

Wake Forest University

Office of Undergraduate Admissions • P.O. Box 7305 • Winston-Salem, North Carolina 27109-7305

RECOMMENDATION FORM

REQUIRED FOR FIRST-YEAR APPLICANTS

APPLICATION ROUND

___ EARLY DECISION

___ EARLY ACTION

___ EARLY DECISION II

___ REGULAR DECISION

To the Applicant: One letter of recommendation is required to complete an application -- preferably, from a teacher or counselor who knows you well and can provide an accurate and full account of your intellectual abilities and academic readiness for college. Provide the recommender with this form and a stamped envelope addressed to the Office of Undergraduate Admissions, at the above address. The recommendation form can also be submitted electronically to admissions@wfu.edu.

PART I (to be completed by applicant)

Legal name: _____

First

Middle

Last

Birth date: ____/____/____

Month

Day

Year

Permanent home address: _____

Number and Street

City

State

ZIP

Please complete the above and sign one of the statements in the box below.

Under the Family Education Rights and Privacy Act of 1974 (Buckley Amendment), which gives students the right to inspect and review their education records, students waive their right to see specific confidential statements and letters of recommendation. In the belief that applicants, and the persons from whom they request evaluations, may wish to preserve the confidentiality of those evaluations, we are giving you the opportunity to sign one of the following statements.

I waive my right to examine this document. _____

I do not waive my right to examine this document. _____

PART II (to be completed by recommender)

Recommender's name: _____ Position: _____

Last

First

Middle

Years of Experience: _____ School/Organization: _____

Telephone: _____ E-mail: _____

Signature: _____ Date: _____

How long and in what capacity have you known the applicant? _____

In what course/grade level have you worked with the student? _____

Please complete the following ratings, keeping in mind that they are used to compare this applicant to other highly capable students.

	Unable to Judge	Weak 1	2	3	4	Strong 5
Love of Learning						
Integrity/Character						
Intellectual Curiosity						
Motivation/Initiative						
Judgment						
Reaction to Setbacks						
Faculty/Community Respect						
Openmindedness						

Do you wish to elaborate on any of these ratings?

Please offer any additional comments concerning this student's ability, character and suitability for admission to Wake Forest. We will be pleased to receive an attached letter if you wish. Please be sure to include student's **full legal name** in the letter. We sincerely appreciate your assistance in our admissions process.