

## Submitting Your U.S. Tax documents



- ✓ **Congratulations! Based on the info entered into GLACIER Tax Prep ("GTP"), you are due a tax refund!**  
*It may take up to 14 weeks **after you mail your tax return** to receive your refund. Check your tax refund status at <https://sa.irs.gov/irfof/lang/en/irfofgetstatus.jsp> Do not contact the GTP Support Center regarding your tax refund because we have no information about when your refund will be made.*
- ✓ **You must PRINT, SIGN, and MAIL your Form 1040NR-EZ (your tax return) and all required attachments.** Nonresident Aliens are NOT ALLOWED to electronically file an income tax return. **The IRS does not allow GTP to submit your tax documents for you.**
- ✓ **Sign and date your tax return - it is not considered a valid tax return until it is signed!**
- ✓ **Because you are due a refund, MAIL your signed and dated tax documents to the following address - no street address is needed.**  
**Department of the Treasury  
Internal Revenue Service Center  
Austin, TX 73301-0215  
USA**
- ✓ **Don't forget anything! Make sure you attach all the necessary documents in the following order:**

FIRST - Copy B of each Form W-2 - attach to the front of Form 1040NR-EZ

THEN - Form 1040NR-EZ

THEN - Form 8843

**Notes:** If you received a Form 1098-T, **do not** attach it to your Form 1040NR-EZ.

- ✓ **Based on your situation, you MUST submit your signed and dated tax documents on or before April 15, 2014.**
- ✓ **MAKE and KEEP A COPY OF YOUR SIGNED AND DATED Form 1040NR-EZ AND DOCUMENTS!** You must keep the copy of your signed tax return and documents for three calendar years after the year in which you file. Keep the copy of your tax return even after you leave the U.S., you may be asked to show proof that you complied with U.S. tax laws when applying for future entry to the U.S.
- ✓ **You may also be required to file a STATE tax return for each state in which you lived or worked during 2013. GTP does not complete state tax forms; please review the tax information on the websites of the states in which you lived and/or worked during 2013 for more information.**

**THANK YOU for using GTP!**

Please tell us what you think about GTP. Send your comments to [help@glaciertax.com](mailto:help@glaciertax.com)  
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**Schedule OI- Other Information** (see instructions)  
Answer all questions

**A** Of what country or countries were you a citizen or national during the tax year? China, People's Republic of

**B** In what country did you claim residence for tax purposes during the tax year? China, People's Republic of

**C** Have you ever applied to be a green card holder (lawful permanent resident) of the United States?  Yes  No

**D** Were you ever:
 

1. A U.S. citizen?  Yes  No
2. A green card holder (lawful permanent resident) of the United States?  Yes  No

 If you answer "Yes" to (1) or (2), see Pub. 519, chapter 4, for expatriation rules that may apply to you.

**E** If you had a visa on the last day of the tax year, enter your visa type. If you did not have a visa, enter your U.S. immigration status on the last day of the tax year. F1 Student

**F** Have you ever changed your visa type (nonimmigrant status) or U.S. immigration status?  Yes  No  
If you answered "Yes," indicate the date and nature of the change. ►

**G** List all dates you entered and left the United States during 2013 (see instructions).

**Note.** If you are a resident of Canada or Mexico AND commute to work in the United States at frequent intervals, **check the box for Canada or Mexico** and skip to item H  Canada  Mexico

Date entered United States mm/dd/yy	Date departed United States mm/dd/yy
<u>1 / 1 / 2013</u>	<u>5 / 1 / 2013</u>
<u>8 / 1 / 2013</u>	<u>12 / 1 / 2013</u>
/ /	/ /
/ /	/ /

Date entered United States mm/dd/yy	Date departed United States mm/dd/yy
/ /	/ /
/ /	/ /
/ /	/ /
/ /	/ /

**H** Give number of days (including vacation, nonworkdays, and partial days) you were present in the United States during: 2011 0, 2012 123, and 2013 244.

**I** Did you file a U.S. income tax return for any prior year?  Yes  No  
If "Yes," give the latest year and form number you filed ► 2012 Form 1040NR-EZ

**J** Income Exempt from Tax—If you are claiming exemption from income tax under a U.S. income tax treaty with a foreign country, complete (1) and (2) below. See Pub. 901 for more information on tax treaties.

1. Enter the name of the country, the applicable tax treaty article, the number of months in prior years you claimed the treaty benefit, and the amount of exempt income in the columns below. Attach Form 8833 if required (see instructions).

(a) Country	(b) Tax treaty article	(c) Number of months claimed in prior tax years	(d) Amount of exempt income in current tax year
<u>China, People's Republic of</u>	<u>Article 20(C)</u>	<u>5</u>	<u>5000 00</u>

**(e) Total.** Enter this amount on Form 1040NR-EZ, line 6. Do not enter it on line 3 or line 5. 5000 00

2. Were you subject to tax in a foreign country on any of the income shown in 1(d) above?  Yes  No