

# Reynolda Campus Application for Internal Funds



**WAKE FOREST**  
UNIVERSITY

RESEARCH & SPONSORED PROGRAMS

## Personnel Information

Name:	Department:	<b>For Office Use Only</b> Date received: _____ By: _____
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**Rank:** ( ) Professor ( ) Associate Professor ( ) Assistant Professor ( ) Instructor or Lecturer ( ) Other: \_\_\_\_\_

**Status:** ( ) Tenured ( ) Tenure-track ( ) Visiting/Temporary ( ) Research Staff/Adjunct ( ) Other: \_\_\_\_\_

## Project Information

Title:

Duration: (Start dates must be January 1<sup>st</sup> or June 1<sup>st</sup>)

Amount Requested:

## External Support Information

If you have applied for external support for this project, please note the source and the status of your application:

If you have other commitments or overlapping obligations during the proposed project period, please indicate how your time will be allocated.

Do you have a SPIN account? ( ) yes ( ) no Do you receive email alerts? ( ) yes ( ) no

## Bridge Funding

( ) one-time bridge funding

*Applicants should submit the external reviewer comments from the declined application, a 1-2 page plan to address them, an abstract, and a 1-page budget.*

## Previous Internal Award History (please indicate awards received in the past 3 years)

<table> <tr> <td>Publication &amp; Research:</td> <td>Year</td> <td>Amount</td> <td>\$</td> </tr> <tr> <td>Archie Fund:</td> <td>Year</td> <td>Amount</td> <td>\$</td> </tr> <tr> <td>Science Research Fund:</td> <td>Year</td> <td>Amount</td> <td>\$</td> </tr> <tr> <td>Social Science Research:</td> <td>Year</td> <td>Amount</td> <td>\$</td> </tr> <tr> <td>Cross-Campus:</td> <td>Year</td> <td>Amount</td> <td>\$</td> </tr> <tr> <td>Interdisciplinary Innovation &amp; Entrepreneurship:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Other:</td> <td>Year</td> <td>Amount</td> <td>\$</td> </tr> </table>	Publication & Research:	Year	Amount	\$	Archie Fund:	Year	Amount	\$	Science Research Fund:	Year	Amount	\$	Social Science Research:	Year	Amount	\$	Cross-Campus:	Year	Amount	\$	Interdisciplinary Innovation & Entrepreneurship:				Other:	Year	Amount	\$	<p><i>Please use this space to record additional internal awards as needed.</i></p>
Publication & Research:	Year	Amount	\$																										
Archie Fund:	Year	Amount	\$																										
Science Research Fund:	Year	Amount	\$																										
Social Science Research:	Year	Amount	\$																										
Cross-Campus:	Year	Amount	\$																										
Interdisciplinary Innovation & Entrepreneurship:																													
Other:	Year	Amount	\$																										

## For Office use only

Number of previous internal awards/declines \_\_\_\_\_

Final report from previous internal awards received \_\_\_\_\_

## Application Instructions

Please follow the Proposal Preparation instructions shown in the guidelines for the fund to which you are applying. Please provide:

Compliance: Does this proposal involve or require:

\_\_\_ human subjects, \_\_\_ animals, \_\_\_ biohazards, \_\_\_ hazardous chemicals, \_\_\_ radioactive materials, \_\_\_ imaging services, \_\_\_ select agents\*/toxins

**IF yes, you must have appropriate committee(s) approval before the project can begin.**

\*For the list of select agents see:

<http://www1.wfubmc.edu/EHS/Biological+Safety/Select+Agents/Select+Agent+Listing.htm>

Complete applications include all the items listed below in the following order:

- \_\_\_\_\_ Completed, signed application page
- \_\_\_\_\_ Format I (5 page limit to include): Abstract, Objectives, Background & Significance, Methods; References; Other Sources
- \_\_\_\_\_ Format II (5 page limit to include): Question or Problem, Research Methods, Timetable; References; Other Sources
- \_\_\_\_\_ Detailed Budget
- \_\_\_\_\_ Budget Justification
- \_\_\_\_\_ CV (2 pages): including publications
- \_\_\_\_\_ Description and outcome of previous internal awards
- \_\_\_\_\_ Plan for External Submission
- \_\_\_\_\_ Resubmissions
- \_\_\_\_\_ List of WFU Collaborators

## Incomplete applications will not be reviewed

Please send a completed copy of your Application for Internal Funds form and proposal in one file as an attachment to Elisa Burton (burtoneg@wfubmc.edu) and submit the original to the Office of Research and Sponsored Programs, 306 Reynolda Hall, no later than 5 P.M. on the deadline date.

Please allow several weeks for the review process.

<i>Signature of Applicant:</i>	Date:
<i>Signature of Department Chair or Equivalent:</i>	Date

<i>Signature of Co-Applicant:</i>	Date:
<i>Signature of Department Chair or Equivalent:</i>	Date