone for their ongoing efforts to learn and work within Workday! As we continue to get acquainted with the system, here is a tip that might be helpful:

Set your default search to 'All of Workday' by clicking the icon in the upper right hand corner, select **My Account: Change Preferences**, then under Search Preferences select the *All of Workday* dropdown option, then click **OK**. Next time you log in to Workday, your search bar will default to searching All of Workday.

Congratulations

Welcome to the new 2018-2019 Satellite Students that have started working within Facilities & Campus Services! We are happy to have you and look forward to working with you. Read about how the <u>Tassel is Worth the Hassle</u>.

WELCOME TO FACILITIES

Senior Advisor



Rosalba Ledezma, Facilities & Campus Services

Service Milestone_s

<u>35 YEAR</u> Greg Scott, Tommy Crews, Hugh Brown

> 25 YEAR Charlie Boger

20 YEAR Tim Ward

<u>15 YEAR</u> Mike Draughn, Terry Rice, Brent Byrd

<u>**10 YEAR</u>** Keith Callahan, Sherry Clinton, Josh Bevill</u>

<u>5 YEAR</u>

Stacey Lawson, Armando Gomez, Mark Cook, Matt Bennett, Mark Tilley, Andrew Norton, Jeneth Barr, Joseph Bailey, Casey Stilley, David Moore, Carl Simmons, TJ Ezell

<u>**1 YEAR</u>** Roger Roberts, Luke Baity, Mark Shouse</u>



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P: 336.758.2568 F: 336.758.3933

> You Tube

ENERGY SAVINGS

Wake Forest University saved 1,700,000 kwh of electricity in 2018, according to Doug Ecklund, Building Systems Manager. Doug attributes the savings mainly due to installation of LED lighting on campus, optimization of the chiller plants, and the Building Performance Improvement Initiative (BPII).



CAMPUS PARTNER AWARD

Robert Hager (M&U Team 2) was presented the Wake Forest <u>University Police</u> department's 2017-2018 Campus Partner Award by the Chief of Police, Regina Lawson (pictured). He was recognized for going above-and-beyond in his job to assist and protect the WFU community. Congratulations!

STAFF CHANGES

<u>Admin Team</u> Rosalba Ledezma

Maintenance Team Bruce Avelar Joel Rogers

WFU COMMUNITY

Auto Technician Business Manager

Senior Advisor

RETIREMENTS

<u>Custodial Team</u> Francis Daniels

This year, Wake Forest University is hosting

the 30th annual Project Pumpkin festival on

Wednesday, October 24, from 3 p.m. to

6 p.m. Each year more than 800 children from local agencies are escorted to the Reynolda campus where students, faculty, and staff

combine to provide a safe environment

for trick-or-treating, carnival games, and

entertainment. Please visit Project Pumpkin

Years of Service 24 years

Credit: Ken Bennett

Community events are boo-tiful to enjoy! For more Wake Forest University events, please visit: <u>WFU Event Calendar</u>.

SPECIAL FEATURE

for additional information.

Stephanie Poskin, Director of Facilities Support Services & Operations, answered questions on professional growth and perseverance for women in the Facilities industry in the <u>CMM</u> <u>Magazine</u> article: <u>How Women Can Break Down Barriers</u>.



A. Mitchell 25 B. Kennard 26 J. Martin 30 **NOVEMBER** L. Kimmel 11 G. Ledbetter 12 T. Schallert 15 B. Morgan 16 M. Shouse 17 G. Montes 20 G. Spears 20 L. Thomas 21 G. Pruitt 22 P Atkins 23 A. M. Gutierrez 28 W. Yates 28 J. Shupe 29 DECEMBER E. Jacobo 1 T. Miller 3 L. Ridgill 4 A. Gomez 8 R. Beverly 18 J. Bevill 18 S. Frazier 19 23 E. Johnson M. Beckerdite 25 S. Cox 29 R. Tucker 29 C. Wallace 29

OCTOBER

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16

19

J. Davis

J. Barr

D. Ecklund

L. Morgan

M. Mayberry

D. Reece

M. Tilley

L. Burrow

E. Berry