**Template:** ***Informed Consent Handout/Script***

Consent Handout/Script Template for exempt studies

* Include that this is a research study, e.g., *You are invited to participate in a research study…*
* Describe the study’s purpose, e.g., *I am investigating whether \_\_\_\_\_ affect \_\_\_\_.*
* Describe what you want the participant to do, e.g., *In this study you will complete several questionnaires…*
* Include that participation is voluntary, e.g., *Your participation is voluntary. If you do not want to participate, please tell me. You may stop participating at any time; just tell me you want to stop the interview. You may choose to skip any question(s) for any reason.*
* Indicate how long participation will take, e.g., *Completing the questionnaires should take about 1 hour*.

In some circumstances you should also include:

* risk and benefit statements, e.g. *The risks from participating in this study are not more than those of everyday life. I do not think you will benefit personally from your participation in this study; however, I hope it will help develop better awareness of resources that …*
* how much, under what conditions and when the participant will receive compensation (including course credit), e.g., *You will receive a $5 gift card for completing the …*
* the extent to which confidentiality of the data will be preserved
* contact information for the researcher(s)

For online studies include:

* Re: confidentiality—*Please note, however, that while in transmission on the internet, your responses may not be entirely secure.*
* Re: voluntariness*—Your participation in this research is completely voluntary. You may discontinue your participation at any time without penalty by closing your browser window. Any responses entered to that point will be deleted. You may also choose not to answer any question(s) you do not wish to answer for any reason.*
* *We encourage you to print or save a copy of this page for your records (or future reference).*
* *By clicking "I agree", you indicate that you are at least 18 years old and that you agree to participate in this research project. You will advance to the survey.*
* *If you do not wish to participate, please close your browser window.*