### **Commuter Student**

### Vehicle Registration Information

Any student who wishes to park a vehicle on a university parking lot at any time of day or night-including after 4:00 p.m. weekdays, on weekends, during regular business hours of 8:00 a.m. -4:00 p.m. weekdays, and during breaks, must register that vehicle with Transportation and Parking Services.

Commuting student vehicle registration begins <u>Wednesday, August 5 at 10:00 a.m.</u> During the purchase process, should your screen pause, continue to wait, as your order will be in queue. Do not refresh your screen or logout, as you could lose your place in the queue. Go on-line at <u>http://parking.wfu.edu</u> to register your vehicle. This website is also a great place to find information about parking during certain events like Thanksgiving, Winter Break or Spring Break.

If you sign on before 10:00 a.m., you will receive a message that "No Permits Available".

### **Important Notes:**

- <u>Do not create a guest account.</u> Doing so will prevent you from purchasing a permit. If you have already created a guest account, please contact Transportation and Parking Services before August 5.
- It's highly recommended that you go online prior to August 5 and ensure your vehicle information is correct, including the correct license plate number.
- In order to access the parking portal, you must specifically select your <u>WFU Google</u> account if you are logged into multiple accounts. For example, if you are only logged into your personal (non-WFU) Google Account then you will not be able to access the portal. *Either you need to only be logged into your WFU Google account or if you are logged into your personal Google Account, you will need to also log into your WFU Google Account and select that one from the list when prompted.*

# 2020/2021 Commuter Student Parking Options:

# • On-Campus Commuter Permits (Only Option) - \$79

#### **Special Notes:**

• Students that purchase a permit and will be going abroad or graduating in the spring must return the permit by November 20, to receive a partial refund (1/2 the purchase price).

# **Permit Distribution Information:**

- Permits ordered on or before August 23, 2020:
  - Where: First Assembly Christian School (3730 University Parkway) located on the north side of the church.
  - When: August 17 24 from 10:00 a.m. 2:00 p.m. daily.
- *Permits ordered after August 24, or you did not pick-up permits on the above dates:* 
  - Contact Transportation and Parking Services to make arrangements to pick up your permit
  - How: Email <u>parking@wfu.edu</u> or call 336-758-7275

Place both permits on your vehicle immediately after picking them up. Only park where the permit you ordered allows, as permits must be displayed on vehicles no later than August 30.

# **Contact us:**

Transportation and Parking Services

336-758-PARK

Parking @wfu.edu

Lobby hours: The Parking lobby will be closed during the fall semester. Students are ask to email or call with questions, inquires, concerns, etc. Meetings are by appointment only.

Because of the high volume of calls we expect, if you cannot speak to someone, please leave a <u>detailed</u> <u>message</u> with your question/concern, name, WFUID number and a return contact number. We will return the call as soon as possible. It's important to leave a return call back number in order for Parking and Transportation Office to return calls.