

Student Caller Job Description

Benefits:

- Highest-paid student job on campus. Starts at \$8.25 an hour with performance-based raises each semester.
- There are many opportunities for bonuses and incentives each semester.
- Build your own schedule each semester.
- Work on campus and get all University breaks off automatically.
- Work with other students in a fun and laid-back atmosphere.
- Build your resume and learn negotiation, excellent communication, and many other practical skills that translate across all job fields.
- Opportunities for advancement - Experienced students can work as Supervisors.

Description:

Student callers use automated computer software and a headset to reach alumni, parents, and friends of Wake Forest over the phone. Callers are expected to update contact information for each prospect. Callers should also build rapport and answer any questions about the University. Callers will educate prospects about the Wake Forest Annual Fund and explain the importance of supporting the Annual Fund. Callers must remain courteous and friendly at all times. They will handle confidential information and must be trustworthy and reliable.

Requirements:

- Currently enrolled student at Wake Forest University
- Fluent English speaker with excellent communication skills
- Reliable and trustworthy
- Personable and comfortable speaking with strangers on the phone
- Availability to work at least 2 shifts a week

Work Schedule:

Employees create their own schedule each semester and must work two three hour shifts each week. Shifts are held at the Call Center in Alumni Hall. Available shifts are Sunday-Wednesday from 6-9PM and an additional day shift on Sundays from 2-5pm.