

## APPLICATION

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_  
(Home Address-other than school address)

Student ID: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Personal email Address: \_\_\_\_\_ WFU email address: \_\_\_\_\_  
(Personal Email Address- other than school issued email)

1) Classification: \_\_\_\_\_ School of \_\_\_\_\_ other, please explain: \_\_\_\_\_

2) Program of Study: \_\_\_\_\_ 3) Anticipated Graduation Date: \_\_\_\_\_

4) What is your gender? \_\_\_\_\_ 5) Are you open to coed housing? \_\_\_\_\_

6) Actual Move-in Date: \_\_\_\_\_ 7) Anticipated Move-out Date: \_\_\_\_\_ (all leases end on the last day of the month)

8) Please list your 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> choice for housing: i. \_\_\_\_\_

Visit [Available Locations with Details](#)

ii. \_\_\_\_\_

iii. \_\_\_\_\_

9) Have you ever been sued for non-payment of rent? \_\_\_\_\_

10) Have you ever broken a rental agreement or lease? \_\_\_\_\_

11) Have you ever been evicted or asked to move? \_\_\_\_\_

12) Have you ever been convicted, pled guilty or "no Contest" to a felony? \_\_\_\_\_

13) If you answered "Yes" to any of the above questions, please explain. Also, you may list any other comments/requests here:

\_\_\_\_\_  
\_\_\_\_\_

14) How did you hear about Wake Forest Properties: \_\_\_\_\_

15) Do you know a person that you would like to live with: \_\_\_\_\_

16) Make of Automobile: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color \_\_\_\_\_ Tag: \_\_\_\_\_ State: \_\_\_\_\_

### EMERGENCY CONTACTS

1) Name: \_\_\_\_\_ Relation: \_\_\_\_\_ Cell phone #: \_\_\_\_\_ Other #: \_\_\_\_\_

Address: \_\_\_\_\_, City \_\_\_\_\_, State \_\_\_\_\_, Country \_\_\_\_\_

Email address(s): \_\_\_\_\_ Email #2 \_\_\_\_\_

2) Name: \_\_\_\_\_ Relation: \_\_\_\_\_ Cell phone #: \_\_\_\_\_ Other #: \_\_\_\_\_

Address: \_\_\_\_\_, City \_\_\_\_\_, State \_\_\_\_\_, Country \_\_\_\_\_

Email address(s): \_\_\_\_\_ Email #2 \_\_\_\_\_

**After submission of deposit, applicants have a 48 hour grace-period to withdraw their application, after which time the deposit becomes non-refundable.**

The information supplied is complete and accurate to the best of my knowledge and I am an affiliate of Wake Forest University. I authorize Wake Forest University to contact any previous landlord(s) that I have given on this application.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Office Use Only – Do not write below this line*

Deposit received in the amount of \$ \_\_\_\_\_ on \_\_\_\_\_ Assigned to: \_\_\_\_\_ Initials \_\_\_\_\_

## PAYING YOUR HOUSING SECURITY DEPOSIT

To reserve occupancy at one of our properties, completed applications must be submitted along with a deposit equal to one month's rent (contact rental office for rates). Email your application to: [jordanha@wfu.edu](mailto:jordanha@wfu.edu) Debit/Credit Cards and cash are not accepted.

1) MAILING YOUR DEPOSIT

Mailed deposits should be sent to:

Wake Forest Properties  
Attn: Renee Wilkins  
PO Box 7477  
Winston-Salem, NC 27109

2) HAND DELIVERING YOUR DEPOSIT

Reynolda Campus:

WFU Financial Services  
Cashier's Office  
Reynolda Hall 107  
Click [HERE](#) for office hours

3) PAYING ELECTRONICALLY

When paying electronically, please email a copy of your payment confirmation receipt to Hope Jordan at [jordanha@wfu.edu](mailto:jordanha@wfu.edu)

a) **Domestic Renters** wishing to send deposits or rental payments via domestic checking or savings accounts can do so by visiting WFU QuickPAY: [Rental Deposits](#)

b) **International Renters** wishing to pay via deposits via international checking account can do so by visiting: [Flywire](#) this is a convenient and less expensive way to transport funds. If you have not yet received your WFU ID, please use 12345678 to make your transfer. Please click [HERE](#) to watch a video on how to make an International Payment from China with Flywire.

**NOTE:** The above links are for one-time only payments. To set up regular recurring payments, please contact Hope Jordan for information.