

The instructions and certifications below apply to each parent included in the household. Complete this section if the parents will not file and are not required to file a 2019 income tax return with the IRS.

Check the box that applies:

- Neither parent was employed, and neither had income earned from work in 2019.
- One or both parents were employed in 2019 and have listed below the names of all employers, the amount earned from each employer in 2019, and whether an IRS W-2 form was provided. (Provide copies of all 2019 IRS W-2 forms issued to the parent(s) by their employers.) List every employer even if the employer did not issue an IRS W-2 form

If more space is needed, provide a separate page with the student's name and WFU ID # at the top.

Employer's Name	IRS W-2 provided? (yes/no) If no, please explain and list parent name	Annual Amount Earned in 2019
		\$
		\$
		\$
		\$
Total Income Earned from Work		\$

Provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2020 that indicates a 2019 IRS income tax return was not filed with the IRS or other relevant tax authority.

- Check here if Verification of Non-filing letter is provided.
- Check here if Verification of Non-filing letter will be provided later.  
**Parent(s) must request from the IRS ([irs.gov/individuals/tax-return-transcript-types-and-ways-to-order-them](https://irs.gov/individuals/tax-return-transcript-types-and-ways-to-order-them)) a Verification of Non-filing letter for tax year 2019. When this letter is received by the parent, then the parent must send a copy of it to the Student Financial Aid office along with the student's name and WFU ID #**

The parent(s) of the dependent student certify that they were not required to, did not, and will not file a 2019 federal income tax return, and that the information reported on this form is correct and complete.

\_\_\_\_\_  
Student's Printed Name

\_\_\_\_\_  
Student's WFU ID#

\_\_\_\_\_  
Student's Email Address

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Parent Email Address