Academic Success and The Career Journey
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Office of Academic Advising

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Office of Academic Advising: What We Do

• Serve as back up to faculty / staff adviser for advising & course planning
• Help students who experience extenuating circumstances (medical, family emergencies)
  • Consider tuition insurance (purchase before first day of class);
    http://finance.wfu.edu/sfs/tuition-insurance
## Why Purchase Tuition Insurance??

### Schedule of Adjustments for Withdrawal or Continuous Enrollment Start Date, Fall and Spring Semesters

<table>
<thead>
<tr>
<th>Official Date</th>
<th>Tuition Refunded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before classes begin</td>
<td>100% tuition (-) deposit</td>
</tr>
<tr>
<td>First week of classes</td>
<td>90%</td>
</tr>
<tr>
<td>Second week of classes</td>
<td>75%</td>
</tr>
<tr>
<td>Third week of classes</td>
<td>50%</td>
</tr>
<tr>
<td>Fourth week of classes</td>
<td>30%</td>
</tr>
<tr>
<td>Fifth week of classes</td>
<td>20%</td>
</tr>
<tr>
<td>After fifth week of classes</td>
<td>0%</td>
</tr>
</tbody>
</table>
Office of Academic Advising: What We Do

• Guide students who request exceptions to rules (credit overloads, late adds & drops) or have complaints
  • NOTE: Last day to drop a full-term course is October 1 (9/12 or 11/2 for first- or second-part of term respectively)
  • Last day to drop with grade of “W” is October 29. No drops allowed thereafter.

• Help students who are struggling academically (self-initiated or referred to us)
Office of Academic Advising: What We Do

• Reach out to students:
  • following an academic alert
  • with low midterm or final grades
• Handle withdrawals and readmissions
• Help students who don’t know where else to go
Top Ten Tips For Academic Success

1. Keep Calm and Attend Class
Top Ten Tips For Academic Success

2. Get to Know Professors
Top Ten Tips For Academic Success

3. Communicate
Top Ten Tips For Academic Success

4. Respond when others reach out
5. Space out studying (i.e., don’t cram)
6. Explore intellectually, and follow their interests & passions
Top Ten Tips For Academic Success

7. Take initiative & responsibility
Top Ten Tips For Academic Success

8. Expect good things... but prepare for challenges
9. Learn from disappointment or failure

it’s only a mistake if you don’t learn from it
Top Ten Tips For Academic Success

10. Get involved...but not over-involved
1. Encourage behaviors on the top ten list
Top Ten Ways Parents Can Help

2. Allow your student to follow his/her interests & passions ... even if they are not yours
3. Normalize the ups & downs of life, and of transition
4. Don’t expect academic perfection
5. Let student take the lead in solving problems & making decisions
Top Ten Ways Parents Can Help

6. Provide support, guidance
Top Ten Ways Parents Can Help

7. Listen
8. Once you’ve listened, share your values, advice, wisdom.
9. Encourage healthy (and legal) means of having fun & de-stressing
Top Ten Ways Parents Can Help

10. Model the behaviors you want to see
Parent Communication with WFU

• FERPA
• Proxy Access
  - https://registrar.wfu.edu/academic-records/
• You are concerned about your student’s wellbeing
• There is a significant illness or family emergency that will adversely affect class attendance or concentration
• You want guidance on how to advise your student in a particular situation
My Contact Information

- buchanan@wfu.edu
- 336-758-3320 – during business hours
- 336-391-5996 – if concerned outside of business hours
- 336-758-5911 – in an emergency